

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 28, 2018



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: February 21, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: SpEd Teacher Assistant/Speech KW Vina/BES

Description: Jill Mattingly, Special Education Director, would like to recommend the following individual for hire for the 2017-2018 school year:

✚ Joyce Wall, Special Education (Speech) Teacher Assistant, (.50 FTE) KW/Vina & (.50 FTE) Browning Elementary (L3/SP), \$15.67

Financial Impact: Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Special Education (Speech) Teacher Assistant		Applicant Recommended Joyce Wall	
Department/Location High School		Supervisor Jill Mattingly/John Salois	
Type of Position Classified	Starting Date 3/02/2018	Term 2017-2018 School Year	

Recruiting	Date Posted: 10/5/2017	Closing Date: Open Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Aubert, Alicia		Yes	2/20/18
	Calf Robe, Audrey		Yes	2/20/18
	Ladd, Dellyssa		Yes	2/20/18
	Red Tomahawk, Sherman		Yes	2/20/18
	Wall, Joyce		Yes	2/20/18

Interview Committee				
Interview Committee	Title		Name	Title
Jill Mattingly	SPED Director			
John Salois	BHS Principal			
Katherine Skunkcap	BHS SPED Teacher			
Regina Rink	Speech/Language Aide II			

Recommendation: Joyce has vast experience in office work and we feel she has the necessary skills to do this job well.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$15.76/hr.	Placement: <u>L3/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 2/21/18 Approved by: _____ Date: _____