

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 16, 2024

Agenda Item: K.3

Board Goal: Community Relations

Subject: Consideration and possible approval for the district designee to enter into Joint Election Agreements and Election Services Contracts for the school district's May 3, 2025 Elections

Administrator Responsible/Position: Tim Savoy, Chief Communication Officer

**A. Purpose of Agenda Item:**

Action needed (Consent)       Information only       Receive input

**B. Authority for This Action:**

Local Policy       Law or Rule       N/A  
BBB (Legal and Local)      Texas Election Law  
Texas Education Code

**C. Goal or Need Addressed:** To conduct the May 3, 2025 trustee and bond elections

**D. Summary:**

- Previous board action relating to this item** – These items are routine and occur annually.
- Future action anticipated** – These items are expected to continue to occur annually.
- Background information** – The Board contracts with the county elections administrators to conduct balloting for trustee elections and the Board enters into joint election agreements to facilitate vote centers and legal election requirements. There are six agreements specifically: Joint Election Agreement (JEA) and an Election Services Contract (ESC) with Travis County; a JEA and ESC with Hays County, a ESC with Caldwell County, and a JEA with the City of Hays.

**E. Comments Received**

Cabinet       DLT       FBOC       Teacher Org Reps  
 **Other:** Election services coordinators for counties and the City of Hays

**F. Administrative Recommendation:** The administration recommends that the Board enter into all necessary agreements and election services contracts necessary to conduct the school Board's May elections.

**Advantages and benefits of this proposal:** The district is legally required to conduct a trustee election.

**Expected results in terms of student benefit/achievement:** N/A

**Effect of this action on other parts of the system:** N/A

**Consequences of not approving this recommendation:** Hays CISD does not have the staff or expertise in-house to meet the legal requirements to conduct balloting, ballot testing, and other election polling location requirements. Additionally, the Texas Education Code requires school districts to enter into certain joint election agreements.

**G. Fiscal Impact and Cost:** Amount: anticipated total: \$60k-\$75k

Budget       Potential 2025 Bond       Grant/Special Funds       Other  
 Budget Amendment Needed

The proposed 2025 bond contains a provision that could cover a portion of election expenses including publishing the required notices in the newspaper. All other expenses not covered by the bond would come from the budget.

**Prior Year Spending -**

**Bid/Contract Information:** N/A

**Reasons for rejecting alternatives:** There are no alternatives to governmental entities with which we must partner

**Future/Ongoing:** Annual occurrence

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action**— Tim Savoy, Chief Communication Officer

**Evaluation method and timeline:** The Texas Secretary of the State's Office published an election law calendar noting required dates for each uniform election date in the state.

**Next report to the Board:** Ongoing annually

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees enter into all necessary joint election agreements and elections services contracts to conduct the May 3, 2025, election, and further authorize Chief Communication Officer Tim Savoy to execute the necessary documents once they are prepared and available by the respective county or city election offices, as presented.