

# *North Early Learning Center*

## **CHILD OUTCOMES PLAN 2010 - 2011**

**Key:**

✓ Check mark indicates completion of activity.

HSD = Head Start Director CAM = Content Area Managers S-A T = Self-Assessment Team  
EM = Education Manager MHM = Mental Health Manager DC = Disabilities Manager  
T = Teacher TA = Teacher Assistant DA = Developmental Assistant CC = Curriculum Committee  
C = Consultant WOCISD = West Orange-Cove Consolidated Independent School District

### **First Six Weeks – August 23 – October 1, 2010**

Determine Campus Instructional Target Skills. EM, CC

Share Instructional Target Skills with Policy Council, West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. Director of Curriculum. HSD

Implement Scholastic, Waterford, Earobics and Zoo-Phonics curriculum. T, TA

Provide prior parent notification and acquire parent permission of child's sensory, behavior and developmental testing-enrollment, orientation, newsletters. HSD, EM, MH/DM, T

Complete Davis Observation Checklist for Children (DOCT-speech/language). T

Administer Pre-test: DIAL 3 (three-and-four-year-olds). C

Complete Devereaux Early Childhood Assessment (DECA-behavior assessment). T

Compile DECA classroom profiles. MHM

Complete daily counseling log. MHM

Complete weekly discipline related counseling log. MHM

Make referrals for counseling. T

Conduct campus curriculum planning meetings. EM

Observe each child and take anecdotal notes for tracking child progress and individualized planning. T,TA

Speech referrals. T, Parent

- Inform parent of referral process. DM
- Acquire parent permission for testing. WO-C CISD Special Education Department
- Computer tracking of referrals. DM

Evaluate each child's progress and document on Student Portfolio Skills Checklist and Six Weeks Progress Report. T

Develop and e-mail First Six Weeks Instructional Target class summaries to teachers. EM

Develop and distribute First Six Weeks Child Outcomes Class Summary form. EM

Compile First Six Weeks Instructional Target and Child Outcomes three-and-four-year old campus summaries. EM

Analyze child outcome data and develop Campus Improvement Plan. EM, HSD

Conduct home visits. T,TA

- Complete Child Development Questionnaire-Parent assessment input.
- Inform parents of child's Fall Screening Reports results.

Review student data using teacher checklist to ensure quality, quantity, consistency, credibility. HSD

### **Second Six Weeks – October 4 – November 12, 2010**

Implement Campus Improvement Plan. EM, HSD, T, TA, C

Share First Six Weeks Campus Summary results with Director, Content Area Managers, instructional staff, parents, school board, community, Policy Council and West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. - Director of Curriculum. EM

Make referrals for Developmental group placement. T

Parent Contact for Developmental Referrals

Request/acquire permission for child to receive Developmental Services. DA

Conduct campus curriculum planning meetings. EM

Observe each child and take anecdotal notes for tracking child progress and individualized planning. T,TA

Complete daily counseling log. MHM

Complete weekly discipline related counseling log. MHM

Administer speech test. SLP

Admission ARD's - ARD Committee

Computer tracking of ARD meetings. DM

Prepare DIAL 3 class summaries. EM

Prepare DIAL 3 raw score class report. T

Determine individual/small group skills based upon DIAL 3 results, anecdotal notes. T

Evaluate each child's progress and document on Student Portfolio Skills Checklist and Six Weeks Progress Report. T

Conduct parent conferences and curriculum planning. T, TA

- Parent Information and Needs Update-Parent assessment input
- Request permission for child to receive Developmental Services. DA

Develop and e-mail Second Six Weeks Instructional Target class summaries to teachers. EM

Develop and distribute Second Six Weeks Child Outcomes Class Summary form. EM

Compile Second Six Weeks Instructional Target and Child Outcomes three-and-four year old campus summaries. EM

Analyze data and develop Campus Improvement Plan. EM

Review student data using teacher checklist to ensure quality, quantity, consistency, credibility. HSD

### **Third Six Weeks – November 15 – January 14, 2011**

Implement Second Six Weeks Campus Improvement Plan. EM, HSD, T, TA, C

Conduct campus curriculum planning meetings. EM

Share Second Six Weeks Campus Summary results with Director, Content Area Managers, instructional staff, parents, school board, community, Policy Council and West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. - Director of Curriculum. EM

Observe each child and take anecdotal notes for tracking child progress and individualized planning. T,TA

Complete daily counseling log. MHM

Complete weekly discipline related counseling log. MHM

Admission ARD's - ARD Committee

Computer tracking of ARD meetings. DM

Determine individual/small group skills based upon DIAL 3 results, anecdotal notes. T

Evaluate each child's progress and document on Student Portfolio Skills Checklist and Six Weeks Progress Report. T

Develop and e-mail Third Six Weeks Instructional Target class summaries to teachers. EM

Develop and distribute Third Six Weeks Child Outcomes Class Summary form. EM

Compile Third Six Weeks Instructional Target and Child Outcomes three-and-four year old campus summaries. EM

Analyze data and develop Campus Improvement Plan. EM

Review student data using teacher checklist to ensure quality, quantity, consistency, credibility. HSD

### **Fourth Six Weeks – January 18 – February 25, 2011**

Implement Third Six Weeks Child Outcomes Improvement Plan. EM, HSD, T

Individual teacher meetings HSD, EM

Review lesson plans, anecdotal notes and Student Portfolios to assess teacher progress with targeting and tracking of individual children.

Share Third Six Weeks Campus Summary results with Director, Content Area Managers, instructional staff, parents, school board, community, Policy Council and West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. - Director of Curriculum. EM

Conduct campus curriculum planning meetings. EM

Observe each child and take anecdotal notes for tracking child progress and individualized planning. T,TA

Complete daily counseling log. MHM

Complete weekly discipline related counseling log. MHM

Re-evaluate placement of each student in developmental groups. T,DA

Parent Contact for Developmental Referrals

Request/acquire permission for child placement. DA

Evaluate each child's progress and document on Student Portfolio Skills Checklist and Six Weeks Progress Report. T

Conduct home visits and curriculum planning. T, TA

- Parent Information and Needs Update-Parent assessment input
- Make summer school recommendations based on child outcomes.

Develop and e-mail Fourth Six Weeks Instructional Target class summaries to teachers. EM

Develop and distribute Fourth Six Weeks Child Outcomes Class Summary form. EM

Compile Fourth Six Weeks Instructional Target and Child Outcomes three-and-four year old campus summaries. EM

Analyze data and develop Campus Improvement Plan. EM, HSD

Review student data using teacher checklist to ensure quality, quantity, consistency, credibility. EM, HSD

### **Fifth Six Weeks – March 1 – April 15, 2011**

Implement Campus Improvement Plan. EM, HSD, T, TA, C

Share Fourth Six Weeks Campus Summary results with Director, Content Area Managers, instructional staff, parents, school board, community, Policy Council and West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. - Director of Curriculum. EM

Conduct campus curriculum planning meetings. EM

Observe each child and take anecdotal notes for tracking child progress and individualized planning. T,TA

Complete daily counseling log. MHM

Complete weekly discipline related counseling log. MHM

Administer speech test. SLP

Admission ARD's - ARD Committee

Computer tracking of ARD meetings. DM

Determine individual/small group skills based upon DIAL 3 results, anecdotal notes. T

Evaluate each child's progress and document on Student Portfolio Skills Checklist and Six Weeks Progress Report. T

Conduct parent conferences and curriculum planning. T,TA

- Parent Information and Needs Update-Parent assessment input

Develop and e-mail Fifth Six Weeks Instructional Target class summaries to teachers. EM

Develop and distribute Fifth Six Weeks Child Outcomes Class Summary form. EM

Compile Fifth Six Weeks Instructional Target and Child Outcomes three-and-four year old campus summaries. EM

Analyze data and develop Campus Improvement Plan. EM, HSD

Individual teacher meetings

Review lesson plans, anecdotal notes and Student Portfolios to assess teacher progress with targeting and tracking of individual children.

Review student data using teacher checklist to ensure quality, quantity, consistency, credibility. EM, HSD

**Sixth Six Weeks – April 18 – May 27, 2011**

Implement Fifth Six Weeks Campus Improvement Plan. EM, HSD, T

Share Fifth Six Weeks Campus Summary results with Director, Content Area Managers, instructional staff, parents, school board, community, Policy Council and West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. - Director of Curriculum. EM

Conduct campus curriculum planning meetings. EM

Conduct annual ARD's. ARD Committee

Observe each child and take anecdotal notes for tracking child progress and individualized planning. T,TA

Complete daily counseling log. MHM

Complete weekly discipline related counseling log. MHM

Administer post-test: DIAL 3. C

Administer NRS to four-year-old Head Start children. C

Evaluate each child's progress and document on Student Portfolio Skills Checklist and Six Weeks Progress Report. T

Conduct parent conferences and curriculum planning. T, TA

- Parent Information and Needs Update-Parent assessment.
- Share post-test results.

Offer Summer School to children who qualify based on established criteria. HSD

Accept parent request for child to participate in Summer School. HSD

Notify parents of children recommended for Summer School by letter. HSD

Obtain parent permission for child to participate in Summer School program. T

Develop list of Summer School participants with parent name, address and phone number and send to Summer School principal. EM

Prepare child DIAL post-test data for Summer School teachers. EM

Develop Spring 2011 DIAL 3 class summaries. EM

Develop DIAL 3 campus summaries. EM

Develop and e-mail Sixth Six Weeks Instructional Target class summaries to teachers. EM

Develop and distribute Sixth Six Weeks Child Outcomes Class Summary form. EM

Compile Sixth Six Nine Weeks Instructional Target and Child Outcomes three-and-four year old campus summaries. EM

Analyze data and develop campus improvement plan. EM

Review student data using teacher checklist to ensure quality, quantity, consistency, credibility. HSD

Prepare student data for transitioning Kindergarten 2011 – 2012 and send to district elementary campuses. EM

Evaluate 2010-2011 program based on child outcomes. HSD, CAM, S-A-T

## **Summer 2011**

Share Sixth Six Weeks Campus Summary results with Director, Content Area Managers, instructional staff, parents, school board, community, Policy Council and West Orange-Cove C.I.S.D. Superintendent and Asst. Supt. - Director of Curriculum. EM

Prepare individual student folders for transitioning 2008-2009 Kindergarten students and send to district elementary campuses. Attendance clerk

Offer Summer School for students who meet established criteria. WOCCISD

Determine individual progress based on pre-and post assessments. T

Prepare Summer School results report. T