

EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

MINUTES
REGULAR BOARD MEETING
MONDAY, NOVEMBER 18, 2019

1. Truth in Taxation Hearing/Call to Order/Pledge of Allegiance/Roll Call
President Byers called the Truth in Taxation Hearing to order at 6:00 PM
Secretary Smith called the roll.
Members present: Steve Bone, Angie Byers, Robin Klosterman, Kathleen Smith, Brad Waldhoff, Jill Wendling and Jane Willenborg
Members absent: none
Members in attendance remotely: None
Staff present: Mark Doan and Penny Wiedman
- A. Tax Levy-Truth in Taxation Hearing
Unit #40's tax rate has historically been the lowest in the county and ROE #3 area. Unit #40's present tax rate (2018) is the 9th lowest across 223 school districts over 35 counties. It is anticipated the District's 2019 overall tax rate, for taxes payable in 2020, would decrease by \$.011. The rate of \$3.551 is based upon an estimated increase in the EAV. The rate of \$3.551 would be the lowest tax rate for Unit #40 in the last six years.
- B. Adjourn Truth in Taxation Hearing
Smith made a motion, seconded by Bone to adjourn the Truth in Taxation Hearing at 6:13 PM.
A unanimous voice vote carried the motion.
2. Call to order Regular Meeting/Roll Call
President Byers called the Regular Meeting to order at 6:13 PM
Secretary Smith called the roll.
Members present: Steve Bone, Angie Byers, Robin Klosterman, Kathleen Smith, Brad Waldhoff, Jill Wendling and Jane Willenborg
Members absent: none
Members in attendance remotely: None
Staff present: Mark Doan and Penny Wiedman
3. Acknowledgements-Cast of Lion King Jr.
Principal Cody Lewis introduced the JH Play Director, Donna Walls. Donna had the cast introduce themselves and then they sang one of their songs.
4. Recognition of Visitors-none
5. Financial Report
Doan reported there is a net fund balance of \$29,748,021.36; Operating funds net total of \$18,590,984.32; Health Life Safety Funds Net total: \$7,718,440.29. Reimburse the imprest account in the amount of \$3,086.06 and approve the bills as listed:
Education Fund – \$331,657.25
Operations, Building & Maintenance Fund – \$51,047.29
Transportation Fund – \$42,199.74
Tort Fund – \$16,280.66
Capital Improvements - \$924,489.65
Total - \$1,365,674.59
Waldhoff made a motion and seconded by Smith to approve the financial report and to reimburse the imprest account in the amount of \$3,086.06 and payment of bills in the amount

of \$1,365,674.59.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

6. Consent Agenda

A. Minutes

Oct. 28, 2019 minutes; Nov. 4 special meeting minutes; committee meetings Oct. 31, 2019 and Nov. 4, 2019.

B. Cafeteria Report-enclosed

C. Student Teachers

Student	Type	Unit 40 Teacher	Grade/Subject	School	Date
Brittany Phillips	Student Teacher	Lauren Pals	Sp Ed	Central	2nd Semester 2019-20
Brittany Phillips	Student Teacher	Bernice Schabbing	Sp Ed	ECSE	2nd Semester 2019-20
Lauren Mersman	Student Teacher	Marisa Ruffner	Gr. 2	Central	2nd Semester 2019-20
Jordan Thoele	Student Teacher	Sarah Schabbing	Gr. 4	Central	2nd Semester 2019-20
Jordan Thoele	Student Teacher	Nancy Ervin	Math	EJHS	2nd Semester 2019-20

D. Fundraisers

Group	Event	Reason	Date
EHS Choir	selling Candles and fudge	raise funds for the choir program	Nov. 19-26, 2019
Mustang Outreach	selling Cookie Grams & Change drive	raise funds to support community service projects	Dec. 1-20, 2019
South Side	American Heart Association donations & jump rope in PE class	promote community service by allowing students to participate in a fundraising activity that helps others	Jan. 27-Feb. 21, 2020

E. Field Trips-none

Bone made a motion, seconded by Wendling to accept the Consent Agenda.

A unanimous voice vote carried the motion.

7. Correspondence

A Thank you was received from the Gerald Kinkelaar family for the stepping stone sent for the funeral of his mother, Eleanor Kinkelaar.

8. Superintendent's Report

A. Foundation Report-Breakfast w/Santa is Dec. 7, 7 am-11 am at EHS. March 28 Harlem Wizards. New officers, Kim Standfield-President, Laurie Borrelli-VP, Kelly Ronan and Sonya Eckert-treasurers, Wahl-Secretary. They are renaming the Scholarship reception to the “Russ Marvel Celebration”.

B. Enrollment

Total enrollment is 2,416; 75 students less from same time last year.

C. Information

No FOIA requests.

Doan thanked the students and staff for hosting Veteran’s Day recognition programs and thanked the Veterans for their service.

Doan thanked the Sportsbackers for providing chartered buses to the play off football game.

Prayers were extended from the board to the Vandalia community.

Next month Norene Ault and the Science quiz winners will be acknowledged.

November 15th was School Board Members Day in Illinois. Doan read a statement and gave each board member a certificate of recognition.

9. New Business

A. FY19 Audit

Doug Ess from Glass & Schuffett reported the audit disclosed no instances of noncompliance. The District’s maximum legal debt limit is 13.8% of EAV or \$61,886,535. Currently the District has indebtedness of \$23,116,701; Unit #40’s legal debt margin is \$38,769,834 or 62.6%. The District’s FY19 financial profile score, 3.9/4.0, is in the highest category, Financial Recognition. Total Days Cash on Hand is 248.12, an increase from 219.84 in FY18. The District received 68% of funding from local and 26% from state and 6% from federal. Total unassigned fund balances were \$12,919,220. There were no correctable findings in the audit.

Waldhoff made a motion, seconded by Klosterman to accept the FY19 Audit by Glass and Schuffett.

A unanimous voice vote carried the motion.

B. 2019 Tax Levy Approval

Smith made a motion, seconded by Bone to adopt the 2019 tax levy as presented.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

C. 2019 Report Card Data Presentation

Michelle Beck, Curriculum Director presented information on the IL Report Card. All schools received a Commendable rating, except the special education group at EJHS which received an “underperforming” rating.

Klosterman made a motion, seconded by Wendling to accept the 2019 Illinois Report Card data.

A unanimous voice vote carried the motion.

D. Committee Reports

1) Facilities and Transportation

a. Asbestos Abatement work-EJHS

There are two areas that were not in the bidding process for the building. Asbestos work will be during the holiday break in December.

Bone made a motion, seconded by Smith to approve KAM Solution's proposal to complete asbestos project at a cost of \$10,920.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

b. Site Work at EJHS Presentation

Doan presented plans of a new bus lane, parent pick-up lane, parking lot, sidewalks with possible alternate bid for circle drive replaced with concrete. Timeline: possibly approve bidding project at the December meeting with awarding of bid at the January meeting and have project completion by August 2020.

2) Curriculum

At the last committee meeting the Report card and District Dashboard data information was shared.

Preschool: The District started Early Childhood Special Education with two classes and is now three in 2015-16. The District is working with EIASE and looking at expansion of the ECSE programs to blended programs in the near future.

Professional Development: Previously Medicaid funds and EIASE (SPED) provided funds to help offset costs. These options no longer exist; Local and Title 1 funds (K-5) are now used to support PD; Several grade levels looking at textbook adoptions.

E. Board Goals

Klosterman made a motion, seconded by Willenborg to adopt the Board goals as presented. A unanimous voice vote carried the motion.

F. Opportunity for Sharing by Board of Education

Smith shared that the community of Fairbury were wonderful hosts. Roberts shared that the officials were impressed with both teams on sportsmanship. Wendling suggested someone write a letter to IHSA about the Fairbury sportsmanship/hospitality. The Veteran's programs and Lion King were all wonderful.

10. Adjournment to Closed Session

Smith made a motion, seconded by Bone to adjourn to Closed Session at 7:43 PM.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. Student disciplinary cases. 5 ILCS 120/2(c)(9)

B. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.

C. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

11. Return to Open Session

Bone made a motion, seconded by Waldhoff to adjourn and return to open session at 9:31 PM.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. Approval of Closed Session Minutes

Wendling made a motion, seconded by Bone to approve the minutes of the Closed Session just concluded.

A unanimous voice vote carried the motion.

12. Personnel List

EMPLOYMENT:	
Denise White	3 Hr Cook @ EJHS
Amy Williams	2 Hr Cashier @ EHS
Lisa Orsborn	Bus Aide
RELEASE OF STAFF:	
Ramona Blankenship	Custodian @ Central
APPOINTMENTS:	
Chris Stinebring	Varsity HS Boys Asst. Track Coach
VOLUNTEER:	
Lacy Althoff	HS Girls Asst. Basketball Coach
RESIGNATION:	
Debbie Lappin	Cafeteria Monitor @ South Side
RETIREMENT:	
Karla Reed	Teacher, end of 2021-22
Sharon Chesnut	Secretary @ Central Jan. 2020
LEAVE OF ABSENCE:	
Rick Schmidt	FMLA
Emily Viverito	FMLA
Tiffany Mumm	FMLA

Smith made a motion, seconded by Waldhoff to approve the personnel list as presented.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

13. Adjourn

Smith made a motion, seconded by Bone to adjourn the meeting at 9:32 PM.

A unanimous voice vote carried the motion.

Date of Minutes: **November 18, 2019**

Date of Approval: _____

President

Secretary

EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40
Effingham, Illinois

Motion to Adjourn to Closed Meeting

Date: Monday, November 18, 2019

Time: 7:43 PM

Location: Effingham Unit 40 Board Conference Room

A motion was made by Smith and seconded by Bone to adjourn to a closed meeting to discuss:

- **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).**

Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).

- **The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).**

The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).

The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).

Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

- **Student disciplinary cases. 5 ILCS 120/2(c)(9).**

The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).

Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).

Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28), amended by P.A. 97-318.

Closed Meeting Roll Call:

“Yeas” 7 “Nays” 0 Motion Carried