

**JBHM Architects, PA**  
105 Court Street  
Tupelo, Mississippi 38804

April 6, 2016

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Dr. Gearl Loden, Superintendent  
Tupelo Public School District  
72 South Green Street  
Tupelo, MS 38804

**RE: Thomas St. Elementary Safe Room, Tupelo, MS**

Dear Dr. Loden:

The bid opening for the above-referenced project occurred on March 29, 2016.

Two bids were received on the project. CIG Contractors, Inc., is the apparent low bidder with a base bid of \$632,000.

It is our recommendation to award the project to CIG Contractors, Inc. After conferring with the school district, we recommend awarding the Base Bid, Alternate No. 1 - Painting, and Alternate No. 2 - Ceiling Cloud.

We recommend that you not accept Alternate 3 nor Alternate 4 (gutters and downspouts) and instead procure gutters and downspouts through other means (as afforded by Section 00 22 13, Supplementary Conditions, Article 6). This recommendation comes upon the review of the gutter and downspout prices received on all three shelter projects that the district is currently reviewing bids for. The received bids seem to offer excessive highs and excessive lows, both of which could be construed to demonstrate that prices were not indicative of the true nature and value of the work.

Other means to procure the work can be done, either as an owner provided - contractor installed item under the prime contract with the General Contractor, or as a separate contract with a gutter contractor. It is very feasible, based upon the review of bids and additional research conducted by our office, that a quantity discount for the work could be realized if all gutters and downspouts for all three shelters be negotiated and provided for under one separate contract. JBHM will coordinate options and evaluate and assist in procuring additional proposals for gutters.

This would bring the total Contract Award for the Thomas St. Elementary Safe Room to \$648,170.00.

If you have any questions or concerns, please feel free to give me a call.

Sincerely,



Charles Laney - Project Manager

Enclosures

pc:File 14074.00.13

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