

**J. Sterling Morton High School**  
Athletics/Student Activities  
**Fundraiser Request Form**

- \* Clubs are limited to 2 fundraisers per semester
- \* Sports teams are limited to 1 fundraiser per semester

Date submitted: 7/2/25  
Sports/Club: BAND

Person(s) in charge: ANDY BOLAND  
Description of fundraiser: SNAP Fundraiser - Virtual

How will fundraiser benefit the students of sports team/club? Clinicians, new music commissions, upgraded supplies as needed

Purpose of sale: (Why is sport/club requesting fundraiser?) To remain at the cutting edge of band programs

Campus to be held at: EAST \_\_\_\_\_ WEST X  
ALTERNATIVE SCHOOL \_\_\_\_\_ FRESHMAN CENTER \_\_\_\_\_

Will your sport/club be selling goods? YES NO Goods to be sold: \_\_\_\_\_

Will your sports/club be soliciting donations from outside the school? YES NO  
If yes, from what sources? Virtual Fundraising

\* Dates requested: 1<sup>st</sup> Choice: 9 / 15 / 25 to 9 / 26 / 25 2<sup>nd</sup> choice: 9 / 22 / 25 to 10 / 3 / 25

Times to be held: Before School (7:30-8:00am) \_\_\_\_\_ After School (2:40-3:30pm) \_\_\_\_\_ Cafe Hours \_\_\_\_\_

Location of Fundraiser: Virtual

\* Note: A "Use of Facility" form must also be filed for building purposes. Begin the process with the AD/DAS- please attach.

Special Needs (i.e. maintenance request for tables, etc.) N/A

Initial school/club/sport investment \$ 0 Anticipated income \$ 1000+  
Use of vendor: YES NO \_\_\_\_\_ If yes, list vendor SNAP Fundraising  
Purchase Order attached: YES \_\_\_\_\_ NO \_\_\_\_\_ If no, please explain: \_\_\_\_\_

Note: Items cannot be requisitioned from a vendor until this request has been approved. A copy of this form will be turned in to the originator upon approval or denial. Turn in your purchase order form with your request to the AD/DSA. If it is not attached, please give an explanation.

Remember, You may not go forward with any fundraising effort, in any way, until this form is approved by the AD/DSA and returned to the coach/advisor.

\* See back of form for additional information.

**For Athletics and/or Student Activities Office Only**

\_\_\_\_\_ Level I Fundraiser (profit is less than \$1000)

✓ Level II Fundraiser (profit is more than \$1000)  
(MUST have Board approval)

S/A Director \_\_\_\_\_  
Athletic Director \_\_\_\_\_  
Bldg. Principal \_\_\_\_\_  
(Return to DSA)

S/A Director [Signature]  
Athletic Director [Signature]  
Bldg. Principal [Signature]  
Business Manager \_\_\_\_\_  
Superintendent \_\_\_\_\_  
(Return to DSA)

\_\_\_\_\_ # of fundraisers held this year