

Crosslake Community School Board of Education

September 16, 2024

5:00 PM

Crosslake Community School

35808 Co Rd 66

Crosslake, MN 56442

### **Minutes**

Emily Stull Richardson will be attending the meeting remotely:

Caribou Coffee - Dick's Fresh Market

1050 River Place Mall

Amery, WI 54001

#### **1. Call Meeting to Order**

Meeting called to order at **5:07** p.m.

#### **2. Pledge of Allegiance**

Please stand for the Pledge of Allegiance

#### **3. Roll Call and Establish a Quorum**

Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick

We have established a quorum.

#### **4. Additional Items**

#### **5. Public Comment**

No public comment.

May I have a motion to approve the September 16, 2024 Agenda?

Motioned: **Griffin**

Seconded: **Williams**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays:

Motion passes: **8-0**

#### **6. Agenda**

#### 6.A. **Consent Agenda**

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Board of Education Minutes - August 19, 2024

6.A.2. Finance Meeting Minutes - September 9, 2024

6.A.3. Personnel Matters

6.A.4. Food Service Reports - August Clics Report

6.A.5. Gifts and Donations

May I have a motion to approve the Consent Agenda?

Motioned: **Williams**

Seconded: **Glazier**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays:

Motion passes: **8-0**

#### 6.B. **Academic, Environmental Education, and Performance Improvement Plan Updates**

**Presenter:** Abi Swenson

Abi Swenson will be presenting MCA Academic Data and Academic Goal update

**Lack of participation skews the data. More testing sites recommended. Importance of testing communicated to parents recommended.**

**Careiall training for reading improvement. Science new standards means we may see a dip in scores.**

#### 6.C. **Action Items**

6.C.1. Review and Approve July and August Financial Information

Were there any comments to the July and August Financial Information?

May I have a motion to approve the July and August financials?

Motioned: **Griffin**

Seconded: **Williams**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays:

Motion passes: **8-0**

## 6.C.2. Approve Policies -

The following policies are ready for approval due to being required annual review policies:

Annual Charter School Assurances due 10/31

450 Whistleblower

504 Student Dress and Appearance

609 Religion and Religious and Cultural Observances

722 Public Data Requests

750 Data Subject Rights and Access Policy

801 Equal Access TO Charter School Facilities

CCS Procurement Policy

Extracurricular Transportation

May I have a motion to approve policies 450, 504, 609,722, 750, 801, CCS Procurement Policy, and Extracurricular Transportation?

Motioned:**Glazier**

Seconded:**Yurick**

All in favor say Aye:

Nays:

Motion passes:**8-0**

## 6.D. Information/Discussion Items

### 6.D.1. District Personnel

Jenna and Annette, would you like to speak on these personnel items?

Hire a 1.0 FTE Online Special Education Teacher

Hire a 1.0 FTE Online Learning Coach

\$2 increase Seat-Based Lead Paraprofessional position

May I have a motion to move the 1.0 FTE Online Special Education Teacher, 1.0 FTE Online Learning Coach and \$2 increase Seat-Based Lead Paraprofessional position to an action item?

Motioned:**Williams**

Seconded:**Yurick**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays:

Motion passes:**8-0**

May I have a motion to approve the 1.0 FTE Online Special Education Teacher, 1.0 FTE Online Learning Coach and \$2 increase Seat-Based Lead Paraprofessional position?

Motioned:**Thompson**

Seconded:**Williams**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays:  
Motion passes:**8-0**

#### 6.D.2. Professional Development - Board of Education Trainings

Update from September board training. Anyone that attended please the rest of the board and give one take away from the training.

**Had to sign up to get the recordings. Will forward recordings to all. Need to pass quizzes and obtain CEU. Send these to Paula. More training in Nov and Feb.**

#### 6.D.3. Strategic Planning Matters

Discussion regarding the Leadership Survey Results

**Digest the results and come back to next month.**

#### 6.D.4. Implementation Committee for Executive Director

#### 6.D.5. 2024-2025 Seat Based Student and Family Handbook - addition on page 6

CCS students will be given a maximum of 12 excused absences for the school year. All absences beyond 12 absences will be considered unexcused. Exceptions to this include:

- Absences accompanied with a physician's note indicating the student couldn't attend school due to illness, injury or surgery. Notes from a physician for appointments will be considered parent/guardian excused and will not be an exception.
- Absence when a student is sent home from school by the nurse.
- Absence due to the funeral of a family member.
- Do we need to add any other exceptions??

**Concern that to get a physician's note it will involve insurance and cost to see the doc for the note.**

**This is mainly about communication with the school and what is going on with the student/family.**

May I have a motion to move the changes regarding absences on page 6 in the Student and Family handbook to an action item?

Motioned:**Williams**

Seconded:**Yurick**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)

Nays:

Motion passes:**8-0**

May I have a motion to approve the changes on page 6 regarding absences in the Student and Family Handbook?

Motioned:**Williams**

Seconded:**Yurick**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)  
Nays:  
Motion passes: **8-0**

#### 6.D.6. MDE Notice of Significant Expansion of Charter School

**It was decided that procedures to apply for approval of increasing our cap [from Osprey Wilds and MN Dept of Ed] should begin. As we apply, the infrastructure can be solidified to handle such increase. Now there is a waitlist for online. We have been hanging around the cap for years. Jenna will send application criteria/process. This aligns with our strategic plan, and care will be taken to not sacrifice quality over quantity.**

#### 6.D.7. Compensation Scenarios

Joe, do you want to speak on this?

**Creative Solutions, our financial vendor, works with lower estimates of ADMs (450 inst of 500) With \$7500 per student, there is enough extra in budget to give an increase of 5% to teachers' salaries. It will be checked to see if that includes everyone, including tech staff. Retaining excellent teachers and staff aligns with our strategic plan.**

#### 6.D.8. Grievance Form - 1st look

**Clarity is needed as to who the forms are funneled through... likely Kelly, HR manager. Belinda will follow up.**

~~May I have a motion to move the Grievance Form to an action item?~~

~~Motioned:~~

~~Seconded:~~

~~Discussion:~~

~~Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)~~

~~Nays:~~

~~Motion passes:~~

~~May I have a motion to approve the Grievance Form?~~

~~Motioned:~~

~~Seconded:~~

~~Discussion:~~

~~Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, Colin Williams, Belinda Yurick)~~

~~Nays:~~

~~Motion passes:~~

#### 6.D.9. Performance Evaluation forms:

Annette, do you want to discuss the Performance Evaluation forms.

Teacher - Quick Check, Teacher - Summative Evaluation, Non-Teaching Evaluation and Paraprofessional Staff Evaluation.

**These just need refinement so they are more user friendly.**

#### 6.D.10. Commissioner Visit

The Commissioner encourages schools to connect with them by filling out a survey that will help them plan their visit to our school. Is there any discussion on this?

**May I have a motion to move to authorize Jenna to fill out commissioner survey?**

**Motioned: Glazier**

**Seconded: Yurick**

**Approved 7-0 [Williams had to leave]**

**May I have a motion to authorize Jenna to fill out commissioner survey?**

**Motioned: Glazier**

**Seconded: Yurick**

**Approved 7-0 [Williams had to leave]**

#### 6.E. Reports

##### 6.E.1. CCS' Directors

**Annette: 9-11 Ceremony on Facebook, fire drills,**

**Jenna: FastBridge; MN Assoc of Charter Schools data, legislative impacts; all chromebooks out, shout out to Will and Jen; PSEO, WeGroup therapists; CAREIALL training, MTSS**

##### 6.E.2. Finance Committee

##### 6.E.3. Academic Performance/Achievement and World's Best Workforce

**Making progress, every other month go over data**

##### 6.E.4. EE Seat-Based Committee

**New head of committee: Laurie Jost**

##### 6.E.5. EE Online Committee

**Plan for professional development in place for the year, ELP approved, MESS-E underway, 2 field trips [Long Lake astronomy overnight, NLC pontoon]**

##### 6.E.6. Directors' Evaluations

**Strong start! What do you need from the Board?**

## 7. Authorizer Update

## 8. October Meeting Preparation

8.A. Suggestion for Discussion Topics for Next Meeting

**Clarify compensation \$ timeline**

## 9. Board Meeting Evaluation



## 10. Adjourn the Regular Board of Education Meeting

May I have a motion to adjourn the Regular Meeting of the Board of Education at 7:23 pm?

Motioned: **Yurick**

Seconded: **Griffin**

Discussion:

Yeas: (Josef Garcia, Mindy Glazier, Jared Griffin, Mike Newmann, Emily Stull Richardson, Clare Thompson, ~~Gelin Williams~~, Belinda Yurick)

Nays:

Motion Passes: **7-0**

Schedule of upcoming Board of Education Meetings for 2024-2025:

October 21, 2024

November 18, 2024

December 16, 2024

January 13, 2025 (Second Monday due to Martin Luther King, Jr.'s Birthday as an observed holiday)

February 10, 2025 (Second Monday due to President's Day - no school)

March 17, 2025

April 14, 2025 (Second Monday due to Easter Monday - no school)

May 19, 2025

June 16, 2025