

MAYWOOD-MELROSE PARK-BROADVIEW

School District 89

Human Resource Report

July 2012

1. Leaves:

- One teacher returning from Child Care Leave August 16th.
- One teacher out for the 2012/13 school year on a Child Care Leave.
- Two teachers out on a Medical/Disability Leave return TBD.
- Four teachers will begin leave during the first two weeks of school for the 2012/13 school year. Three of them will be returning in the fall. One will return for the 2013/14 school year.
- One 12 month employee returning from Child Care Leave in the fall.

2. Payroll:

- Salary for all 12 month employees for the 2012/13 school year has been completed.
- Salary for all certified staff is pending negotiations.
- Salary for all 10 month classified staff will be completed by the end of July 2012.

3. Attendance:

- All employees received their Attendance Summary for the 2011/12 school year.
- All employees will receive their 2012/13 attendance on or before September 15, 2012.

4. Certification:

Due to the States new certification changes, teachers' who did not renew their certificate prior to spring could not renew until after July 1st. Currently we have 22 teachers who have not completed their certification. Because of the delays it is difficult for employees to access the website needed to recertify.

5. New Principals:

- Meeting with Dr. Robey and the new principals July 2nd and 3rd.
- Bus tour with new administrators to all schools.
- Principals were given copies of their schools Floor Plan, Routing Sheets, Projected Classifications, Staff Certification and discipline history.
- Principals given a binder with their schools current ISAT Data.
- Principal meetings on July 11th, 12th and 13th to give them an overview of the various departments in the Administrative Building.
- Continue meeting with building administrators the week of July 16th for various input.

6. Legal:

- Hearing on one teacher regarding dismissal.
- One substitute teacher still in litigation.
- One classified previous employee still in litigation.
- Two teachers continue to be on remediation.

7. Other:

- Attended Data Retreat on July 9th and 10th.
- Attending MEA negotiations on July 17th.
- Registration meeting on July 18th.
- PowerSchool meeting on July 19th.
- Preparing handbooks and policy books for the new school year.
- Involved in completing the PE, art and supply orders for all buildings.
- Two people will be attending the Mentor "Train the Trainer" at West 40.
- School Data Report completed (see attached).