

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, August 11, 2025, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Hetzel, second by Frey, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 6:05pm

II. ROLL CALL

Eaton – Yes, Ensign- Yes, Frey – Yes, Hetzel- Yes, Murray, - Yes, Sonne (virtual) – Yes
Heinrichs - absent

Also Present: Brown, Grabarski

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1)(c), (e), (f), AND (g)

- A. Review Minutes of July 14, 2025 Meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements
- D. Review 2025-2026 Department Chairs, Building Coordinators and New Teacher Advisors
These advisory positions are included in the co-curricular report.
- E. Review/Discuss Process and timeline for Superintendent Evaluation

IV. RETURN TO OPEN SESSION

A motion was made by Murray, second by Eaton, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time: 6:20pm

V. BOARD DEVELOPMENT WORKSHOP

- A. *Great on Their Behalf* by AJ Crabill book study
The board reviewed chapters 4 & 5 of the book.

Ensign reconvened in open session at 6:59pm by welcoming all in attendance.

VI. APPROVAL OF MINUTES

A motion was made by Hetzel, second by Murray, to approve the minutes of the July 14, 2025 meeting as posted. Motion carried 6-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Frey, second by Eaton, to approve the agenda as posted. Motion

carried 6-0.

VIII. **PUBLIC COMMENTS** There were no public comments as this meeting.

IX. **DISTRICT ADMINISTRATOR PERFORMANCE EVALUATION SYSTEM (DAPES)**

Tim Kachur from CESA 6 introduced and answer questions regarding the District Administrator Performance Evaluation Sytem (DAPES).

X. **TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board member Murray had a meeting with Representative Pocan's associate. She has received information from his office and the board was encouraged to reach out to his office if needed.

2. District Administrator Evaluation

The board will do the Superintendent evaluation using the old tool. The board was asked to complete the evaluation by August 25th. The responses will be collated into one document for the board to review with Dr. Brown in September. A discussion regarding the DAPES tool will be included with the September meeting.

XI. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Policy Committee Meeting

1. The August 8, 2025 Policy Committee meeting minutes were reviewed.

2. Therapy Pet Policy

Loken and Jondle presented and answered questions regarding this policy.

A motion was made by Frey, second by Eaton to approve the policy as presented. Motion carried 6-0.

XII. **ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Administrative Reports/Action Items

1. Resolution to Establish a District Expulsion Hearing Officer

Be it resolved that the Board of Education for the Waunakee Community School District hereby authorizes the appointment of an independent hearing officer for the 2025-2026 school year to determine pupil expulsion from the school under State Statute 119.25 Expulsion of Pupils. Sub (2). A motion was made by Hetzel, second by Frey to approve appointing a independent hearing officer for the 2025-2026 school year to determine pupil expulsions. Motion carried on a roll call vote 6-0.

Roll Call:

Eaton – Yes, Ensign- Yes, Frey – Yes, Hetzel- Yes, Murray, - Yes, Sonne (virtual) – Yes

2. Appoint District Expulsion Hearing Officer for 2025-2026

The administration is recommending that we continue with Jon Anderson of Husch Blackwell Law Firm as the expulsion hearing officer for the 2025-2026 school year. A motion was made by Eaton, second by Murray to appoint Jon Anderson of Husch Blackwell Law Firm as the expulsion hearing officer for the 2025-2026 school year. Motion carried 6-0.

3. Appoint Medical Advisor for 2025-2026

Administration recommendation to appoint Dr. William Ranum as the District's Medical Advisor.

A motion was made by Hetzel, second by Frey, to appoint Dr. William Ranum from the Waunakee SSM Clinic as the District's Medical Advisor. Motion carried 6-0.

4. Alternative Site Para-Professional Wages

Loken presented and answered question regarding the request for alternate site para-professional wages. A motion was made by Murray, second by Eaton, to approve the alternate site para-professional wages as presented. Motion carried 6-0.

5. Consideration of Special Education Positions

Loken presented and answered questions for the following:

1 full-time speech/language position

1 full-time special education teacher (PES)

3 additional special education para-educator positions.

A motion was made by Hetzel, second by Murray, to approve the Special Ed. positions as presented. Motion carried 6-0.

6. Update from the Director of Facilities

John Cramer gave an update regarding the facilities work in the District.

7. Announcements/Correspondence

The WASB Fall Regional meetings for region 12 is Sept. 30th. Board members, please let Rebecca know if you plan to attend by September 19th.

XIII. CONSENT AGENDA

A motion was made by Frey, second by Murray to approve the consent agenda as presented. Motion carried 6-0.

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of July.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2024-2025 Budget Status report as of June 30th, 2025 (2) and the Cash Reconciliation report for June 2025.

C. 2025 Annual Meeting Agenda - August 25, 2025 @ 7:00PM, 905 Bethel Circle

Attached please find a draft of the 2025 Annual Meeting Agenda. The administration is requesting approval of this agenda as the final preparations are taking place.

D. Consideration Cash Flow Borrowing Process

The purpose of this agenda item is to request School Board approval for a cash flow borrowing process.

E. Consideration of FORMATA Fundraising for the 2025-2026 school year.

The Waunakee Family Organization for Music and Theater Arts is requesting their annual fundraisers via Classmunity. The amount they are requesting to raise requires Board of Education approval. Attached please find the Classmunity entry for their 2025-2026 fundraising efforts

F. Gifts & Student Trips

1. Gifts

2. Student Trips

G. Approve Individual Administrator, Administrative Support, Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

New Administrative Support Staff

Laura Ostrander, Special Education Coordinator Alternative Programs (New)

New Teacher Staff

Gordon Beyer, Cross Categorical Special Education Teacher, IS

LuAnn Stroik, 50% 1-Year Only Adapted Phy Ed Teacher, (NEW, job share position)

New Support Staff

Amanda Alexander, Health Assistant, HES

Kevin Bohn, Head Custodian, MS

Rachel Boyle, Para Educator Special Education, PES

Todd Johnson, Para Educator Special Education, AES

Kari Gaffaney, Para Educator Special Education, AES

Chelsea Holland, Attendance Administrative Assistant, MS,

Holly Kaminski, Crossing Guard

Dedra Matcha, Registered Nurse, AES

Linda Mayne, Crossing Guard

Gina Minor, Para Educator Regular Education, HES

Elizabeth Nederhoff, Para Educator Regular Education, IS

Jelena Paradzikovic, Weekend Custodian, HS

Paulette Rodriguez, Para Educator Special. Education, AES

Krista Retting, Para Educator Regular Ed., AES

Kelsey Selden, Para Educator Special Education, HES

Resignations

Sadie Hagmann, Para Educator Special Education, PES

Crystal Sprecher, Para Educator Special Education, MS

Internal Changes - NO Action

Jaymi Jensen, from Para Educator Regular Education, HS, to Para Educator Special Education, AES (replaces Cannon Marx)

Karen Kashuk, from Attendance Admin. Assist., MS, to Para Educator Regular Education, PES

Catherine Lowery, from 75% FTE Music Teacher, IS, to 100% FTE Music Teacher, IS

Madeline Niezgoda, from 100% FTE Adapted PE Tchr, District, to 50% FTE Adapted PE Tchr

Lori Wild, from Para Educator Special Education, HS, to Head Custodian, HES

Terminations:

Tammy Foster, Crossing Guard

Co-Curricular staff update list is posted in the extras section of the agenda.

H. Consideration of 2025-2026 Department Chairs, Building Coordinators and Staff

Development Representatives – posted on the co-curriculars list in the extra section of the agenda.

XIV. BOARD BUSINESS**XV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting – Annual Meeting - 08/25/25

C. Budget Committee – 09/04/25 @ 7:30AM

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee – 09/04/25 @ 8:30AM

G. Human Resources Committee

H. Policy Committee

I. DEI Committee

XVI. **RETURN TO CLOSED SESSION** - NA

XVII. **RETURN TO OPEN SESSION** -NA

XVIII. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION** -NA

XIX. **ADJOURN**

The Board of Education adjourned at 8:11PM on a motion by Murray, second by Eaton, and passed unanimously by voice vote 6-0.

Respectfully submitted,

Carlena Eaton, Clerk

Date: _____
CE/rm