

March 26, 2018

Lauren Carbone
970 Matthews St.
Bristol, CT 06010

Dr. Conway
Derby Board of Education
35 Fifth St
Derby, CT 06418

Dr. Conway and The Derby Board of Education,

I am the school social worker at the high school and have served in that role since January 2017. I gave birth February 16, 2018 and am currently on maternity leave through the Family and Medical Leave Act. My leave time is up on May 23rd; I am writing to request an extended leave of absence through the end of the school year for child rearing purposes. I look forward to returning to work at the beginning of the 2018-2019 school year. I appreciate your consideration.

With Thanks,


Lauren Carbone