



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

11A. Report

Date: September 22, 2008

SUBJECT: ADMINISTRATIVE SERVICES UPDATE

**BOARD GOAL: All students will achieve educational excellence.
All systems in the Keller Independent School District will be effective, efficient, and accountable in the support of the district's mission.**

FISCAL NOTE: None

Background Information:

- Executive Director of Administration positions were created four years ago
- Positions were developed to directly supervise campus principals and campus activities
- Executive Director positions are divided into three levels:
 - Elementary
 - Intermediate and Middle
 - High School

Administrative Considerations:

Following is a report from the Executive Directors of Administration outlining the duties and responsibilities of these positions.

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Respectfully submitted,

Charlie Carroll

Executive Director of Intermediate and Middle School Administration

Karin Holacka

Executive Director of Elementary Administration

Mark Smith

Executive Director of Secondary Administration