

# **MCSD #331 Board of Trustees**

## **Monthly Session Meeting Minutes**

### **October 16, 2017**

The regular monthly Board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 4:37 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

#### **Board Members Present**

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Rick Stimpson; Trustees Tammy Stevenson, and Mary Andersen.

#### **Agenda Review**

The Board reviewed the agenda for the Board meeting. There were no questions regarding the agenda.

#### **Executive Session**

A motion was made by Trustee Andersen to go into Executive Session. Chair Heins called the Executive Session to order at 5:00 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel. The poll of the trustees follows: Stevenson– Yes; Heins – Yes; and Stimpson – Yes; Andersen – Yes

Personnel 5:00 – 5:30 p.m.

Trustee Stevenson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Heins declared the Executive Session closed at 5:32 p.m.

#### **Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice Chair Stimpson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

#### **Work Session**

##### **K-3 Literacy Plan Update**

Ashley Johnson shared with the Board what has been done so far this year with literacy. With money received from the State, they have purchased ISIP, Waterford for all kindergarteners, hired 4.5 para professionals and are participating in the Northwest Regional Cooperative. There will be additional training for teachers and paras being held throughout the year.

##### **Northwest Reading Cooperative (Marybeth Flachbart)**

Ms. Flachbart introduced herself to the Board and informed them of the assistance that Northwest Educationl offers. She reviewed with the Board the suggestions for improving the literacy/reading program in our District. Ms. Flachbart stated our scores are not improving, and our curriculum used is out of date. When asked what she felt was a good curriculum, she stated Journeys and Wonders are good programs; however, with the amount of technology we have it is important to have a program

that is digitally available. Dr. Cox stated that a new program would cost approximately \$300,000 and that we should purchase some of the program out of this year's budget and some out of next year.

### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Reed Cotten, Board Clerk, Kerri Tibbitts; Administrators, Sanie Baker; Laurie Copmann; Heather Hepworth; Ellen Austin; Dyann Blood; Suzette Miller; Tim Perrigot; Bryan McKinney; Angela Davidson; Josh Aston; IT Director, Kent Jackson; Business Manager, Michelle DeLuna; Special Ed Director, Sherry Bingham; Student Achievement Director, Ashley Johnson; Patrons, and Staff.

Break 6:50

### **Poll of the Board (7:00)**

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice Chair Stimpson – Yes; Trustees Gibson (arrived at 6:34 p.m.) – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chair Heins welcomed everyone. Chair Heins lead the group in prayer and Ryden Juno lead the Pledge of Allegiance.

### **Agenda Approved**

A motion to accept the agenda as presented was made by Trustee Stimpson. Motion carried.

### **Good News**

#### Paul Elementary

Principal Ellen Austin introduced Emily Johnson (2<sup>nd</sup> grade) and Lisa Anderson (5<sup>th</sup> grade). Ms. Johnson presented to the Board Quick Response Codes. These codes can connect to any code you create for automatic feedback from or for students.

Ms. Anderson shared Nearpod, a program she uses to collaborate and create conversations with students and to monitor student progress on an assignment on this individual iPad. This program is also used for creative writing.

#### Justin Tate

Mr. Tate shared with the Board opportunities that are being opened for students through many businesses in our area. A machine operator apprentice program, funded by local businesses, is starting in November. It will be held at Mt. Harrison and students from Cassia and Minidoka can apply to attend. This is a zero-hour class. McCains, Fabri-Kal and High Desert Milk are funding the cost of an instructor. There will be a career fair at Minico on October 26<sup>th</sup> at 7:00 p.m. where businesses will be available to speak with parents and students about career opportunities.

### **Effective Instruction**

#### Elementary

Rupert Elementary teacher, Melissa Bessire (4<sup>th</sup> grade) presented to the Board how she uses Epic, Classkick and Readworks on student iPads. These programs help students pull out information from books, the teacher can see things students are doing, send out messages to students, and allows students to advance at different levels.

Secondary

East Minico sixth grade English teachers and Principal, Bryan McKinney, introduced the Board to their Readvisory. All Readvisory staff share a different article with students on a weekly basis. They meet twice a week to discuss the articles. All teachers do this and establish connections with the students. This has been a very successful program so far this year.

**Student Representative Reports**

Minico

Brian Borden shared events that have taken place at Minico. He shared homecoming events, the success of the marching band, Student Council will be attending their convention in Nampa, and the East/West Student Council retreat. He shared a suggestion from Student Council with the Board that seniors who buy parking spots be allowed to paint their own spot.

Mt. Harrison

Rhyden Juno shared Mt. Harrison’s upcoming events. Advisors are working to get seniors to finish their senior projects earlier in the year. They will be having a dance and Trunk or Treat this month. Gear Up has come to their school to share the opportunities available to students.

**Patron Comments**

There were no patron comments.

**Consent Agenda**

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

**Minutes of Previous Board Meetings Approved**

Minutes of previous board minutes were unanimously approved for: September 28, 2017 and October 5, 2017. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

**Bills and Payroll Were Approved**

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$407,410.23

Payroll: \$2,017,868.40

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

**Discussion Items**

**1. Board Member Training, Updates & Committee Reports**

Vice Chair Stimpson, in reviewing “Superintendent and Board” newsletter, expressed his thoughts in regards to having the Superintendent participate in policy review and how important it is. He felt as a District we are following these guidelines. Trustee Stevenson stated the Policy Review Committee has been very beneficial for policy and thanked Dr. Cox for creating this committee.

**Administrator/Department/Committee Reports**

There were no comments or questions on departmental reports.

### Superintendent's Report

Dr. Cox asked for a Board volunteer to serve on the committee to award matching grants. Trustee Stevenson will serve on this committee.

### Business

#### **A. Red Dye On-Site Fuel Bid Approval**

Dr. Cox had recommended the Board award the fuel bid to Lynch Oil; however, upon Mr. Bailey presenting questions in regards to the RFP, this will be postponed until the October 30, 2017 Board meeting.

#### **B. Rupert Elementary Request for Inservice Days**

Dr. Cox recommended to the Board they approve the request for the afternoons of for October 25 and January 26<sup>th</sup> to be used in exchange for the January 2 staff inservice day. A motion was made by Trustee Andersen to approve the request. Motion carried.

### New/Amended/Deleted Policies

#### **1. Policy D404.95 Involuntary Leave of Absence (2nd Reading)**

A motion was made by Trustee Gibson to approve this policy. Motion carried.

#### **2. Policy D501.66 Homeless Education (1<sup>st</sup> Reading)**

This policy will be held for a second reading.

#### **3. Policy D604.10 English Learners Program (1<sup>st</sup> Reading)**

This will be held for a second reading.

#### **4. Policy D604.20 Education of Migratory Children (1<sup>st</sup> Reading)**

This will be held for a second reading.

#### **5. Policy D809.97 Cellular Phone Use (2nd Reading)**

This will be held for a third reading. Dr. Cox will send out this draft policy to staff.

#### **6. Policy D812.00 Per Diem (1<sup>st</sup> Reading)**

Dr. Cox recommended we include this policy in Staff Travel Policy 405.21.

### Travel Approvals


A motion was made by Vice Chair Stimpson to approve all submitted requests. Motion carried.

### Personnel Recommendations

A motion was made by Trustee Stevenson to accept the personnel recommendations as discussed. Trustee Andersen recused herself from voting. Motion carried.

### Meeting Adjourned

A motion to adjourn the regular board meeting was made by Vice Chair Stimpson at 8:17 p.m. Chair Heins declared the meeting adjourned.



Bonnie Heins, Chair of School Board



Kerri Tibbitts, Board Clerk

Attest: November 20, 2017 kt