

**SODA SPRINGS JT. SCHOOL DISTRICT #150
BOARD MEETING**

**February 25th, 2015
School District Offices
6:30 P.M.**

BOARD MEMBERS PRESENT

JIM STOOR	CHAIRMAN
IRENE TORGESEN	TRUSTEE
DAN LAU	TRUSTEE
ALAN ERICKSON	TRUSTEE

- 1. 1. Call Meeting to Order:** Chairman Stoor called the Board meeting to order at 6:36 p.m. with Chairman Stoor, Trustee Lau, Trustee Torgesen, and Trustee Erickson in attendance. Vice-Chairman Christensen was previously excused from the board meeting. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Sue Hansen, Principal Robert Daniel, Principal Debra Daniels, four patrons, and five students.

 - 1.1 Approval of Agenda.** Chairman Stoor asked if any additional agenda items were needed. With no changes to the posted agenda, Trustee Erickson made a motion to approve the agenda as posted. The motion was seconded by Trustee Lau. The motion passed unanimously.
 - 1.2 Pledge of Allegiance.** Chairman Stoor invited the trustees, administration, staff, patrons, and students to join Clerk Balls in saying the Pledge of Allegiance.
- 2. Read and Approve Minutes.**

 - 2.1 Approve the Minutes of January 28th, 2015 and February 10th, 2015 Board Meetings:** Trustee Lau said that in January 28th minutes in section 8.1 in the second line the word ‘involving’ should be used rather than the word ‘in’. With no further changes brought forth to the meeting minutes, Trustee Erickson made a motion to approve the meeting minutes January 28th, 2015 as amended and February 10th, 2015 as written. The motion was seconded by Trustee Torgesen. The motion passed unanimously.
- 3. Ratify Bills / Budget Report**

 - 3.1 Ratify Bills: January 2015** - The board asked several questions of Clerk Balls regarding the bills from January 2015. After the discussion, Trustee Lau made a motion to ratify the bills from January 2015. The motion was seconded by Trustee Erickson. The motion passed unanimously.
 - 3.2 Budget Report: January 2015** – The board asked questions of Clerk Balls regarding the Budget ending January 2015.
- 4. Correspondence:** Superintendent Stein mentioned that the application that each board member had received was also given to building principals and the district office. This application will be evaluated and handled the same as other applications according to the District’s hiring practices.

5. Public Input: None

6. Faculty/Staff Input: Principal Daniel reported that the High School Girls Basketball, Boys Basketball, and Wrestling teams had very successful district tournaments. He also said that the Cheer squad had been named A2 Academic State Champions. Principal Hansen reported that Bingo night went very well and that grandparent's day is March 11th and March 12th at Thirkill Elementary. Principal Daniels reported that they just completed their boys basketball season, that Quiz Bowl had begun and they had an attendance party for those that had two or less absences and no tardies at Tigert Middle School.

7. Old Business:

7.1 Facilities Update: Superintendent Stein and Clerk Balls reported that they had spoken with the facility architect and he should have some draft drawings for us by next meeting.

8. New Business:

8.1 Resignations, Retires, and New Hires: None

8.2 Emergency Operations Plan: Principal Daniel passed around the Emergency Operations Plan that he had put together. This binder is organized by school and details how the school will work with other agencies in the County in the event of an emergency. Due to the sensitive nature, the binder is only kept at the schools. Chairman Stoor asked that board members come in and review the binder. It will be put on the next school board agenda for approval.

8.3 Safe Schools Demo: Superintendent Stein reviewed the School District's training website – Safeschools.com provided by the ISBA and our insurance company Moreton & Company. She demonstrated how to take various required staff training courses and the other options that are used within the District for specialized training.

8.4 2014-2015 school calendar modification requests: Principal Daniel asked that the High School students be excused from classes on March 17th, 2015 so that a district music festival could be held within several of the classrooms of the High School. Principals Daniels and Hansen asked that the Tigert Middle School and Thirkill Elementary be excused from classes May 26th – 28th, 2015 (with their last day being May 21st, 2015) so that their faculty and staff could attend Leader-In-Me training. After a lengthy discussion, Trustee Lau made a motion to approve these modification requests to the 2014-2015 school calendar. Trustee Torgesen seconded the motion. The motion passed unanimously.

8.5 2015-2016 School Calendar Clarification: Clerk Balls wanted clarification that the last day of school on May 19th, 2016 currently shown as 'Elementary' was in fact both Tigert Middle School and Thirkill Elementary. The board said this was correct.

8.6 Pep Band Travel Request for District and State Tournaments: Principal Daniel along with Pep Band members: SSHS Junior Branson Steiner, SSHS Senior Cameron Walker, and SSHS Freshman Henry Workman, each shared with the board their thoughts on allowing the Pep Band travel to District and State Tournaments to support the High School teams. Discussion was held around paying for the travel, the possibility of members paying a players fee, using Middle School students in the band, and adequate supervision on these trips. During the discussion Henry Workman gave a report of his experience of traveling to the All Northwest Band conference in Washington State during the second week of February. After the discussion, Trustee Erickson made a motion for the Pep Band to travel to the District and State Tournaments as long as appropriate finance and supervisory conditions are met. The motion was seconded by Trustee Torgesen. The motion passed unanimously.

8.7 1st Reading: Policy 215 "Duties of the Board"

8.8 1st Reading: Policy 404.50 "Information on Past Job Performance"

8.9 1st Reading: Policy 404.50F1 "Release with NO prior public school experience"

8.10 1st Reading: Policy 404.50F2 "Release with prior public school experience"

- 8.11 1st Reading: Policy 411 “Personnel Files”
- 8.12 1st Reading: Policy 492 “Outside Employment”
- 8.13 1st Reading: Policy 492F1 “Outside Employment Request for Approval Form”
- 8.14 1st Reading: Policy 559 “Food Allergies
- 8.15 1st Reading: Policy 906 “Asbestos Management Plan”
- 8.16 1st Reading: Policy 906F1 “Annual Notification Letter”
- 8.17 1st Reading: Policy 980 “Bloodborne Pathogens”
- 8.18 1st Reading: Policy 980F1 “Exposure Control Plan”
- 8.19 1st Reading: Policy 980F2 “Hepatitis B Vaccine Declination Form”

Superintendent Stein reviewed each of these policies and made recommendations to the board. The board discussed the policies and made slight changes when the law allowed tailoring it to our School District. After the discussion, Trustee Erickson made a motion to accept the above policies as first reading. The motion was seconded by Trustee Lau. The motion passed unanimously.

9. Superintendent & Chairman Report:

- 9.1 **Legislative Update:** Superintendent Stein updated the board on several different areas impacting the schools and school district. Chairman Stoor updated the board on his discussions on the Idaho School Boards Association Governmental Affairs committee and their view of the bills in the current legislative session.
- 9.2 **Day on the Hill Re-cap:** All Trustees that attended this event said it was a very good meeting. They appreciated the legislator’s time to come and visit with them.
- 9.3 **Vendor Changes: Eberharter-Maki & Tappen Law Firm & Plan 1 Architects**
Superintendent Stein and Clerk Balls updated the board that our educational and policy law firm Eberharter-Maki & Tappen is merging with Moore, Smith, Buxton, & Turcke. Also our facility architect Plan One/Architects will be restructured into GPC Architects. These changes should not impact the services given to the School District.
- 9.4 **Supplemental Levy Vote March 10th 8am-8pm:** Clerk Balls reminded the board of the upcoming supplemental levy vote on March 10th and provided a sample ballot.
- 9.5 **Trustee Election Timeframe and Paperwork:** The terms of Chairman Stoor (zone 5), Trustee Erickson (zone 2), and Trustee Lau (zone 1) are all up on June 30th, 2015. Paperwork must be turned into the District Office on or before March 20th with any contested races being voted upon on May 19th.

10. Strategic Planning: Superintendent Stein shared an abridged version of the Strategic Plan that focuses on the milestones of the various areas of the plan.

11. Executive Session: Idaho Code #67-2345 (1) (b) – Student: Chairman Stoor asked for a motion to go into Executive Session. Trustee Erickson made a motion to go into Executive Session per Idaho Code #67-2345(1) (b) – Student. Trustee Torgesen seconded the motion. On voice vote: Chairman Stoor – Yes, Trustee Erickson – Yes, Trustee Lau – Yes, Trustee Torgesen – Yes. The vote was unanimous.

While in Executive Session, the Board discussed the circumstances and absences of a student at Tigert Middle School. After the discussion, Trustee Erickson made a motion to go out of Executive Session. Trustee Torgesen seconded the motion. On voice vote: Chairman Stoor – Yes, Trustee Erickson – Yes, Trustee Lau – Yes, Trustee Torgesen – Yes. The vote was unanimous.

Neither decision nor action was taken due to this Executive Session

12. Adjournment. With no other business to come before the Board of Trustees, Chairman Stoor declared the meeting adjourned at 10:42 pm.