

**Ector County Independent School District  
Odessa, TX**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF OESSA HIGH SCHOOL HARP  
ENSEMBLE OUT-OF-STATE TRAVEL TO LOUISIANA**

**DATE:** October 16, 2012

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The Odessa High School Harp Ensemble is requesting permission to travel to New Orleans, Louisiana March 14-17, 2013. While in New Orleans, the students will have opportunity to perform during the Crescent City Jazz Festival and will experience many of the historic sites and activities in the area.

The cost of the trip will be approximately \$800 per person. Numerous fund-raisers will be provided for students to raise the money. There will be approximately 30 students and adults traveling with the organization.

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It is recommended that the Odessa High School Harp Ensemble trip to New Orleans, Louisiana be approved.

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Respectfully submitted,

***Hector Mendez***  
Superintendent of Schools

***Daniel Loudenback***  
Director for Fine Arts