



NORTH SLOPE BOROUGH SCHOOL DISTRICT M E M O R A N D U M

TO: Qaiyaan Harcharek, President
Members of the School Board

THROUGH: Pauline Harvey, Superintendent

DocuSigned by:
Pauline Harvey
A79222E99661378

THROUGH: Fadil Limani, Chief Financial Officer

DocuSigned by:
Fadil Limani
183E9667599424

FROM: John Luhrs, Human Resources Director

DocuSigned by:
John Luhrs
61842B7520104CD...

DATE: June 25, 2021

SUBJECT: Added Duty Contract Recommendation

**Memo No. SB21-183
(Action Item)**

NSBSD Strategic Plan Goal

3.0 Staff Success: Strengthen the recruitment and retention of highly effective staff and inspire more Iñupiaq teachers and administrators.

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.2 Financial Stewardship: Ensure financial management based on what is best for our students.

4.4 Organizational Effectiveness: Structure the organization to operate with efficiency and better serve our students.

Issue Summary:

In accordance with BP 4113, Assignment, and AR 4213, Acting in Capacity/Delegation of Authority, Administration approved Liz Noble, Director of Curriculum & Instruction, to act in capacity as Qargi Academy’s Principal through an Added Duty Contract for the remainder of the term in the best interest of the students.

Background:

In accordance with applicable Board Policy 3312, contracts and MOA’s \$10,000 or greater require Board approval.

Length of Contract:

The Added Duty Contract was for the period of January 6, 2021 - June 17, 2021

Funding Source and Contract Amount:

The identified funding source is derived from Qargi Academy’s account code 400.200.351.000.313 in the amount of \$28,442.93.

Grant Funding:

There are no grant funds associated with the respective added duty contract.

Available Budget: \$43,922.17

Compliance with BP 3311:

Not applicable as this is an employee contract.

Motion:

“I move that the NSBSD Board of Education approve the Added Duty Contract for Liz Noble as Qargi Academy Principal as presented in memo no. **SB21-183.**”

Motion by: _____ Second by: _____

Vote: _____