

Memorandum

To: Sheridan School Board of Directors
From: A.J. Grauer, Supt.
Re: House Bill 3681 “Open Enrollment” Inter-District Transfers

By January 15:

- 1.) Building principals will establish an approximate number of non-resident students their respective buildings can accommodate for the following school year.

By March 1:

- 1.) Board decides if they will consent to “open enrollment” transfers and the limitations to consent, if any (Can limit by total number to district, geographic area, grade levels, or school buildings)

(The Board/District cannot deny consent or give priority based on race, religion, sex, sexual orientation, ethnicity, national origin, disability, terms of an IEP, English proficiency or athletic ability)

By April 1:

- 1.) All applications for “open enrollment” **inter-district** transfer need to be submitted to the District – no decision of “open enrollment” transfers may begin until the April 1 deadline due to requirements for due process and equitable access
- 2.) If the district determines that admission will not be given to any students under this process there is no district obligation to give admission to siblings.

Between April 1 and April 25:

- 1.) Review of “open enrollment” requests begins
 - a. If the number of applications exceeds the number of admissions to be given, an equitable lottery process will be used to determine admission. This lottery process may give priority to applicants who currently have siblings enrolled in the district. Priority may be given in a lottery to students with current inter-district transfers.
 - b. If the number/type of request meets or is under any limit set by the board, all requests must be granted

By May 1:

- 1.) All “open enrollment” **inter-district** transfers for the following school year must be reviewed and consent/denial communicated to applicants. *Denials may only be given if limitations were set by March 1st.*
- 2.) Deadline for district to provide written notice to districts of residence that a student has received consent to transfer.
- 3.) District will learn how many of their students have been accepted for transfer to other districts.

General Facts:

- If the Board does not grant consent for “open enrollment” transfers acceptance, but a student still wants to attend Sheridan School District, they can transfer by paying tuition or by an agreement signed by both Sheridan and the district where the student lives (resident district)
- If the Board consents to allow “open enrollment” transfers the District must accept every requesting student (as long as the limitations are not exceeded; if they are, then a lottery would be held)
- The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.