



Board Action Required: **X**

No Action Required:     

To: Coppel ISD Board of Trustees  
From: Larry Guerra, Director of Purchasing  
Date: December 1, 2014  
cc: Dr. Mike Waldrip, Ms. Kelly Penny, Mr. Sid Grant, Ms. Jean Moseley

**Re: RFP # 1405 Child Nutrition Commodity Cooperative Administrator**

**Background Information:**

The Texas Department of Agriculture (TDA) is committed to providing Contracting Entities (CEs) with all the tools and information needed to help run an effective Food Service operation that is compliant with the U.S. Department of Agriculture's (USDA) rules and regulations. Their objective concerns the use of cooperatives (co-op) to procure food and goods or services for CEs participating in the National School Lunch Program (NSLP). The USDA recognizes two possible types of cooperatives as School Food Authorities (SFAs). The first type of cooperative is composed of SFAs who do not use the services of a third party entity, referred to as an "SFA Cooperative". The second type of cooperative to be recognized is one that is comprised of SFAs which do include the services of a third party entity, called an "SFA other cooperative". This is in accordance with the USDA Memorandum SP 35-2012.

For the past several years, Coppel ISD and its Child Nutrition Program has used the services of third party administrator, now referred to as an SFA other cooperative. The TDA mandates now that an SFA may not participate in an "SFA other cooperative" without first conducting a competitive procurement process to secure a third party administrator that is consistent with NSLP regulations and Texas bid laws. This procurement process must be followed even when the services are offered free of charge. Stated simply, the SFA "other cooperative" services of which Coppel ISD and its Child Nutrition Department are choosing to continue to follow is why RFP # 1405 was issued and subsequent recommendation is being presented to the CISD Board of Trustees for approval.

RFP # 1405, in search of a Child Nutrition Commodity Cooperative Administrator was released to the public on November 3, 2014 in accordance with the above referenced requirements. It is the recommendation of Coppel ISD's Purchasing and Child Nutrition Departments to award RFP # 1405 to Pride Performance Consulting LLC, dba Prospering Pals. There will be no direct cost to the District for the services provided. Pride Performance Consulting shall be compensated via vendor participation fees at a rate of \$.02 per raw pound ordered and donated by vendors for processing. Invoices for these fees/costs will be billed directly to each vendor.

Total fees paid by CISD: \$0

By providing and sharing this information with the Coppel ISD Board of Trustees, Coppel ISD is in compliance with House Bill 273.