



PARKROSE SCHOOL DISTRICT NO. 3
10636 N.E. Prescott Street
Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School
District No. 3, Multnomah County, Oregon
Monday, November 28, 2011**

M I N U T E S

A Parkrose Regular Business Meeting of the Board of Education of Parkrose School District 3 was held Monday, November 28, 2011, beginning at 6:30 PM in the Parkrose School District - Boardroom.

1. Executive Session – 6:00 p.m., Superintendent’s Office

Recess into Executive Session under ORS 192.660(2)(h) legal counsel, ORS 192.660(2)(d) labor negotiations and ORS 192.660(2)(a) employment.

Those in attendance: Superintendent Karen Gray, Director of Business Services & Operations Mary Larson, Human Resources Director David McKay, Board Chair Ed Grassel, Board Vice Chair Guy Crawford, Board Member Alesia Reese and Board Member Adair Fernee. Board Member James Woods was absent.

Executive session was adjourned at 6:30 p.m.

2. Call to Order – Regular Business Board Meeting – 6:38 p.m.

Chair Grassel called the Regular Business Meeting to order at 6:38 p.m. and welcomed everyone in attendance.

Members present were: Chair Ed Grassel, Vice Chair Guy Crawford, Board Member Alesia Reese and Board Member Adair Fernee. Board Member James Woods was absent.

Others present were: Director of Human Resources David McKay, Student Services Director Kathy Keim-Robinson, School Improvement Director Yuki Monteith, Director of Business Services & Operations Mary Larson, Parkrose High School Principal Ana Gonzalez, Parkrose High School Assistant Principal Jared Freeman, PFA President Jennifer Handsaker, OSEA President Rebecca Smillie, Patrons, Superintendent Karen Gray and Board Secretary Becky Nino.

3. Presentations/Recognitions

A. Recognitions

1. Water Polo Recognition – Gary Muzzy

Superintendent Gray introduced Gary Muzzy, Boy’s Water Polo Coach of the Year. Superintendent Gray stated that coaches are a very important part of the district and that the student’s accomplishments are amazing. She asked Mr. Muzzy to say a few words. He said the kids worked hard and this award is not about him, it’s about the students.

2. Volleyball Recognition – Brian Davis

Superintendent Gray introduced Brian Davis, Volleyball Coach of the Year. She expressed her gratitude for consistently doing a great job. Mr. Davis said that the kids, parents and community support are what this is all about.

Athletics Director, Sanjay Bedi stated that both coaches typify the quality of coaches in Parkrose and congratulated them on their accomplishments.

B. Presentations

1. ASB Report – Emma Brent

Emma Brent, ASB President updated the board on student activities and sporting events as follows:

- Band – 3 Students Named to All State
- Choir – 4 All State & 4 All Northwest, Parkrose Students Announced
- Debs – Very busy time of year
- Drama - Macbeth was a great show
- Winter Sports – Beginning
- Announced that Mr. English was named Civics Teacher of the Year

2. Elevate Oregon – Ana Gonzalez & Hanisi Accetta

Superintendent Gray introduced Ana Gonzalez, Marcus Shambry & Mayra Gomez who presented information about Elevate Oregon. Hanisi Accetta could not attend this evening.

Principal Gonzalez, presented an overview of the program. She said the Elevate concept was originated from a Denver Program for at risk kids. The program is about outreach and connections with students, enriching lives of kids at risk. She said that the employees of the program are giving back to the community. They were participants in the program and they are in turn making a difference in other kids' lives by giving back through the Elevate program.

Ms. Gomez and Mr. Shambry each shared their experiences and said what a difference the program made in their lives. Both are teachers at Parkrose High School for the Elevate Oregon program.

Superintendent Gray said that Elevate is an urban program to help close the achievement gap in Parkrose. The program is not funded by Parkrose. Parkrose provides a room for the program. Elevate Oregon is a pilot program and Parkrose is the only one in the state. Superintendent Gray stated that this is a wonderful opportunity for the kids of Parkrose.

3. Senior Service Update & Credit Based on Proficiency Report – Ana Gonzalez

Assistant Principal, Jared Freeman updated the board on the Senior Service Projects. Kids are involved in the community through volunteerism. The kids will continue to present to a panel for review of their projects. Mr. Freeman said that the teachers involved in these projects are passionate about the projects and student success.

Principal, Ana Gonzalez reported on Credit Based on Proficiency. Four key questions teachers ask themselves:

- What do my students know?
- How do I know they know it?
- What do I do if they don't know it?
- What do I do if they do know it?

She continued her presentation by reviewing what it takes of know if students are proficient. Clear learning targets, assessments linked to targets, balance between formative & summative assessments and multiple opportunities for demonstration of proficiency are a few of the factors involved. Students must have skills to get credit.

4. Synergies – Yuki Monteith

Director of School Improvement, Yuki Monteith introduced colleagues from Oregon State University partnership. Synergies project is an action research project to promote Science, Technology, Engineering and Math (STEM). The project looks at connections to life outside of school involving STEM. The plan is to follow 5th graders for four years who are engaged or interested in STEM. Improvement in the quality of STEM in and out of the classroom is a goal. The project participants will involve 50 families from around the area and they will do a digital life story about them. Eleven Parkrose youth will be trained to be social science researchers. A questionnaire will be provided to all 5th graders. The students involved in the project will analyze and organize responses. Also participating in the Synergies project are doctoral candidates from OSU.

Chair Grassel said that student involvement in the project to make connections with the community in a purposeful way will build stronger connections in the community. It's a great opportunity for kids.

Superintendent Gray thanked the students involved this evening.

4. PFA Monthly Report – Jennifer Handsaker

Parkrose Faculty Association President, Jennifer Handsaker reported on the following:

- September was a rough start to year, not any smoother now, why? Time
- Less prep and planning, less educational assistant help
- More standards to meet, Credit by proficiency
- Passion for educating kids, connections to enrich lives
- Demands
- Time to settle contract, mediation January 10th
- Settle Classified contract too

5. OSEA Monthly Report – Rebecca Smillie

OSEA President, Rebecca Smillie commented on the following:

- Working with kids/teacher the best they can
- Disappointed that negotiations cancelled on Nov 16th
- Mediation, January 9th
- Surveyed members about financial status, read comments
- Urged board to find a better solution

6. Board of Education

A. Board Reports

1. Oregon School Boards Association (OSBA) Annual Convention Report - All Board members commented on their attendance at the OSBA Convention.

B. Committee Reports

1. Legislative Activity – James Woods
No report.
2. Negotiations – Guy Crawford
Mr. Crawford reported that mediation is scheduled for both groups in January. OSEA is scheduled for January 9, 2012 and PFA January 10, 2012.
3. Parkrose Educational Foundation – Adair Fernee
Ms. Fernee reported on the activities of the Parkrose Educational Foundation. Auction preparations are in progress. They are looking into new auction software for better tracking. She also reported that she will become a member of the Bond Oversight Committee, is working on funding outdoor school and reported on the Sparrow project.
4. Bond Oversight Committee – Alesia Reese
Ms. Reese's report follows:

Oregon School Boards Convention - November 11-12th

Thank you to the community for supporting the professional development of the Parkrose School Board. I was privileged to attend several important workshops:

- **Oregon's Common Core Standard and SMARTER: What is the role of Board Members?**
Presented by Oregon Department of Education members Cheryl Kleckner and Mickey Garrison

Board members as education advocates into the community are challenged to create an effective measuring tool to determine the practices and programs within the School District that are impacting student learning. Common Core Standards presents a clear understanding of what students are expected to learn, not just recalling information, but analyzing and synthesizing the information.

Parkrose has college and career ready standards within a K-12 framework for reading. The importance of consistent standards was stressed, due to high mobility rate of students, not only between districts, but also between states. District self-examination includes student engagement and how effectively can students communicate and accept constructive feedback and then modify their actions. Skillful and

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intentional instruction was identified as an important element for student achievement.

• **Top Down Meets Bottom Up: Evaluation Practices to Create Responsive Schools**

Presented by Divya Bheda of the University of Oregon

Evaluation process can travel in three directions: Upward, Horizontal and Downward. In evaluations you realize accountability and collect data make decisions and value judgments. Evaluative Assessment includes facts and is data driven in 3 ways: Quantitative (Rigorous), Objective (Generalized) and Valid (Reliability). Several different evaluative processes were explored:

- *Accountability for transformation-resulting in a change to the evaluation*
- *Participatory-speaking and engaging those being assessed*
- *Responsive-evaluation will change with the needs of the stakeholders*
- *Culturally Responsive Education= Cultural Competence (Competence in this example means to always have to keep learning.*
- *Deliberative/Democratic-where decisions are made from dialogue (who needs what and why).*
- *Empowerment/Social Justice oriented evaluation.*
- *Transformative/Feminist evaluations are where decisions are about power.*

The concept of Deficit Thinking was a new idea for me. Evaluative assessments which ascribe a level of intelligence, race, economic, etc. and which the value of feedback is attributed to those being assessed.

The belief that those being evaluated are not independent and need help or support.

The Responsiveness Assessment model is dynamic and always aspirational. This model is time based and cyclical with routine assessments. Sustainability is important in this model so the organization can build capacity.

Bond Oversight Committee - November 7, 2011

Members of the Bond Oversight Committee had its first meeting and began to outline its role and responsibilities. As the Committee will meet monthly, regular and unanticipated topics will arise.

The next meeting will be held in the District Office on Monday, December 5th at 6:30 PM. The Committee will be reviewing the RPF process, project time lines and financial aspects of each project. My personal thanks to those committed to this 3 year process.

East Portland Parks Coalition - November 3, 2011

Neighborhood parks advocates met to begin planning for 2012, especially in regards to proposed cuts to the Park Bureau budget. Movies and Concerts in the Parks will again provide free entertainment for city residents with several Movies and Concerts to be held in East Portland.

January meeting's guest will be Summer Community Garden advocate who the Board heard last month.

February meeting's guest will be Jim Labbe of the Portland Audubon Society.

March meeting's topic will be to examine the Portland Plan's impact on East Portland Parks.

East Portland Neighborhood Association - November 2, 2011

It was Woodland Parks' turn to Chair the regular monthly meeting of EPNO. Neighborhood Small grant process once again support neighborhood projects, including (hopefully) some based in Parkrose.

PDX Citizen Advisory Committee - January 2012

As selected to represent the 13 neighborhoods of East Portland, the newly formed PDX (Airport) Citizen's Advisory Committee, I will meet quarterly with other members of the Committee to assess the operations and plans of the Portland International Airport and its impacts on the residents, businesses and agencies within the region and state. Portland International Airport is the largest employer in the Parkrose School District, with 10,000 people employed at the airport.

The PDX Committee will renew its work in January 2012.

Woodland Park Neighborhood Association - 2011-2012

The neighborhood successfully partnered with fellow Parkrose neighbors Parkrose Heights and Hazelwood along with the Park Bureau to present a movie at Gateway Park (106th and NE Halsey Street) last summer. Plans are underway for another Movie next summer.

Woodland Park will welcome new neighbor, Kaiser Permanente, to the former Circuit City building. New laboratory operations will be in place after significant remodeling and design changes to both the building and parking lot.

Respectfully submitted,

Alesia Reese

Parkrose Board of Education

5. School Improvement – Ed Grassel

Chair Grassel commented that the OSBA Convention is a unique opportunity for school board members to connect with each other. It also provides professional development. He also reported on his work with the school improvement committee. They are currently working with feedback from students, administrators, teachers and support staff, acknowledging that some initial assumptions are incorrect. They will research and talk about changes. It is difficult work and he thanked Yuki Monteith for her leadership.

Chair Grassel updated the group on the work of the Bond Executive Team.

7. Consent Agenda

- A. Board Minutes
 - 1. October 31, 2011, Executive and Regular Business Minutes
 - 2. November 14, 2011, Work Session Minutes
- B. Policy Second Reading
 - 1. Policy EFA – District Wellness
 - 2. Policy EFA-AR – District Wellness
- C. Business Finance
 - 1. Accept Resolution to Approve and Appropriate Grant Awarded by Oregon Department of Education for Mentoring New Administrators and Superintendents in the amount of \$170,000.
 - 2. Disposal of Surplus Property

Chair Grassel asked that the minutes from the November 14, 2011 work session be corrected to reflect U-tube to YouTube.

Reese/Ferneer moved to approve the consent agenda with correction to work session minutes.

The motion passed with a 4-0 vote.

8. Citizen Comments

Debra Robinson, 10214 NE Knott: Ms. Robinson voiced her concern about the school calendar approved last month without the input from parents. She expressed her concern that the 8 days of instruction time is hurting students. She said students can never make up missing days of instruction time and asked that the board consider the kids.

Karen Loh, 9043 NE Wygant: Ms. Loh commented on the elimination of substitutes for classified staff. She understands that drastic cuts needed to be made and that the district does not have control of funding. She said the district does have the power to decide on expenditures. She also listed the various training requirements of classified staff members and the impact of staff members on students and their achievements. She said that when classified staff members are absent things involving kids are cancelled and students suffer as a result.

9. District Business

- A. Superintendent Reports
 - 1. OSBA Annual Convention Report

Superintendent Gray reported that we lost a great citizen this week. Rob Ingram's loss is felt by many.

Superintendent Gray reported on the OSBA convention and thanked the board for the time well spent at the conference. She said it was a great opportunity to hear of excellent work being done.
 - 2. First Reading & Review Board Policies
 - a. Policy IK – Academic Achievement
 - b. Policy IKF – Graduation Requirements
 - c. Policy IGBHE – Expanded Options Program
 - d. Policy IGBHE-AR1 – Expanded Options Program Notification
 - e. Policy IGBAB/JO – Education Records/Records for Students with Disabilities
 - f. Policy JO/IGBAB – Education Records/Records for Students with Disabilities

Superintendent Gray reviewed the policies with the board. Ms. Reese asked if any of these mandates come with funding. Superintendent Gray replied that these are all unfunded mandates.

3. Revenue Forecast

Superintendent Gray reported that the funding forecast is down another \$106.8 billion and let the board know that the February forecast will be important. At this point, the 2013-15 biennium is down more than \$300 million. Growth changed from projected 15% to 13.9%. For every \$100 million reduction in state revenue, it results in approximately \$350 thousand reduction to Parkrose.

4. Confederation of Oregon School Administrators (COSA) Funding Coalition Report

It was reported that the budget will be in decline for the next three years. Superintendent Gray said that the forecast presentation is available if anyone would like a copy.

Superintendent Gray voiced her concern and disappointment regarding the reduction in days and lack of substitutes. She said she would love to add hours, days and staff but does not know how to pay for it. She asked "What should be cut in order to bring back classified subs?" She commented that we are nearly in a double dip recession and everyone is feeling the pain. She said "What are we not going to do next year?"

Other items discussed by the coalition: mandate relief, Public Employees Retirement System reform and Oregon Education Benefits Board.

5. Oregon Education Investment Board Update (OEIB)

Superintendent Gray presented a Q & A handout about OEIB. She stated the Mr. Woods is on the accountability panel for OEIB.

At 8:16 p.m., Chair Grassel called for a recess. The board reconvened at 8:24 p.m.

B. Department Reports

1. Student Services – Kathy Keim-Robinson

a. Annual Measurable Achievement Objectives (AMAO) Report

Ms. Keim-Robinson reviewed the AMAO report. There was lengthy conversation regarding:

- Targets not being met
- Changes in formula
- Teaching strategies when 66% of kindergarteners are non-English speaking
- Site Visits & Research Group
- Socialization, not just passing tests but being good citizens

The board thanked Ms. Keim-Robinson for her clear and comprehensive report.

2. Business & Operations – Mary Larson

a. Bond Project Update

1. Bond Schedule Update

Ms. Larson reported on the activities and events taking place around the district regarding the bond projects. She presented a schedule of events. She stated that many meetings have been scheduled to engage everyone in understanding Parkrose needs. Alesia Reese, Superintendent Gray and Middle School Principal Molly Davies all reported that the site visits of middle schools were extremely important and productive. They all agreed that the bond has pulled everyone together for a common goal.

Ms. Larson commented that there is one chance to do it right and the district will be thorough and diligent throughout all the projects.

2. Request for Proposals – Geotechnical Consulting Services for Bond Projects

Ms. Larson reported that the Bond Executive Team has recommended approval of Earth Engineers, Inc. for geotechnical consulting services.

3. Request for Proposals – Hazardous Material Consulting Services for Bond Projects

Ms. Larson said that there was only one response for the hazardous material consulting RFP.

She commented that the district advertises request for proposals in both the Oregonian and the Daily Journal of Commerce. Is not sure why there was only one respondent. The Bond Executive Committee is recommending PBS Environmental for Hazardous Material Consulting Services.

4. Architect Contract – Dull Olson Weekes
Ms. Larson reviewed the DOWA contract with the board.

5. Project Management Contract – Heery International
Ms. Larson reviewed the Heery contract with the board.

b. Financial Report
Ms. Larson presented the financial report.

3. School Improvement – Yuki Monteith
- a. New Cut Scores – Reading & Science
Director of School Improvement, Yuki Monteith presented the reading and science cut scores with the board. She stated there is increased rigor reflected in the scores along with annual changes in the requirements. She said that professional development planning is important.

10. Action Items

Superintendent Gray suggested that Action Item M be the first item this evening as there was a representative in the audience and there are questions regarding this request.

Action Item M: Accept/Reject Elks Hoop Shoot Free/Reduced Facility Use Application for Hoop Shoot Contest.

Reese/Ferneer moved to accept the Elks Hoop Shoot Free/Reduced Facility Use Application for Hoop Shoot Contest. Chair Grassel called for discussion.

The issue is who will cover the cost of the custodian for this event. There was discussion about past rental agreements for this event and ages of participants. David Ott, Elks member, answered questions about the Hoop Shoot event.

It was suggested that perhaps the event should be held at the high school. Ana Gonzalez will also check the schedule at the high school to see if there is availability for this event.

Hearing no further discussion, the motion carried with a 3-1 vote.

Reese/Ferneer moved to amend the previous motion to include that the board will pay \$108 toward the price of the custodian for the event. Chair Grassel called for discussion.

Hearing no discussion, the motion to amend the previous decision, carried with a 4-0 vote.

A. Accept/Reject Earth Engineers, Inc. Proposal for Geotechnical Consulting Services for Bond Projects
Reese/Ferneer moved to accept Earth Engineers, Inc. Proposal for Geotechnical Consulting Services for Bond Projects. Chair Grassel opened the floor for discussion.

Chair Grassel commented that the Bond Executive Committee recommends Earth Engineers.

Hearing no further discussion, the motion to approve carried with a 4-0 vote.

B. Accept/Reject PBS Environmental Proposal for Hazardous Material Consulting Services for Bond Projects
Reese/Ferneer moved to accept PBS Environmental Proposal for Hazardous Material Consulting Services for Bond Projects. Chair Grassel opened the floor for discussion.

Ms. Reese suggested that Bond resolutions be identified as Bond Projects.

Hearing no further discussion, the motion to approve carried with a 4-0 vote.

C. Accept/Reject Dull Olson Weekes Contract for Architectural Services for Bond Projects
Reese/Ferneer moved to accept Dull Olson Weekes Contract for Architectural Services for Bond Projects.
Chair Grassel opened the floor for discussion.

Hearing none, the motion to approve carried with a 4-0 vote.

D. Accept/Reject Heery International Contract for Project Management Services for Bond Projects
Reese/Ferneer moved to accept Heery International Contract for Project Management Services for Bond Projects. Chair Grassel opened the floor for discussion.

Chair Grassel commented that he has a good working relationship with Heery and they ask tough questions.

Hearing no further discussion, the motion carried with a vote of 4-0.

E. Accept/Reject Leave of Absence without pay for Monique Sommerhiser.
Reese/Ferneer moved to accept Leave of Absence without pay for Monique Sommerhiser.

The motion to approve carried with a 4-0 vote.

F. Accept/Reject Leave of Absence Extension for Kira Justice for remainder of 2011-12 School Year.
Reese/Ferneer moved to reject the leave of absence extension for Kira Justice for the remainder of the 2011-12 school year.

The motion to reject carried with a 4-0 vote.

Reese/Crawford moved to combine Action Items G through L. Chair Grassel called for discussion.

Hearing none, the motion to combine action items G through L carried with a 4-0 vote.

Reese/Ferneer moved to approve Action Items G through L. Chair Grassel called for discussion.

Hearing none, the motion to approve action items G through L carried with a 4-0 vote.

G. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Thompson.

H. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for Softball practices at Parkrose Middle School.

I. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Shaver.

J. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Russell.

K. Accept/Reject Parkrose Little League Free/Reduced Facility Use Application for practices at Sacramento.

L. Accept/Reject Parkrose High School Baseball Free/Reduced Facility Use Application for Youth Baseball Clinic Hosted by Eddie Kunz, for ages 10-18.

M. Accept/Reject Elks Hoop Shoot Free/Reduced Facility Use Application for Hoop Shoot Contest and Fundraiser. This item was moved to the beginning of the action items.

N. Accept/Reject Parkrose Colts Youth Football Free/Reduced Facility Use Application for end of year awards banquet and celebration.

Reese/Ferneer moved to approve Parkrose Colts Youth Football Free/Reduced Facility Use Application for end of year awards banquet and celebration. Chair Grassel called for discussion.

Hearing none, the motion to approve carried with a 4-0 vote.

O. Accept/Reject Michael Allen Harrison Fundraiser Concert Free/Reduced Facility Use Application for Annual Concert.

Reese/Ferneer moved to approve Michael Allen Harrison Fundraiser Concert Free/Reduced Facility Use Application for Annual Concert. Chair Grassel called for discussion.

Hearing none, the motion to approve carried with a 4-0 vote.

11. Discussion Items

No discussion items.

12. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Regular Business Meeting, December 12, 2011, District Office, 6:30 p.m.
2. Board Working Session, January 12, 2012, District Office, 5:00 p.m.
3. Regular Business Meeting, January 23, 2012, District Office, 6:30 p.m.

B. Upcoming Events

1. Holiday Open House, December 14, 2011, District Office Boardroom, 2:00 p.m.

13. Adjournment

Chair Grassel adjourned the meeting at 9:33 p.m.