Will Carleton Academy Board of Directors - Regular Meeting

MISSION STATEMENT: Will Carleton Academy will serve the community as a charter school where parents can choose a traditional, character-based curriculum and educational atmosphere for their children. The school will provide an orderly disciplined environment where all children are exposed to the wonder and joy of learning, where all children are expected to learn, and where all children and adults are expected to behave in a respectful and responsible manner.

Date: April 14, 2020

Time: 5:15pm

Location: Virtual Zoom Meeting

Call to order

Pledge of Allegiance

Roll Call

A. Consent Agenda:

Item	Purpose	Who	Materials
1. Approval of Agenda for April 14, 2020	Vote	Board	4/14/20 Proposed Agenda
2. Approval of Minutes for Feb. 11, 2020	Vote	Board	2/11/20 Proposed Minutes
3. Approval of Minutes for Mar. 3, 2020	Vote	Board	3/3/20 Proposed Minutes

B. Public Comment on Agenda Items Only

C. Management Reports

- 1. Director
- 2. Athletics
- 3. Superintendent
- 4. Authorizer

D. Board Committee Reports

Committee	Purpose	Who	Materials
1. Curriculum	Discussion	Board	
2. Discipline	Discussion	Board	
3. Long Range Planning	Discussion	Board	
4. School Improvement	Discussion	Board	
5. Site	Discussion	Board	
6. Policy	Discussion	Board	

E. Correspondence:

Items	Purpose	Who	Materials
1. Monitoring Report	Discussion	Board	

F. Financial Reports:

Item	Purpose	Who	Materials
1. Monthly Financial Reports	Vote	B. Beaudrie	February and March Reports

G. New Business:

Ite	ms	Purpose	Who	Materials
1.	School Year Calendar 2020/2021	Vote	C. Vogt	Draft Calendar
2.	Board Policy Manual	Discussion	Board	
3.	Coronavirus Planning and Response	Discussion	C. Vogt & K. Naber	Draft Continuity of Learning Plan
4.	Board Member Terms of Service	Discussion	Board	

H. Board Comments

I. Extended Public Comment: public comment section reserved for all remaining comments. Board members should not respond to audience member concerns. Comments should be limited to three minutes.

J. Closed Session (If Requested)

K. Confirmation of Next Board Meeting Date: Regular

Regular Board Meeting May 12, 2020, 5:15 pm.

L. Adjournment

Individuals wishing to address the Board of Directors under Item 4 and 10 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors <u>in public</u> for the purpose of conducting the Academy's business and is not to be considered a meeting <u>of the public</u>. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Director's office at 517-437-2000 preferably five (5) business days prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the Office of the Director, Will Carleton Academy located at 2001 West Hallett Road, Hillsdale, MI 49242 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]

Will Carleton Academy Board of Directors - Regular Meeting

MISSION STATEMENT: Will Carleton Academy will serve the community as a charter school where parents can choose a traditional, character-based curriculum and educational atmosphere for their children. The school will provide an orderly disciplined environment where all children are exposed to the wonder and joy of learning, where all children are expected to learn, and where all children and adults are expected to behave in a respectful and responsible manner.

Date: February 11, 2020

Time: 5:15pm

Location: Will Carleton Academy, 2001 W Hallett Rd., Hillsdale, MI 49242

Call to order

Brock Lutz called the meeting to order at 5:24 PM.

Pledge of Allegiance

Roll Call

MEMBERS	PRESENT	ABSENT
Chris Busch		x
Sarah Hartzler	X	
Brock Lutz	х	
Rick Schaerer	х	
Jackie Sutton	х	
Luke VanCamp		x
Don Westblade	Х	

OTHERS PRESENT
Colleen Vogt – Will Carleton Academy Director
Kurt Naber – Choice Schools
Brian Beaudrie – Choice Schools
Carla Stewart - Administrative Assistant
AJ Watkins - Parent Forum Board Liaison
Jackie Phillips - 5th Grade Teacher

A. Consent Agenda:

Item	Purpose	Who	Materials
1. Approval of Agenda: Feb. 11, 2020	Vote	Board	2/11/20 Proposed Agenda
2. Approval of Minutes: Jan. 14, 2020	Vote	Board	1/14/20 Proposed Minutes

It was moved by Sarah Hartzler and supported by Rick Schaerer to approve the items listed on the consent agenda as submitted.

The motion passed unanimously with 5 Ayes and 0 Nays

B. Public Comment on Agenda Items Only None

C. Management Report

1. Director's Report

Colleen Vogt discussed several items contained in the report provided for the board members.

2. Athletics Report Colleen Vogt reviewed a few key items related to the athletics program.

3. Superintendent's Report

Kurt Naber reminded the board of the ESP evaluation process.

D. Board Committee Reports

Committee	Purpose	Who	Notes
1. Curriculum	Discussion	Board	No new report. The team is working on scheduling a meeting.
2. Discipline	Discussion	Board	The team met recently and had a productive discussion.
3. Long Range Planning	Discussion	Board	Met to discuss the proposed budget amendment.
4. School Improvement	Discussion	Board	No new report.
5. Site	Discussion	Board	Met to work on some processes to assist the maintenance team.
6. Policy	Discussion	Board	No new report.

E. Correspondence:

Board Correspondence Items	Purpose	Who	Materials
1	Discussion	Board	-

F. Financial Reports:

Item	Purpose	Who	Materials
1. Monthly Financial Report	Vote	B. Beaudrie	January Report

Brian Beaudrie reviewed the report and discussed a few highlights.

It was moved by Don Westblade and supported by Sarah Hartzler to approve the January Monthly Financial Report.

The motion passed unanimously with 5 Ayes and 0 Nays.

2. Amended Budget	Vote	Finance	Proposed Amended Budget and Resolution
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Brian Beaudrie reviewed the amended budget and discussed a few highlights

It was moved by Sarah Hartzler and supported by Don Westblade to approve the Amended Budget and Resolution as presented.

The motion passed unanimously with 5 Ayes and 0 Nays.

3.	Budget Development Schedule	Discussion	В.	
	0		Beaudrie	

Brian Beaudrie reviewed the schedule for the board and discussed the reasons for the document.

G. New Business:

New Business Agenda Items	Purpose	Who	Materials
 Board Member Recommendations for Reappointments Rick Schaerer – Expires 6/30/20 Sarah Hartzler – Expires 6/30/20 Luke VanCamp – Expires 6/30/20 	Discussion	Board	Bylaws

Brock Lutz discussed the board seats and reminded the board of the terms that are expiring in 2020. There was some discussion about the process for renewing appointments and filling vacancies.

2. Board Policy Manual	Discussion	Board	NCSI BP Engagement Letter
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There was some discussion about the proposal. The policy team will continue to discuss, and the board asked to revisit this topic at the next regular board meeting.

H. Board Comments

Don Westblade moved that the board adopt a resolution to express their deep sympathy for the Busch family. Sarah Hartzler supported.

The motion passed unanimously with 5 Ayes and 0 Nays.

Sarah Hartzler expressed her appreciation for the safe environment that exists for the students at Will Carleton Academy.

I. Extended Public Comment: public comment section reserved for all remaining comments. Board members should not respond to audience member concerns. Comments should be limited to three minutes.

AJ Watkins - provided an update following the vendor fair. It was a successful event for the school and for the vendors who participated.

J. Closed Session (If Requested)

None

K. Confirmation of Next Board Meeting Date:

Regular Board Meeting March 10, 2020, 5:15 pm.

It was moved by Don Westblade and supported by Sarah Hartzler that the board meets on March 3, 2020 at 5:15pm for a study session, and the Regular Board Meeting be rescheduled on March 17, 2020 at 5:15pm.

The motion passed unanimously with 5 Ayes and 0 Nays.

L. Adjournment

It was moved by Sarah Hartzler and supported by Jackie Sutton that the meeting be adjourned. The motion passed unanimously with 5 Ayes and 0 Nays. The meeting adjourned at 6:19 P.M.

Proposed minutes respectfully submitted,

_____ Date: February 11, 2020

Recording Secretary

Approved by the Board of Directors at its March 17, 2020 meeting.

_____ Date: _____

Board Secretary

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Will Carleton Academy Board of Directors – Work Session

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Date:	March 3, 2020
Time:	5:15 PM
Location:	Will Carleton Academy, 2001 W Hallett Rd., Hillsdale, MI 49242

Call to order

Brock Lutz called the meeting to order at 5:27 PM.

Roll Call

MEMBERS	PRESENT	ABSENT
Chris Busch		Х
Sarah Hartzler	Х	
Brock Lutz	Х	
Rick Schaerer	Х	
Jackie Sutton	X	
Luke VanCamp	X	
Don Westblade		Х

OTHERS PRESENT
Colleen Vogt – Will Carleton Academy
Carla Stewart – Will Carleton Academy

Director Colleen Vogt did an exercise to gain the board's input on the mission commission.

The Board worked through the Board Evaluation of the Educational Service Provider.

Confirmation of Next Board Meeting Date:

Regular Board Meeting March 17, 2020, 5:15 PM.

Adjournment

It was moved by Luke VanCamp and supported by Sarah Hartzler that the meeting be adjourned. The motion passed unanimously with 5 Ayes and 0 Nays. The meeting adjourned at 7:01 PM. Proposed minutes respectfully submitted,

_____ Date: March 2, 2020

Recording Secretary

Approved by the Board of Directors at its March 17, 2020 meeting.

Date:

Board Secretary

Individuals wishing to address the Board of Directors under Item 4 and 10 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

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HILLSDALE COUNTY INTERMEDIATE SCHOOL DISTRICT

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WILL CARLETON ACADEMY'S MONITORING REPORT

FOR THE YEAR ENDED JUNE 30, 2019



184 West Carleton Road Hillsdale, Michigan 49242 Phone: 517.439.9331 Fax: 517.439.1894 chbwcpa.com

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board Hillsdale County Intermediate School District Hillsdale, Michigan

We have performed the procedures enumerated below, which were agreed to by the District, solely to assist you in monitoring the financial accountability of Will Carleton Academy, for the period July 1, 2018 through June 30, 2019. The District is responsible for monitoring the financial accountability of Will Carleton Academy. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

1. We compared the Revenue Bond debt schedule to the actual debt principal payment.

The principal payment dated August 1, 2018 in the amount of \$50,000 agreed to the Revenue Bond debt schedule.

2. We calculated the percentage variances between the 2017-18 and 2018-19 amounts for total revenues and total expenditures in the General Fund.

Total revenues for the 2018-19 year were \$2,099,722 compared to the 2017-18 amount of \$2,126,818. This represents a 1.27% decrease from the 2017-18 year.

Total expenditures for the 2018-19 year were \$2,210,674 compared to the 2017-18 amount of \$2,237,840. This represents a 1.21% decrease from the 2017-18 year.

- 3. We examined supporting documentation for 25 paid invoices and agreed invoices to disbursement amounts. No exceptions were found as a result of these comparisons.
- 4. We obtained supporting documentation for any service contracts over \$10,000:

Choice Schools Associates, LLC – management, consulting, business contract through June 30, 2023. The contract fee is as follows:

July 1, 2019 through June 30, 2020	10% of all gross revenues
July 1, 2020 through June 30, 2021	10% of all gross revenues
July 1, 2021 through June 30, 2022	10% of all gross revenues
July 1, 2022 through June 30, 2023	10% of all gross revenues

5. We obtained the 2018-19 At-Risk Report submitted by the school district to the Michigan Department of Education. Any variances greater than 5% between the 2017-18 and 2018-19 year were noted.

The school district received and expended \$48,289.20 of State allocated At-Risk funds during the year, which is an 81% increase over the 2017-18 funds received and expended.

 We inspected the documents listed in the attachment to this report for evidence that they exist and were adopted by the School Board during the 2018-19 year. We found no exceptions as a result of the procedures.

This agreed-upon procedures engagement was conducted in accordance with Attestation Standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the above subject matter. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Education and management of Hillsdale County Intermediate School District and is not intended to be and should not be used by anyone other than these specified parties.

CHBW & Co., P.C.

Certified Public Accountants

Hillsdale, Michigan February 24, 2020

ATTACHMENTS

- Board adopted School Calendar / School Day Schedule
- Anti-Bullying Policy, in accordance with Matt's Safe School Law
- Annual Organizational Meeting Minutes
- Board Resolution appointing Chief Administrative Officer
- Board Designated Legal Counsel
- Board adopted Annual Calendar of Regularly Scheduled Meetings
- Organizational Chart

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- Board approved Student Handbook
- Board approved Headmaster Contract
- Annual Nonprofit Corporation Information Update
- Michigan Highly Qualified Teacher Verification Report
- Notice of Open Enrollment & Lottery process or Open Enrollment & Lottery Process Board Policy
- Certificate of Boiler Inspection N/A
- Log of emergency drills, including date, time and results
- Charter Board Meeting Record of Postings cancellations, changes, special meetings, emergency, etc.
- Charter Academy Board Meeting Minutes and Resolutions of regular, special & emergency board meetings.
- Oath of Office and written acceptance for each board member
- Articles of Incorporation
- Board of Director Bylaws
- Education Service Provider Agreements / Amendments
- Office of Fire Safety (OFS-40) original occupancy permit and permits for renovations / additions, etc.
- Lease, Deed of Premises or Rental Agreement and subsequent amendments (includes modular units)
- Asbestos Hazardous Emergency Response Act (AHERA) Management Plan, if applicable. A copy of the "acceptance" letter sent by MIOSHA, if applicable
- Job descriptions for all employee groups

Will Carleton Academy Balance Sheet February 2020 (Unaudited)

Fund: General Fund

Assets Petty Cash Cash-County National Cash-County National - Student Activity Cash-US Bank #142625000 Prepaid Expenses-Payroll and Benefits	300.00 264,970.40 8,610.25 351.91 93,000.00
Total Assets	367,232.56
Liabilities Accounts Payable Deferred Revenue Total Liabilities	39,271.44 2,316.51 41,587.95
Fund Equity Beginning Fund Equity Change in Fund Equity Total Fund Equity	678,658.45 (353,013.84) 325,644.61
Total Liabilities & Fund Equity	367,232.56

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
Total Local Sources	3,558.00	26,194.51	36,011	(9,816.49)	73%
Total State Sources	214,409.10	1,066,541.37	2,352,763	(1,286,221.63)	45%
Total Federal Sources	-	54,773.71	125,600	(70,826.29)	44%
Total Revenues	217,967.10	1,147,509.59	2,514,374.00	(1,366,864.41)	46%
Expenditures					
Total Basic Programs	78,533.95	633,173.54	1,213,398	580,224.46	52%
Total Added Needs	12,501.34	121,426.16	221,410	99,983.84	55%
Total Support Services - Pupil	507.20	1,521.60	2,500	978.40	61%
Total Support Services - Instructional Staff	67.28	11,190.61	19,207	8,016.39	58%
Total Support Services - General Administration	45,322.56	222,296.37	333,851	111,554.63	67%
Total Support Services - School Administration	17,522.69	151,293.93	234,200	82,906.07	65%
Total Support Services - Business	-	4,285.96	5,000	714.04	86%
Total Operation and Maintenance of Plant	10,096.77	141,832.06	225,091	83,258.94	63%
Total Pupil Transportation Services	175.50	1,000.50	2,000	999.50	50%
Total Support Services - Central	2,408.25	41,232.47	67,000	25,767.53	62%
Total Athletic Activities	672.58	25,790.31	58,000	32,209.69	44%
Total Community Services	1,106.08	8,743.33	17,000	8,256.67	51%
Total Fund Modifications	19,181.82	136,736.59	215,000	78,263.41	64%
Total Expenditures	188,096.02	1,500,523.43	2,613,657.00	1,113,133.57	57%
Change in Fund Equity	29,871.08	(353,013.84)	(99,283)	(253,730.84)	

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Local Sources					
Interest	-	11.29	11	0.29	103%
Milk Sales	-	833.00	1,500	(667.00)	56%
Dues and Fees	-	7,559.99	10,000	(2,440.01)	76%
Childcare Fees	2,283.00	9,429.00	12,500	(3,071.00)	75%
Preschool	1,275.00	6,800.00	10,000	(3,200.00)	68%
Miscellaneous Other		1,561.23	2,000	(438.77)	78%
Total Local Sources	3,558.00	26,194.51	36,011	(9,816.49)	73%
State Sources					
Foundation Allowance	193,217.99	1,018,617.55	2,241,183	(1,222,565.45)	45%
31A At-Risk	4,436.13	22,653.71	50,103	(27,449.29)	45%
Special Ed	13,532.85	15,136.62	33,304	(18,167.38)	45%
Special Ed - Cost Reimbursement	945.89	1,057.99	308	749.99	344%
Headlee Obligation for Data Collect	657.01	3,287.51	7,235	(3,947.49)	45%
Early Literacy Grant	319.15	1,595.75	3,511	(1,915.25)	45%
Early Literacy Grant - PY	-	-	2,317	(2,317.00)	0%
CTE Per Pupil Incentive	35.18	(24.07)	187	(211.07)	-13%
Competitive School Safety Grant Program	-	-	6,615	(6,615.00)	0%
Early Literacy Grant - Hillsdale ISD	1,264.90	4,216.31	8,000	(3,783.69)	53%
Total State Sources	214,409.10	1,066,541.37	2,352,763	(1,286,221.63)	45%
Federal Sources					
Title I Grant PY	-	29,677.00	29,677	-	100%
Title I Grant	-	-	29,030	(29,030.00)	0%
Title IIA Grant PY	-	7,294.20	7,294	0.20	100%
Title IIA Grant	-	-	8,354	(8,354.00)	0%
Title IV Grant PY	-	16,269.50	16,270	(0.50)	100%
Title IV Grant	-	-	10,000	(10,000.00)	0%
REAP Grant	-	-	21,975	(21,975.00)	0%
Special Milk Program	-	1,533.01	3,000	(1,466.99)	51%
Total Federal Sources	-	54,773.71	125,600	(70,826.29)	44%
Total Revenues	217,967.10	1,147,509.59	2,514,374	(1,366,864.41)	46%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
Basic Programs					
Elementary/Middle School					
Teacher Salaries (includes P.E., Art and Music)	36,160.00	262,974.43	520,000	257,025.57	51%
Assistant Salaries	1,083.75	10,344.70	15,000	4,655.30	69%
Substitute Salaries	3,421.39	22,097.87	30,000	7,902.13	74%
Benefits (related to teachers, assistants and substitutes)	11,986.24	70,954.92	155,000	84,045.08	46%
Outside Substitutes	-	4,324.36	10,000	5,675.64	43%
Copier Lease	498.58	9,705.08	18,500	8,794.92	52%
Teaching Supplies-General	221.63	47,180.84	60,000	12,819.16	79%
Teaching Supplies - Early Literacy Grant	-	-	3,511	3,511.00	0%
Teaching Supplies - Early Literacy Grant - PY	-	-	2,317	2,317.00	0%
Teaching Supplies - Title IV	-	2,954.35	3,000	45.65	98%
Teaching Supplies - Title IV PY	-	16,269.50	16,270	0.50	100%
Technology - Non Depreciable	-	3,304.71	5,000	1,695.29	66%
Field Trips and Events	-	612.50	1,500	887.50	41%
Miscellaneous Other	200.00	4,281.13	7,500	3,218.87	57%
Total Elementary	53,571.59	455,004.39	847,598	392,593.61	54%
High School					
Teacher Salaries	16,482.44	109,582.71	220,000	110,417.29	50%
Teacher Benefits	4,657.32	26,416.66	60,000	33,583.34	44%
Tuition (Dual Enrollment Fees)	2,190.00	8,409.35	15,000	6,590.65	56%
HS Teaching Supplies	-	3,006.36	7,500	4,493.64	40%
Teaching Supplies - Title IV	-	4,948.99	7,000	2,051.01	71%
Miscellaneous Other	(16.00)	2,962.13	15,000	12,037.87	20%
Total High School	23,313.76	155,326.20	324,500	169,173.80	48%
Preschool					
Teacher Salaries	2,000.00	13,400.00	26,400	13,000.00	51%
Benefits (related to teachers and assistants)	(344.40)	1,967.11	6,000	4,032.89	33%
Preschool Supplies	(7.00)	3,615.66	5,000	1,384.34	72%
Total Middle/Junior High	1,648.60	18,982.77	37,400	18,417.23	51%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Summer School					
Teacher Salaries	-	3,600.00	3,600	-	100%
Teacher Benefits	-	260.18	300	39.82	87%
Total Summer School	-	3,860.18	3,900	39.82	99%
Total Basic Programs	78,533.95	633,173.54	1,213,398.00	580,224.46	52%
Added Needs					
Teacher Salary - Special Ed	1,907.32	16,297.02	24,880	8,582.98	66%
Teacher Benefits - Special Ed	572.81	4,356.13	7,000	2,643.87	62%
Assistant Salaries - Special Ed	1,691.59	11,538.89	20,000	8,461.11	58%
Assistant Benefits - Special Ed	416.64	2,634.63	5,000	2,365.37	53%
CI Classroom	-	22,998.14	56,000	33,001.86	41%
SE Teaching Supplies	-	566.06	1,000	433.94	57%
Teacher Salaries - 31a	2,860.99	24,445.55	37,320	12,874.45	66%
Assistant Salaries - 31a	-	338.71	1,500	1,161.29	23%
Benefits - 31a	1,059.20	7,495.65	11,283	3,787.35	66%
Teacher Salary - REAP	62.50	312.50	750	437.50	42%
Assistant Salaries - REAP	1,157.05	11,919.78	19,250	7,330.22	62%
Benefits - REAP	191.90	1,608.84	1,975	366.16	81%
Assistant Salaries - Title I	1,746.46	12,028.45	20,000	7,971.55	60%
Assistant Benefits - Title I	834.88	4,885.81	8,930	4,044.19	55%
Assistant Salaries - Title II A	-	-	5,500	5,500.00	0%
Assistant Benefits - Title II A	-	-	922	922.00	0%
Title I Supplies		-	100	100.00	0%
Total Added Needs	12,501.34	121,426.16	221,410	99,983.84	55%
Total Instruction	91,035.29	754,599.70	1,434,808	680,208.30	53%
Support Services - Pupil					
Attendance Officer - Hillsdale ISD	507.20	1,521.60	2,500	978.40	61%
Total Support Services - Pupil	507.20	1,521.60	2,500	978.40	61%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Instructional Staff					
Professional Development	67.28	10,297.19	15,000	4,702.81	69%
Title IIA Prof Development	-	-	1,932	1,932.00	0%
Library Salaries	-	177.75	250	72.25	71%
Library Benefits	-	22.56	25	2.44	90%
Library Supplies	-	687.68	1,000	312.32	69%
Special Ed Supervision		5.43	1,000	994.57	1%
Total Support Services - Instructional Staff	67.28	11,190.61	19,207	8,016.39	58%
Support Services - General Administration					
Legal Services	-	5,559.54	6,000	440.46	93%
Audit Services	-	8,780.00	8,780	-	100%
Management Services Fee	19,545.83	156,366.64	247,836	91,469.36	63%
Oversight Services Fee	25,776.73	50,590.19	68,235	17,644.81	74%
Dues & Fees	-	1,000.00	3,000	2,000.00	33%
Total Support Services - General Administration	45,322.56	222,296.37	333,851	111,554.63	67%
Support Services - School Administration					
Principal Salaries	7,592.31	64,934.65	99,100	34,165.35	66%
Secretary Salaries	5,752.00	38,823.79	63,500	24,676.21	61%
Principal/Secretary Benefits	3,594.30	25,817.63	45,000	19,182.37	57%
Postage	(45.00)	1,853.74	3,000	1,146.26	62%
Equipment Lease	-	440.56	1,000	559.44	44%
Office Supplies	587.08	13,133.94	15,000	1,866.06	88%
Dues and Fees	-	89.00	100	 11.00	89%
Miscellaneous Other	42.00	6,200.62	7,500	1,299.38	83%
Total Support Services - School Administration	17,522.69	151,293.93	234,200	82,906.07	65%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Business		540.40	4 000	100 5 1	=00/
Bank Fees	-	516.46	1,000	483.54	52%
Dues & Fees		3,769.50	4,000	230.50	94%
Total Support Services - Business	-	4,285.96	5,000	714.04	86%
Operation and Maintenance of Plant					
Janitor Salaries	5,640.60	45,921.22	75,000	29,078.78	61%
Janitor Benefits	1,204.55	8,776.23	15,000	6,223.77	59%
Telephone and Internet	260.15	3,220.69	6,500	3,279.31	50%
Water and Sewer	-	1,510.43	3,500	1,989.57	43%
Waste and Trash Disposal	339.00	2,403.00	5,000	2,597.00	48%
Property and Liability Insurance	-	11,894.09	20,500	8,605.91	58%
Building Maintenance	29.62	19,379.80	25,000	5,620.20	78%
Lawn Care/Snow Removal	2,602.25	8,090.06	8,500	409.94	95%
Gas	-	5,565.72	15,000	9,434.28	37%
Electricity	-	19,225.04	30,000	10,774.96	64%
Janitor Supplies	20.60	6,754.78	12,000	5,245.22	56%
Supplies - Competitive School Safety Grant	-	5,111.00	5,111	-	100%
Capital Outlay	-	2,476.00	2,476	-	100%
Capital Outlay - Competitive School Safety Grant	-	1,504.00	1,504	-	100%
Total Operation and Maintenance of Plant	10,096.77	141,832.06	225,091	83,258.94	63%
Pupil Transportation Services					
Pupil Transportation by Contract Carrier	175.50	1,000.50	2,000	999.50	50%
Total Pupil Transportation Services	175.50	1,000.50	2,000	999.50	50%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Central					
Marketing	200.00	10,966.87	20,000	9,033.13	55%
Prof Development	-	4,593.59	6,000	1,406.41	77%
Personnel Recruitment	-	1,014.18	1,500	485.82	68%
Fingerprinting	58.25	617.75	1,000	382.25	62%
Technology Services	2,150.00	24,040.08	38,500	14,459.92	62%
Total Support Services - Central	2,408.25	41,232.47	67,000	25,767.53	62%
Athletic Activities					
Athletic Director Salary	-	7,914.48	14,000	6,085.52	57%
Coaches Salaries	-	6,600.00	18,500	11,900.00	36%
Benefits - Coaches / AD	-	1,727.55	3,500	1,772.45	49%
Athletic Referees	-	4,180.00	6,000	1,820.00	70%
Athletic Supplies	672.58	4,448.28	12,500	8,051.72	36%
Athletic Dues and Fees	-	920.00	3,500	2,580.00	26%
Total Athletic Activities	672.58	25,790.31	58,000	32,209.69	44%
Total Supporting Services	76,772.83	600,443.81	946,849	346,405.19	63%
Community Services					
Latchkey Salaries	882.82	7,099.30	14,000	6,900.70	51%
Latchkey Benefits	110.95	875.65	2,000	1,124.35	44%
Latchkey Supplies	112.31	768.38	1,000	231.62	77%
Total Community Services	1,106.08	8,743.33	17,000	8,256.67	51%
Fund Modifications					
Transfer to Debt Service Fund	19,181.82	136,736.59	215,000	78,263.41	64%
Total Fund Modifications	19,181.82	136,736.59	215,000	78,263.41	64%
Total Expenditures	188,096.02	1,500,523.43	2,613,657	1,113,133.57	57%
Change in Fund Equity	29,871.08	(353,013.84)	(99,283)	(253,730.84)	

Will Carleton Academy Check Register Report February 1, 2020 - February 29, 2020

Check Date	Check	Vendor Name	Description	Amount
2/3/2020 2	20902	A Grand Occasion, Ltd.	Christmas Concert	287.50
2/3/2020 2	20903	American Office Solutions	Copier usage 12/17/19 - 1/16/20	477.07
2/3/2020 2	20904	Cardmember Service	HS Teaching Supplies	148.41
2/3/2020 2	20904	Cardmember Service	Elem Misc	220.64
2/3/2020 2	20904	Cardmember Service	Fingerprinting	63.00
2/3/2020 2	20904	Cardmember Service	Concession Supplies	101.91
2/3/2020 2	20904	Cardmember Service	Child Care Cell	33.30
2/3/2020 2	20904	Cardmember Service	Staff Holiday Party/Gifts	1,425.20
2/3/2020 2	20904	Cardmember Service	Fitness Club	2,466.36
2/3/2020 2	20904	Cardmember Service	Sand VB Supply	87.99
2/3/2020 2	20904	Cardmember Service	Office Supplies	22.71
2/3/2020 2	20904	Cardmember Service	Fee	35.00
2/3/2020 2	20904	Cardmember Service	Interest	61.00
2/3/2020 2	20905	Chelsi Dryer	Office Supplies	76.13
2/3/2020 2	20905	Chelsi Dryer	Athletic Supplies	87.87
2/3/2020 2	20906	Cheryl Balcom	Child Care Supplies	47.22
2/3/2020 2	20906	Cheryl Balcom	Child Care Supplies	74.89
2/3/2020 2	20907	Choice Schools Associates LLC	Prof Development - Leaders Meeting	66.29
2/3/2020 2	20907	Choice Schools Associates LLC	Prof Development - SEEDS Training	200.00
2/3/2020 2	20907	Choice Schools Associates LLC	Prof Development - Literacy Coaches Training	5,000.00
2/3/2020 2	20907	Choice Schools Associates LLC	Personnel Recruitment - Sub Permits	45.00
2/3/2020 2	20907	Choice Schools Associates LLC	PowerSchool - Enrollment	3,772.08
2/3/2020 2	20907	Choice Schools Associates LLC	Marketing - Graphic Design & Website Services	188.65
2/3/2020 2	20907	Choice Schools Associates LLC	Marketing - Facebook Ads	15.90
2/3/2020 2	20907	Choice Schools Associates LLC	Postage - FedEx	66.84
2/3/2020 2	20907	Choice Schools Associates LLC	Prof Development - Leaders Meeting	75.85
2/3/2020 2	20907	Choice Schools Associates LLC	Prof Development - SPED Talks	100.00
2/3/2020 2	20907	Choice Schools Associates LLC	Prof Development - Charlotte Danielson Training	250.00
2/3/2020 2	20907	Choice Schools Associates LLC	Employee Benefits for December 2019 (actual)	3,481.35
2/3/2020 2	20907	Choice Schools Associates LLC	Payroll for January 10, 2020 (actual)	6,999.21
2/3/2020 2	20908	Colleen Vogt	January 2020 Leaders Meeting	138.00
2/3/2020 2	20909	Comcast Business	Telephone and Internet	235.11
2/3/2020 2	20910	Current Office Solutions	Office Supplies	173.04
2/3/2020 2	20910	Current Office Solutions	Library Copier Lease	7.84
2/3/2020 2	20910	Current Office Solutions	Office Supplies	135.37
2/3/2020 2	20911	D & D Maintenance Supply	Janitor Supplies	340.57

2/3/2020 20912	Educational Reporting Solutions	Technology Support Services - February	1,075.00
2/3/2020 20913	Flinn Scientific Inc.	HS Teaching Supplies	595.60
2/3/2020 20913	Flinn Scientific Inc.	HS Teaching Supplies	2,620.85
2/3/2020 20914	Heffernan Soft Water Service, Inc.	Ice Melt	145.00
2/3/2020 20915	Hillsdale County Intermediate School District	J.Morse Transmitter Repair	175.00
2/3/2020 20916	Hillsdale Market House	Board Appreciation Month	350.00
2/3/2020 20916	Hillsdale Market House	Office Supplies	82.86
2/3/2020 20916	Hillsdale Market House	Staff PD	58.48
2/3/2020 20916	Hillsdale Market House	Milk	100.00
2/3/2020 20916	Hillsdale Market House	Milk	100.00
2/3/2020 20916	Hillsdale Market House	Milk	125.00
2/3/2020 20916	Hillsdale Market House	Milk	100.00
2/3/2020 20916	Hillsdale Market House	Concession Supplies	85.39
2/3/2020 20916	Hillsdale Market House	Concession Supplies	9.00
2/3/2020 20916	Hillsdale Market House	Concession Supplies	22.95
2/3/2020 20916	Hillsdale Market House	Concession Supplies	60.57
2/3/2020 20916	Hillsdale Market House	Concession Supplies	179.90
2/3/2020 20916	Hillsdale Market House	Concession Supplies	17.98
2/3/2020 20916	Hillsdale Market House	Concession Supplies	23.53
2/3/2020 20916	Hillsdale Market House	Concession Supplies	94.90
2/3/2020 20916	Hillsdale Market House	Concession Supplies	58.96
2/3/2020 20916	Hillsdale Market House	Concession Supplies	81.94
2/3/2020 20916	Hillsdale Market House	HS Homecoming Supplies	78.58
2/3/2020 20917	Home Town Linen Service	Mop Service	29.62
2/3/2020 20917	Home Town Linen Service	Mop Service	29.62
2/3/2020 20918	Jonesville Lumber	Counter Top - Office Filing System	590.00
2/3/2020 20918	Jonesville Lumber	Cabinetry Screws	32.98
2/3/2020 20919	Lawson`s Graffix Shop	Staff Jackets	106.90
2/3/2020 20920	Michigan Gas Utilities	Gas	333.58
2/3/2020 20920	Michigan Gas Utilities	Gas	1,604.69
2/3/2020 20921	NWEA	MAP Growth 3-8 Michigan C*	1,237.50
2/3/2020 20922	Patrick Lucas	Reading Award Photo Printing	14.06
2/3/2020 20923	Performance Automotive	Hitch	335.91
2/3/2020 20924	Purchase Power	Postage	517.12
2/3/2020 20925	School Days-School Closet	Uniform Stock	43.18
2/3/2020 20926	School Specialty	Laminating Film	147.88
2/3/2020 20927	Specialized Data Systems	Annual Software Renewal	1,325.00
2/3/2020 20928	Sportsarama	Sand VB Net	400.00
2/3/2020 20929	TIAA Commercial Finance, Inc.	Copier Lease	498.58
2/3/2020 20930	Verizon Wireless	CAV Cell	157.99
2/3/2020 20931	Walmart Community	Elem Misc	46.99
2/3/2020 20931	Walmart Community	Janitor Supplies	229.94

2/2/2020 20021	Wolmert Community	Ymaa Adant a Family	00E 40
2/3/2020 20931	Walmart Community	Xmas Adopt a Family	335.13 49.80
2/3/2020 20931 2/3/2020 20931	Walmart Community Walmart Community	Latchkey Supplies Office Supplies	49.80 30.62
2/3/2020 20931	Walmart Community	Interest	22.97
	•	Interest Credit	
2/3/2020 20931	Walmart Community	Scholastic Book Fair - 8th DC	(16.17)
2/3/2020 20932	Will Carleton Academy Parent Forum		600.00 200.00
2/21/2020 20933 2/21/2020 20934	A Grand Occasion, Ltd.	Vendor Fair Tables	
	Aker, Inc.	Filters and Belts	1,479.10
2/21/2020 20935	American Copper & Brass, LLC	Janitor Supplies	13.61
2/21/2020 20936	Arrow Swift Printing & Copy Center	Envelopes	180.00
2/21/2020 20936	Arrow Swift Printing & Copy Center	Envelopes	180.00
2/21/2020 20937	Chelsi Dryer	Concession Supplies	53.79
2/21/2020 20938	Cheryl Balcom	Child Care Supplies	112.31
2/21/2020 20939	Choice Schools Associates LLC	Char Cole - August - November	10,748.14
2/21/2020 20939	Choice Schools Associates LLC	Personnel Recruitment - Sub Permits	90.00
2/21/2020 20939	Choice Schools Associates LLC	Legal Services - Clark Hill SE Complaint	5,359.00
2/21/2020 20939	Choice Schools Associates LLC	Prof Development - MAPSA	787.26
2/21/2020 20939	Choice Schools Associates LLC	Payroll for January 24, 2020 (actual)	15,423.18
2/21/2020 20939	Choice Schools Associates LLC	Employee Benefits for January 2020 (actual)	(698.83)
2/21/2020 20939	Choice Schools Associates LLC	Management Fee for February 2020	19,545.83
2/21/2020 20939	Choice Schools Associates LLC	Payroll for March 6, 2020 (estimate)	40,000.00
2/21/2020 20939	Choice Schools Associates LLC	Payroll for March 20, 2020 (estimate)	40,000.00
2/21/2020 20939	Choice Schools Associates LLC	Employee Benefits for March 2020 (estimate)	13,000.00
2/21/2020 20940	City of Hillsdale	Exploration Program Transportation	175.50
2/21/2020 20941	Comcast	Telephone and Internet	27.47
2/21/2020 20942	Comcast Business	Telephone and Internet	232.68
2/21/2020 20943	Current Office Solutions	Office Supplies	252.08
2/21/2020 20944	Educational Reporting Solutions	Technology Support Services - March	1,075.00
2/21/2020 20945	H.J. Gelzer & Son, Inc.	Janitor Supplies	6.99
2/21/2020 20946	Heffernan Soft Water Service, Inc.	Ice Melt	155.00
2/21/2020 20946	Heffernan Soft Water Service, Inc.	Ice Melt	193.75
2/21/2020 20946	Heffernan Soft Water Service, Inc.	Ice Melt	108.50
2/21/2020 20947	Hillsdale BPU	Water	201.30
2/21/2020 20947	Hillsdale BPU	Electricity	570.75
2/21/2020 20947	Hillsdale BPU	Electricity	273.08
2/21/2020 20947	Hillsdale BPU	Electricity	235.85
2/21/2020 20947	Hillsdale BPU	Electricity	279.40
2/21/2020 20947	Hillsdale BPU	Electricity	276.92
2/21/2020 20947	Hillsdale BPU	Electricity	80.30
2/21/2020 20947	Hillsdale BPU	Electricity	64.33
2/21/2020 20947	Hillsdale BPU	Electricity	75.95
2/21/2020 20947	Hillsdale BPU	Electricity	908.67
		,	

2/21/2020 20948	Hillsdale College	Dual Enrollment	2,190.00
2/21/2020 20949	Hillsdale County Intermediate School District	3rd Qtr Attendance Officer	507.20
2/21/2020 20950	Hillsdale Market House	Staff Gift Cards	100.00
2/21/2020 20950	Hillsdale Market House	Concession Supplies	113.81
2/21/2020 20950	Hillsdale Market House	Concession Supplies	104.98
2/21/2020 20950	Hillsdale Market House	Concession Supplies	47.15
2/21/2020 20950	Hillsdale Market House	Milk	100.00
2/21/2020 20950	Hillsdale Market House	Milk	100.00
2/21/2020 20950	Hillsdale Market House	Milk	100.00
2/21/2020 20951	Home Town Linen Service	Mop Service	29.62
2/21/2020 20952	HOPE for Developmental Disabilities	Special Ed Services - January 2020	2,450.00
2/21/2020 20953	John Deere Financial	JD 2025 - January 2020	364.50
2/21/2020 20954	Johnny T`s Bistro	PTC Teacher Dinner	159.00
2/21/2020 20955	Jonesville Lumber	Cabinetry Bar Pulls	259.84
2/21/2020 20956	Lakeshore	Elem Teaching Supplies	187.36
2/21/2020 20957	Michelle Carpenter	Literacy Coach Training - Mileage	67.28
2/21/2020 20958	Modern Waste Systems	Trash Disposal 02/01/20 - 02/29/20	339.00
2/21/2020 20959	Nicholas Nestorak	Fingerprinting	58.25
2/21/2020 20960	Really Good Stuff, LLC	Privacy Panels	85.19
2/21/2020 20961	Robert Billman	Snow Removal - January 2020	1,150.00
2/21/2020 20961	Robert Billman	Snow Removal - February 2020	1,150.00
2/21/2020 20962	Smith`s Flowers Town & Country	Artificial Succulents	59.21
2/21/2020 20963	Specialized Data Systems	Office Supplies - Check Order	335.00
2/21/2020 20964	TIAA Commercial Finance, Inc.	Copier Lease	498.58
2/21/2020 20965	Will Carleton Academy Parent Forum	Athletic Booster Sponsorship Banner	400.00
			\$ 204,575.56

Will Carleton Academy Balance Sheet February 2020 (Unaudited)

Fund: Debt Service Fund

Assets

US Bank #142625001 - Interest Fund US Bank #142625002 - Principal Fund US Bank #142625003 - Reserve Fund US Bank #142625004 - Expense Fund	89,373.00 32,946.88 205,837.62 732.92
Total Assets	328,890.42
Liabilities Accounts Payable Due to General Fund Total Liabilities	-
Fund Equity Beginning Fund Equity Change in Fund Equity	326,988.68 1,901.74
Total Fund Equity	328,890.42
Total Liabilities & Fund Equity	328,890.42

Fund: Debt Service Fund	This Month	Y-T-D
Incoming Transfers and Other Transactions		
Interest	-	319.05
Transfer From General Fund	19,181.82	136,736.59
Total Incoming Transfers and Other Transactions	19,181.82	137,055.64
Total Revenues	19,181.82	137,055.64
Debt Service		
Principal on Bonds		55,000.00
Principal on Loans	_	2,553.90
Interest on Bonds	-	75,600.00
Trustee and Other Fees	-	2,000.00
Total Debt Service	-	135,153.90
Total Expenditures	-	135,153.90
Change in Fund Equity	19,181.82	1,901.74

Will Carleton Academy Balance Sheet March 2020 (Unaudited)

Fund: General Fund

Assets Petty Cash Cash-County National Cash-County National - Student Activity Cash-US Bank #142625000 Prepaid Expenses-Payroll and Benefits	300.00 247,246.73 11,394.87 351.95 92,000.00
Total Assets	351,293.55
Liabilities Accounts Payable Deferred Revenue Total Liabilities	49,896.74 2,316.51 52,213.25
Fund Equity Beginning Fund Equity Change in Fund Equity	678,658.45 (379,578.15)
Total Fund Equity	299,080.30
Total Liabilities & Fund Equity	351,293.55

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
Total Local Sources	-	30,166.55	36,011	(5,844.45)	84%
Total State Sources	211,510.34	1,278,051.71	2,352,763	(1,074,711.29)	54%
Total Federal Sources	-	54,773.71	125,600	(70,826.29)	44%
Total Revenues	211,510.34	1,362,991.97	2,514,374.00	(1,151,382.03)	54%
Expenditures					
Total Basic Programs	88,683.44	764,124.09	1,213,398	449,273.91	63%
Total Added Needs	13,184.06	143,596.41	221,410	77,813.59	65%
Total Support Services - Pupil	-	1,521.60	2,500	978.40	61%
Total Support Services - Instructional Staff	480.22	11,670.83	19,207	7,536.17	61%
Total Support Services - General Administration	25,725.63	229,821.17	333,851	104,029.83	69%
Total Support Services - School Administration	17,081.29	169,345.58	234,200	64,854.42	72%
Total Support Services - Business	39.20	4,325.16	5,000	674.84	87%
Total Operation and Maintenance of Plant	14,188.96	166,926.56	225,091	58,164.44	74%
Total Pupil Transportation Services	255.00	1,255.50	2,000	744.50	63%
Total Support Services - Central	1,980.52	49,237.57	67,000	17,762.43	73%
Total Athletic Activities	7,745.44	34,962.04	58,000	23,037.96	60%
Total Community Services	1,175.55	9,918.88	17,000	7,081.12	58%
Total Fund Modifications	19,181.82	155,864.73	215,000	59,135.27	72%
Total Expenditures	189,721.13	1,742,570.12	2,613,657.00	871,086.88	67%
Change in Fund Equity	21,789.21	(379,578.15)	(99,283)	(280,295.15)	

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Local Sources					
Interest	-	11.33	11	0.33	103%
Milk Sales	-	833.00	1,500	(667.00)	56%
Dues and Fees	-	11,531.99	10,000	1,531.99	115%
Childcare Fees	-	9,429.00	12,500	(3,071.00)	75%
Preschool	-	6,800.00	10,000	(3,200.00)	68%
Miscellaneous Other	-	1,561.23	2,000	(438.77)	78%
Total Local Sources	-	30,166.55	36,011	(5,844.45)	84%
State Sources					
Foundation Allowance	202,573.34	1,221,190.89	2,241,183	(1,019,992.11)	54%
31A At-Risk	4,508.63	27,162.34	50,103	(22,940.66)	54%
Special Ed	3,027.32	18,163.94	33,304	(15,140.06)	55%
Special Ed - Cost Reimbursement	392.59	1,450.58	308	1,142.58	471%
Headlee Obligation for Data Collect	654.12	3,941.63	7,235	(3,293.37)	54%
Early Literacy Grant	319.15	1,914.90	3,511	(1,596.10)	55%
Early Literacy Grant - PY	-	-	2,317	(2,317.00)	0%
CTE Per Pupil Incentive	35.19	11.12	187	(175.88)	6%
Competitive School Safety Grant Program	-	-	6,615	(6,615.00)	0%
Early Literacy Grant - Hillsdale ISD		4,216.31	8,000	(3,783.69)	53%
Total State Sources	211,510.34	1,278,051.71	2,352,763	(1,074,711.29)	54%
Federal Sources					
Title I Grant PY	-	29,677.00	29,677	-	100%
Title I Grant	-	-	29,030	(29,030.00)	0%
Title IIA Grant PY	-	7,294.20	7,294	0.20	100%
Title IIA Grant	-	-	8,354	(8,354.00)	0%
Title IV Grant PY	-	16,269.50	16,270	(0.50)	100%
Title IV Grant	-	-	10,000	(10,000.00)	0%
REAP Grant	-	-	21,975	(21,975.00)	0%
Special Milk Program		1,533.01	3,000	(1,466.99)	51%
Total Federal Sources		54,773.71	125,600	(70,826.29)	44%
Total Revenues	211,510.34	1,362,991.97	2,514,374	(1,151,382.03)	54%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
Basic Programs					
Elementary/Middle School	00.004.07			0.17 0.10 70	=00/
Teacher Salaries (includes P.E., Art and Music)	39,984.87	302,959.30	520,000	217,040.70	58%
Assistant Salaries	1,219.75	11,564.45	15,000	3,435.55	77%
Substitute Salaries	4,947.73	27,045.60	30,000	2,954.40	90%
Benefits (related to teachers, assistants and substitutes)	12,564.97	85,004.70	155,000	69,995.30	55%
Outside Substitutes	-	7,488.44	10,000	2,511.56	75%
Copier Lease	1,594.41	12,466.17	18,500	6,033.83	67%
Teaching Supplies-General	401.53	47,831.54	60,000	12,168.46	80%
Teaching Supplies - Early Literacy Grant	-	-	3,511	3,511.00	0%
Teaching Supplies - Early Literacy Grant - PY	-	-	2,317	2,317.00	0%
Teaching Supplies - Title IV	-	2,954.35	3,000	45.65	98%
Teaching Supplies - Title IV PY	-	16,269.50	16,270	0.50	100%
Technology - Non Depreciable	-	3,304.71	5,000	1,695.29	66%
Field Trips and Events	-	612.50	1,500	887.50	41%
Miscellaneous Other	221.19	4,641.15	7,500	2,858.85	62%
Total Elementary	60,934.45	522,142.41	847,598	325,455.59	62%
High School					
Teacher Salaries	16,482.45	126,065.16	220,000	93,934.84	57%
Teacher Benefits	4,367.89	30,784.55	60,000	29,215.45	51%
Tuition (Dual Enrollment Fees)	1,246.22	45,435.82	15,000	(30,435.82)	303%
HS Teaching Supplies	138.00	3,256.01	7,500	4,243.99	43%
Teaching Supplies - Title IV	-	4,948.99	7,000	2,051.01	71%
Miscellaneous Other	809.75	3,924.88	15,000	11,075.12	26%
Total High School	23,044.31	214,415.41	324,500	110,084.59	66%
Preschool					
Teacher Salaries	2,000.00	15,400.00	26,400	11,000.00	58%
Benefits (related to teachers and assistants)	2,704.68	4,690.43	6,000	1,309.57	78%
Preschool Supplies	-	3,615.66	5,000	1,384.34	72%
Total Middle/Junior High	4,704.68	23,706.09	37,400	13,693.91	63%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Summer School					
Teacher Salaries	-	3,600.00	3,600	-	100%
Teacher Benefits	-	260.18	300	39.82	87%
Total Summer School	-	3,860.18	3,900	39.82	99%
Total Basic Programs	88,683.44	764,124.09	1,213,398.00	449,273.91	63%
Added Needs					
Teacher Salary - Special Ed	1,907.33	18,204.35	24,880	6,675.65	73%
Teacher Benefits - Special Ed	526.82	4,882.95	7,000	2,117.05	70%
Assistant Salaries - Special Ed	1,741.95	13,280.84	20,000	6,719.16	66%
Assistant Benefits - Special Ed	422.00	3,056.63	5,000	1,943.37	61%
CI Classroom	-	33,469.14	56,000	22,530.86	60%
SE Teaching Supplies	-	566.06	1,000	433.94	57%
Teacher Salaries - 31a	2,860.99	27,306.54	37,320	10,013.46	73%
Assistant Salaries - 31a	-	338.71	1,500	1,161.29	23%
Benefits - 31a	790.24	6,985.89	11,283	4,297.11	62%
Teacher Salary - REAP	62.50	375.00	750	375.00	50%
Assistant Salaries - REAP	1,825.92	13,745.70	19,250	5,504.30	71%
Benefits - REAP	498.40	1,922.43	1,975	52.57	97%
Assistant Salaries - Title I	1,718.12	13,746.57	20,000	6,253.43	69%
Assistant Benefits - Title I	829.79	5,715.60	8,930	3,214.40	64%
Assistant Salaries - Title II A	-	-	5,500	5,500.00	0%
Assistant Benefits - Title II A	-	-	922	922.00	0%
Title I Supplies	-	-	100	100.00	0%
Total Added Needs	13,184.06	143,596.41	221,410	77,813.59	65%
Total Instruction	101,867.50	907,720.50	1,434,808	527,087.50	63%
Support Services - Pupil					
Attendance Officer - Hillsdale ISD		1,521.60	2,500	978.40	61%
Total Support Services - Pupil	-	1,521.60	2,500	978.40	61%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Instructional Staff	100.00				
Professional Development	480.22	10,777.41	15,000	4,222.59	72%
Title IIA Prof Development	-	-	1,932	1,932.00	0%
Library Salaries	-	177.75	250	72.25	71%
Library Benefits	-	22.56	25	2.44	90%
Library Supplies	-	687.68	1,000	312.32	69%
Special Ed Supervision		5.43	1,000	994.57	1%
Total Support Services - Instructional Staff	480.22	11,670.83	19,207	7,536.17	61%
Support Services - General Administration					
Legal Services	-	5,904.54	6,000	95.46	98%
Audit Services	-	8,780.00	8,780	-	100%
Management Services Fee	19,545.83	175,912.47	247,836	71,923.53	71%
Oversight Services Fee	6,179.80	37,224.16	68,235	31,010.84	55%
Dues & Fees	-	2,000.00	3,000	1,000.00	67%
Total Support Services - General Administration	25,725.63	229,821.17	333,851	104,029.83	69%
Support Services - School Administration					
Principal Salaries	7,592.31	72,526.96	99,100	26,573.04	73%
Secretary Salaries	5,722.00	44,545.79	63,500	18,954.21	70%
Principal/Secretary Benefits	3,539.84	29,357.47	45,000	15,642.53	65%
Postage	-	1,853.74	3,000	1,146.26	62%
Equipment Lease	-	655.54	1,000	344.46	66%
Office Supplies	453.47	14,258.31	15,000	741.69	95%
Dues and Fees	-	89.00	10,000	11.00	89%
Miscellaneous Other	(226.33)	6,058.77	7,500	1,441.23	81%
Total Support Services - School Administration	17,081.29	169,345.58	234,200	64,854.42	72%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Business	00.00		4 000		500/
Bank Fees	39.20	555.66	1,000	444.34	56%
Dues & Fees		3,769.50	4,000	230.50	94%
Total Support Services - Business	39.20	4,325.16	5,000	674.84	87%
Operation and Maintenance of Plant					
Janitor Salaries	5,195.64	51,116.86	75,000	23,883.14	68%
Janitor Benefits	1,066.95	9,843.18	15,000	5,156.82	66%
Telephone and Internet	423.97	3,822.37	6,500	2,677.63	59%
Water and Sewer	124.08	1,884.95	3,500	1,615.05	54%
Waste and Trash Disposal	339.00	2,742.00	5,000	2,258.00	55%
Property and Liability Insurance	-	13,608.92	20,500	6,891.08	66%
Building Maintenance	624.24	22,446.16	25,000	2,553.84	90%
Lawn Care/Snow Removal	570.00	8,815.06	8,500	(315.06)	104%
Gas	2,504.29	10,183.92	15,000	4,816.08	68%
Electricity	2,369.08	24,790.34	30,000	5,209.66	83%
Janitor Supplies	971.71	8,581.80	12,000	3,418.20	72%
Supplies - Competitive School Safety Grant	-	5,111.00	5,111	-	100%
Capital Outlay	-	2,476.00	2,476	-	100%
Capital Outlay - Competitive School Safety Grant	-	1,504.00	1,504	-	100%
Total Operation and Maintenance of Plant	14,188.96	166,926.56	225,091	58,164.44	74%
Pupil Transportation Services					
Pupil Transportation by Contract Carrier	255.00	1,255.50	2,000	744.50	63%
Total Pupil Transportation Services	255.00	1,255.50	2,000	744.50	63%

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Central					
Marketing	550.00	12,011.37	20,000	7,988.63	60%
Prof Development	-	4,637.17	6,000	1,362.83	77%
Personnel Recruitment	-	1,104.18	1,500	395.82	74%
Fingerprinting	-	617.75	1,000	382.25	62%
Technology Services	1,430.52	30,867.10	38,500	7,632.90	80%
Total Support Services - Central	1,980.52	49,237.57	67,000	17,762.43	73%
Athletic Activities					
Athletic Director Salary	-	7,914.48	14,000	6,085.52	57%
Coaches Salaries	6,800.00	13,400.00	18,500	5,100.00	72%
Benefits - Coaches / AD	801.65	2,529.20	3,500	970.80	72%
Athletic Referees	-	5,080.00	6,000	920.00	85%
Athletic Supplies	53.79	4,946.36	12,500	7,553.64	40%
Athletic Dues and Fees	90.00	1,092.00	3,500	2,408.00	31%
Total Athletic Activities	7,745.44	34,962.04	58,000	23,037.96	60%
Total Supporting Services	67,496.26	669,066.01	946,849	277,782.99	71%
Community Services					
Latchkey Salaries	985.22	8,084.52	14,000	5,915.48	58%
Latchkey Benefits	117.56	993.21	2,000	1,006.79	50%
Latchkey Supplies	72.77	841.15	1,000	158.85	84%
Total Community Services	1,175.55	9,918.88	17,000	7,081.12	58%
Fund Modifications					
Transfer to Debt Service Fund	19,181.82	155,864.73	215,000	59,135.27	72%
Total Fund Modifications	19,181.82	155,864.73	215,000	59,135.27	72%
Total Expenditures	189,721.13	1,742,570.12	2,613,657	871,086.88	67%
Change in Fund Equity	21,789.21	(379,578.15)	(99,283)	(280,295.15)	

Will Carleton Academy Check Register Report March 1, 2020 - March 31, 2020

Check Date	Check	Vendor Name	Description	Amount
3/19/2020 2	20966	Aker, Inc.	HVAC Repair	315.00
3/19/2020 2	20967	American Office Solutions	Copier Lease - 01/17/20 - 02/16/20	1,166.68
3/19/2020 2	20968	Branch Area Careers Center	Tuition - Cannon Ford	850.00
3/19/2020 2	20969	Cardmember Service	Child Care Cell	33.30
3/19/2020 2	20969	Cardmember Service	Elem Teaching	227.53
3/19/2020 2	20969	Cardmember Service	Concession Supplies	53.79
3/19/2020 2	20969	Cardmember Service	Office Supplies	13.32
3/19/2020 2	20969	Cardmember Service	Prof Development Supplies	95.67
3/19/2020 2	20969	Cardmember Service	Elem Misc	21.19
3/19/2020 2	20969	Cardmember Service	Fuel for Snow Removal	70.00
3/19/2020 2	20969	Cardmember Service	Credit - Overpayment	(226.33)
3/19/2020 2	20970	Cheryl Balcom	Child Care Snacks	64.57
3/19/2020 2	20970	Cheryl Balcom	Child Care Snacks	8.20
3/19/2020 2	20971	Chestney Publishing	Simply Hers Magazine - Full Page	550.00
3/19/2020 2	20972	Choice Schools Associates LLC	Special Ed Services - Char Cole	2,406.30
3/19/2020 2	20972	Choice Schools Associates LLC	Marketing - Graphic Design	145.50
3/19/2020 2	20972	Choice Schools Associates LLC	Special Ed Services - Char Cole	3,047.98
3/19/2020 2	20972	Choice Schools Associates LLC	Personnel Recruitment - Sub Permits	45.00
3/19/2020 2	20972	Choice Schools Associates LLC	Legal Services - Clark Hill SE Complaint	345.00
3/19/2020 2	20972	Choice Schools Associates LLC	Prof Development - Leaders Meeting	43.58
3/19/2020 2	20972	Choice Schools Associates LLC	Payroll for February 7, 2020 (actual)	10,909.63
3/19/2020 2	20972	Choice Schools Associates LLC	Payroll for February 21, 2020 (actual)	11,447.50
3/19/2020 2	20972	Choice Schools Associates LLC	Employee Benefits for February 2020 (actual)	(2,612.88)
3/19/2020 2	20972	Choice Schools Associates LLC	Management Fee for March 2020	19,545.83
3/19/2020 2	20972	Choice Schools Associates LLC	Payroll for April 3, 2020 (estimate)	40,000.00
3/19/2020 2	20972	Choice Schools Associates LLC	Payroll for April 17, 2020 (estimate)	40,000.00
3/19/2020 2	20972	Choice Schools Associates LLC	Employee Benefits for April 2020 (estimate)	12,000.00
3/19/2020 2	20973	City of Hillsdale	Exploration Program Transportation	161.25
3/19/2020 2	20974	College Entrance Examination Board	Test Fees - School Code 231962	153.00
3/19/2020 2	20975	Comcast	Telephone and Internet	24.72
3/19/2020 2	20976	Comcast Business	Telephone and Internet	232.68
3/19/2020 2	20977	Current Office Solutions	Office Supplies	185.89
3/19/2020 2	20977	Current Office Solutions	Office Supplies	174.40
3/19/2020 2	20978	D & D Maintenance Supply	Janitor Supplies	285.83
3/19/2020 2		D & D Maintenance Supply	Janitor Supplies	397.17
3/19/2020 2	20979	Ellison Educational Equipment	SureCut Die Cut and Supplies	81.50

3/19/2020 20980	Heffernan Soft Water Service, Inc.	Ice Melt	155.00
3/19/2020 20981	Hillsdale BPU	Water	250.44
3/19/2020 20981	Hillsdale BPU	Electricity	628.32
3/19/2020 20981	Hillsdale BPU	Electricity	338.93
3/19/2020 20981	Hillsdale BPU	Electricity	285.94
3/19/2020 20981	Hillsdale BPU	Electricity	335.82
3/19/2020 20981	Hillsdale BPU	Electricity	345.05
3/19/2020 20981	Hillsdale BPU	Electricity	88.39
3/19/2020 20981	Hillsdale BPU	Electricity	80.09
3/19/2020 20981	Hillsdale BPU	Electricity	87.97
3/19/2020 20981	Hillsdale BPU	Electricity	1,005.71
3/19/2020 20982	Hillsdale County Chamber of Commerce	Dues & Fees	1,000.00
3/19/2020 20983	Hillsdale Market House	Staff Appreciation	19.98
3/19/2020 20983	Hillsdale Market House	Concession Supplies	6.18
3/19/2020 20983	Hillsdale Market House	Concession Supplies	75.17
3/19/2020 20983	Hillsdale Market House	Milk	100.00
3/19/2020 20983	Hillsdale Market House	Milk	100.00
3/19/2020 20983	Hillsdale Market House	Milk	100.00
3/19/2020 20984	Home Town Linen Service	Mop Service	29.62
3/19/2020 20984	Home Town Linen Service	Mop Service	29.62
3/19/2020 20985	HOPE for Developmental Disabilities	Special Ed Services - February 2020	2,450.00
3/19/2020 20986	JW Pepper & Son, Inc.	Hand Drums	111.65
3/19/2020 20986	JW Pepper & Son, Inc.	Hand Drums	111.65
3/19/2020 20987	Jackson College	Dual Enrollment - Hannah Bensch	770.50
3/19/2020 20987	Jackson College	Dual Enrollment - Clare Falater	860.00
3/19/2020 20987	Jackson College	Dual Enrollment - Gabriel Gadwood	770.50
3/19/2020 20987	Jackson College	Dual Enrollment - Calvin Henes	1,786.00
3/19/2020 20987	Jackson College	Dual Enrollment - Michayla Henes	597.00
3/19/2020 20987	Jackson College	Dual Enrollment - Rylee Jackson	770.50
3/19/2020 20987	Jackson College	Dual Enrollment - Maci Svacha	1,242.00
3/19/2020 20987	Jackson College	Dual Enrollment - Isabella Thielen	770.50
3/19/2020 20987	Jackson College	Early Middle College - Hannah Whitcomb	2,134.25
3/19/2020 20987	Jackson College	Early Middle College - Jacob Wood	3,381.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Hannah Bensch	753.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Breandan Busch	791.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Bailey Cramer	791.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Clare Falater	1,502.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Gabriel Gadwood	1,544.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Calvin Henes	2,001.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Rylee Jackson	753.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Charity Kelemen	1,502.00
3/19/2020 20987	Jackson College	Sept 2019-December 2019 - Maci Svacha	1,383.00

3/19/2020 20987	Jackson College	Sept 20
3/19/2020 20987	Jackson College	Sept 20
3/19/2020 20987	Jackson College	Early Mi
3/19/2020 20987	Jackson College	Early Mi
3/19/2020 20987	Jackson College	06/05/19
3/19/2020 20987	Jackson College	05/30/19
3/19/2020 20987	Jackson College	06/10/19
3/19/2020 20988	Jackson County ISD	3rd Qtr
3/19/2020 20989	Jackson Telecom	Service
3/19/2020 20989	Jackson Telecom	Service
3/19/2020 20990	James Vincent	Janitor S
3/19/2020 20991	John Deere Financial	JD 2025
3/19/2020 20992	Jostens	Yearboo
3/19/2020 20993	Michelle Carpenter	Choice
3/19/2020 20994	Michigan Gas Utilities	Gas
3/19/2020 20994	Michigan Gas Utilities	Gas
3/19/2020 20995	Modern Waste Systems	Trash D
3/19/2020 20996	Pitney Bowes Global Financial Services LLC	Equipm
3/19/2020 20997	PowerSchool Group LLC	PowerS
3/19/2020 20998	Rose Pest Solutions	Pest Co
3/19/2020 20999	Ryan & Bradshaw	HVAC F
3/19/2020 21000	Smith`s Flowers Town & Country	Homeco
3/19/2020 21000	Smith`s Flowers Town & Country	Staff Ap
3/19/2020 21000	Smith`s Flowers Town & Country	Staff Ap
3/19/2020 21001	Sportsarama	Mens Ba
3/19/2020 21001	Sportsarama	Track S
3/19/2020 21002	Verizon Wireless	CAV Ce
3/19/2020 21003	Walmart Community	Elem Te
3/19/2020 21003	Walmart Community	Elem M
3/19/2020 21003	Walmart Community	Office S
3/19/2020 21003	Walmart Community	Janitor S
3/19/2020 21004	WCSR Radio	Radio A

Sept 2019-December 2019 - Isabella Thielen	1,544.00
Sept 2019-December 2019 - Tori Ware	791.00
Early Middle College - Hannah Whitcomb	3,229.00
Early Middle College - Jacob Wood	2,670.00
06/05/19 - 07/31/19 - Clare Falater	645.00
05/30/19 - 08/22/19 - Charity Kelemen	645.00
06/10/19 - 07/28/19 - Maci Svacha	1,304.00
3rd Qtr Technology for 2019-2020 School Year	5,396.50
Service Call - Answering Machine Wiring	135.00
Service Call - Telephone/Wiring Repair	618.72
Janitor Supplies	78.44
JD 2025 - February 2020	364.50
Yearbook	654.79
Choice Literacy - Mileage	134.55
Gas	1,812.52
Gas	301.39
Trash Disposal - 03/01/20 - 03/31/20	339.00
Equipment Lease	214.98
PowerSchool SIS Maintenance & Support	1,430.52
Pest Control - April 2020 - March 2021	695.40
HVAC Repair	993.00
Homecoming Misc	97.50
Staff Appreciation	34.00
Staff Appreciation	30.50
Mens Basketball	53.95
Track Supplies	308.99
CAV Cell	152.99
Elem Teaching Supplies	137.52
Elem Misc	38.83
Office Supplies	209.62
Janitor Supplies	93.87
Radio Ads	156.00
	\$ 199,411.66

Will Carleton Academy Balance Sheet March 2020 (Unaudited)

Fund: Debt Service Fund

Assets

US Bank #142625001 - Interest Fund US Bank #142625002 - Principal Fund US Bank #142625003 - Reserve Fund US Bank #142625004 - Expense Fund	29,320.08 38,404.43 205,652.37 914.79
Total Assets	274,291.67
Liabilities Accounts Payable Due to General Fund Total Liabilities	-
Fund Equity Beginning Fund Equity Change in Fund Equity	326,988.68 (52,697.01)
Total Fund Equity	274,291.67
Total Liabilities & Fund Equity	274,291.67

Fund: Debt Service Fund	This Month	Y-T-D
Incoming Transfers and Other Transactions		
Interest	-	356.66
Transfer From General Fund	19,181.82	155,864.73
Total Incoming Transfers and Other Transactions	19,181.82	156,221.39
Total Revenues	19,181.82	156,221.39
Debt Service		
Principal on Bonds	-	55,000.00
Principal on Loans	-	2,918.40
Interest on Bonds	-	149,000.00
Trustee and Other Fees	-	2,000.00
Total Debt Service	-	208,918.40
Total Expenditures	-	208,918.40
Change in Fund Equity	19,181.82	(52,697.01)