

School Board Meeting
Monday, June 17, 2024 6:30 PM

Centennial ISD 12
4707 North Road
Circle Pines, MN 55014

Minutes

1. CALL TO ORDER

Chair Knisely called the Regular Meeting of the School Board to order at 6:30 p.m. in the District Office Board Room.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

The following members were present: Knisely, ex-officio Holmberg, Linser, Bettinger, Murphy, Schwinn, Johnson. The following members were absent: None.

4. APPROVAL OF THE AGENDA

Motion to approve the agenda by Murphy, seconded by Linser. Vote: 6-0-0. Motion carried unanimously.

5. PUBLIC COMMENT: None.

6. CONSENT ITEMS

6.1. Approval of Minutes: Work Study Session Minutes of May 13, 2024, Special Meeting/Closed Session Minutes and Regular School Board Meeting Minutes of May 20, 2024

6.2. Approval of Monthly Disbursements

- Accounts Payable to be Ratified: \$4,109,692.72
- Payroll to be Ratified: \$4,782,226.56

6.3. Approval of Personnel Items

Employment

Employee Name	Building	Position	Effective Date
Baehr, Jen	EC	Paraprofessional	September 3, 2024
Fitzgerald, Tara	EC	School Psychologist	August 26, 2024
Knutson, Danielle	DO	TOSA/EL Teacher	August 26, 2024
Murphy, Ryan	CTE	Custodian	June 6, 2024
Myhran, Marisa	GLE	ELL Teacher	August 26, 2024
Nelson, Jordan	CVE	Special Education Teacher	August 26, 2024
Palmer, Stevi	CTE	Kid's Club Site Manager	May 23, 2024
Rooney, Cassandra	CHS	Licensed Care Specialist	September 3, 2024
Spitzer, Jonathan	DO	Director of Buildings and Grounds	July 1, 2024
Thao, Samantha	GLE	Licensed Care Specialist	September 3, 2024
Waller, Rachel	ECFE	Paraprofessional	September 3, 2024
Willey, Nicole	CVE	Preschool Teacher	August 26, 2024

Resignations

Employee Name	Building	Position	Effective Date
Afzal, Mehrukh	BHE	Paraprofessional	June 4, 2024
Arndt, Doris	GLE	Kids Club Worker	June 4, 2024
Bell, Adam	RLE	Kid's Club Worker	June 4, 2024
Gorzycki, Megan	CVE	Paraprofessional	June 4, 2024
Heimann, Victoria	CTE	Kid's Club Worker	June 4, 2024
Herfurth, Madison	CMS	Paraprofessional	June 4, 2024
Marier, Kristine	CVE	Paraprofessional	June 4, 2024
Miller, Katie	CVE	Paraprofessional	June 4, 2024
Palmer, Stevi	CTE	Kid's Club Site Manager	June 3, 2024
Singer, Maya	RLE	Early Childhood Paraprofessional	June 4, 2024
Strom, Colleen	EC	Special Education Paraprofessional	June 4, 2024
Waller, Rachel	GLE	Kid's Club Worker	June 4, 2024
Zurn, Hannah	CHS	Special Education EBD Teacher	June 5, 2024

Retirements

Employee Name	Building	Position	Effective Date
Heilig, Todd	CVE	Custodian	July 5, 2024
Olson, Christine	CTE	Paraprofessional	August 31, 2024

Terminations

Employee Name	Building	Position	Effective Date
Marin, Yesenia	BHE	Kid's Club Assistant Manager	May 16, 2024
Jungwirth, Kaylin	BHE	Paraprofessional	June 4, 2024

Change in Employment

Employee Name	Building	Position/Notes	Effective Date
Kuczaboski, Nicole	RLE	Paraprofessional; Increasing to 6.25 hours/day.	September 3, 2024
Marquard, Kelly	EC	Lead Administrative Assistant; increasing to 8 hrs/day	August 1, 2024
Rod, Christine	RLE	Paraprofessional; decreasing to 4 hrs/day	September 3, 2024
Grossklaus, Tamera	BHE	Paraprofessional; decreasing to 5.25 hrs/day	September 3, 2024
Shaughnessy, Shannon	BHE	Paraprofessional. Increasing to 6 hrs/day	September 3, 2024

Leaves of Absence

Employee Name	Building	Position	Effective Date
Hanson, Kayla	CMS	LSN	September 16 through December 20, 2024
Dopkins, Molly	CTE	Teacher	September 28 through January 7, 2025
Kahlstorf, Laura	GLE	Teacher	November 20 through February 26, 2025

6.4. Approval of Individual Contract Settlements

- Early Childhood Specialists
- ECFE School Readiness/Preschool Coordinator

6.5. Approval of the Contract for the Director of Buildings & Grounds

6.6. Dues and Memberships

- Schools Advocating for Fair Funding
- Minnesota School Boards Association

Motion to approve the Consent Agenda Items as detailed in the enclosures by Johnson, seconded by Schwinn. Vote: 6-0-0. Motion carried unanimously.

7. INTRODUCTION – Jonathan Spitzer, Director of Buildings and Grounds

8. RESOURCE MANAGEMENT

8.1. Centennial Alternative Compensation System Update

Executive Director Melde introduced CACS Co-Facilitators Theresa Siegienski and Megan Fritz who presented the annual QComp report to the School Board. This is an annual report that needs to be submitted to MDE annually in June. The presentation is included in board packets. No School Board Action is required.

8.2. Approval of Long-Term Facilities Maintenance Plan

Motion to approve the Long-Term Facilities Maintenance Plan by Bettinger, seconded by Johnson. Vote: 6-0-0. Motion carried unanimously.

8.3. Approval of Property Acquisition

RESOLUTION APPROVING PURCHASE AGREEMENT

Motion to adopt the Resolution Approving Purchase Agreement for the property located at 4896 103rd Lane by Schwinn, seconded by Murphy.

Roll Call Vote – Ayes: Knisely, Linser, Murphy, Schwinn, Bettinger, Johnson.
Nays: None. Motion carried unanimously.

8.4. Adoption of Resolution Certifying the Population Estimate

RESOLUTION CERTIFYING THE POPULATION ESTIMATE

Motion to adopt the Resolution Certifying the Population Estimate by Johnson, seconded by Linser.

Roll Call Vote – Ayes: Knisely, Linser, Murphy, Schwinn, Bettinger, Johnson.
Nays: None. Motion carried unanimously.

8.5. Adoption of Acknowledgement of Contributions Resolution

Motion to adopt the Acknowledgement of Contributions Resolution by Murphy, seconded by Bettinger.

Roll Call Vote – Ayes: Knisely, Linser, Murphy, Schwinn, Bettinger, Johnson.
Nays: None. Motion carried unanimously.

9. SUPPLEMENTAL ITEMS

9.1. Adoption of Resolution for Membership in the Minnesota State High School League

2024-2025 RESOLUTION FOR MEMBERSHIP IN THE
MINNESOTA STATE HIGH SCHOOL LEAGUE

Motion to adopt the Resolution for Membership in the Minnesota State High School League for 2024-2025 by Linser, seconded by Johnson.

Roll Call Vote – Ayes: Knisely, Linser, Murphy, Schwinn, Bettinger, Johnson.
Nays: None. Motion carried unanimously.

9.2. Second Reading/Adoption of Revised Policies

- 203.2 Order of the Regular School Board Meeting
- 212 School Board Member Development
- 214 Out-of-State Travel by School Board Members
- 530 Immunization Requirements
- 535 School Admission

Motion to adopt the revised policies by Johnson, seconded by Schwinn. Vote: 6-0-0.
Motion carried unanimously.

10. REPORT - SUPERINTENDENT'S EVALUATION

Chair Knisely reported that the board met in closed session on May 20 to review/discuss the results of the Superintendent's evaluation. Results were compiled and the board met with Superintendent Holmberg on June 3 to share results of the evaluation. Superintendent Holmberg was rated as distinguished or proficient in all five evaluation standards. He was given three goals for the 2024-2025 school year. The board will begin contract negotiations to extend the contract of the Superintendent as soon as they are legally allowed to do so.

11. COMMUNICATION

As warranted and available, School Board members will report significant activities of and/or actions by organizations in which the school district holds membership and/or serves in a governance capacity:

11.1. AMSD – Summer meetings have been scheduled.

11.2. CAEF – CAEF will have a new president, is looking for new board members, and will be hiring a new office manager. Plans are underway for the golf tournament.

11.3. NE Metro 916 – 27 students graduated from 74 programs and 174 students graduated from 916 ALC programs.

11.4. SEE – Membership for the 2024-2025 school year was approved this evening on the consent agenda. SEE is in the process of transition and the new name will be Schools Advocating for Fair Funding (SAFF).

11.5. District Committee Reports: None.

12. SUPERINTENDENT REPORT

- Summer Programs - Summer programs have begun. Summer Academy is being provided here at Centennial with over 100 students enrolled. Kids Club is up and running during the summer months. Cougar Strength, Community Ed offerings, and camps are in full swing.
- End of Year Admin Retreat - Today was the first day of two of our admin retreat. Administrators reviewed their 23-24 action cards and drafted action cards for the 24-25 school year. They looked at annual survey results which will be incorporated into the goals. Results of the survey will be shared with the board at a future meeting. Jimmy Casa will be presenting on day two of the retreat. He will also be the keynote speaker at our beginning of school year meeting with staff.

13. INFORMATIONAL ITEMS

13.1. Dates to Note

- Monday, July 1
 - Work Study Session, 5:30 p.m.
- Monday, July 15
 - Board Meeting, 6:30 p.m.
- Monday, August 5
 - Board Retreat/Closed Work Session, 5:30 p.m.
- Monday, August 19
 - Board Meeting, 6:30 p.m.

14. ADJOURN

Motion to adjourn by Bettinger, seconded by Murphy. Vote: 6-0-0. Motion carried unanimously.

Adjourn at 7:08 p.m.

Craig Johnson, School Board Clerk

Minutes prepared by Jody Josephson