

# Memo

**To:** Board of Education  
**From:** Matthew Cunningham  
**CC:** Mark Izzo, Dr. Conway  
**Date:** 6/19/2021  
**Re:** Facility Management Update

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Following is a summary of the work completed since the last report:

## Irving

- New blinds installed in main offices.
- Sidewalk repairs made - damaged during JCI gas service upgrade.

## Derby High School

- Replaced all CO2 detectors in LRU.
- Heating repairs throughout facility.
- Assisted IT in replacing multiple cameras throughout building.

## Derby Middle School

- Replaced cafeteria exterior door closure.
- Installed new circulator pump for domestic hot water.

## Bradley

- Repaired circulator pump for front wing heat.
- Replaced batteries for automatic doors in front entrance.
- Replaced water fountain filters.

## General

- ◆ Alert Alarms upgraded wireless burglar and fire cell units in all schools.
- ◆ Snow removal equipment serviced for all schools.