

# BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	<b>Workshop</b>	<input checked="" type="checkbox"/>	<b>Regular</b>	<input type="checkbox"/>	<b>Special</b>
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(A)  **Report Only**  **Recognition**

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

(B)  **Action Item**

**Presenter(s):** ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE  
LUIS VELEZ, PURCHASING DIRECTOR

**Briefly describe the action required.**

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE PURCHASE OF FUEL FOR THE 2016 - 2017 SCHOOL YEAR IN ACCORDANCE TO BOARD POLICY CH AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

(C) **Funding source: Identify the source of funds if any are required.**


**BUDGETED FUNDS**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

**SEE ATTACHED MEMORANDUM**



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**To:** Ismael Mijares, Deputy Superintendent for Business and Finance  
**From:** Luis A. Vélez, Purchasing Director   
**Date:** June 29, 2016  
**Subject:** **Vehicle Fuel Purchases**

Digitally signed by Luis A. Vélez  
Date: 2016.06.29 15:32:03 -05'00'

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In accordance with Board Policy CH, the Department of Purchasing requests that all 2016 - 2017 Vehicle Fuel purchases, due to market fluctuations and volatility, be awarded by obtaining formal written price quotations from at least three (3) vendors whenever possible.

Please contact me at the Purchasing Department should there be any questions or additional information is required.