

Date: March 15, 2021  
To: Pana CUSD #8 Board of Education  
From: Mr. Jason J. Bauer, Superintendent  
Subject: **Superintendent's Report and Board Actions for March 15, 2021 Regular Board Meeting.**

### **BOARD AGENDA NOTES**

**2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. There have been no FOIA Requests at this time.

- A. Reading/Approval of Regular Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request(s)

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$120,868.41 and payroll totaling \$776,562.22 for a total payables and payroll of \$897,400.63.

**3 Visitor, Teacher & Support Staff Considerations** – At this time, there are no requests to come before the board.

### **4 Committee Reports**

- A. Facilities – Did not meet this month. Next Meeting: Thursday, April 8, 2021 @ 5:30 p.m. at the Unit Office.
- B. Finance – Did not meet this month. Next Meeting – Thursday, April 15, 2021 @ 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Did not meet yet this month. Next Meeting – Wednesday, March 17, 2021 @ 7:00 a.m. at the Pana High School Library.
- F. Technology – Mr. Anderson and I will provide a brief report from the meeting last week. Next Meeting – TBD

2. Appoint District Privacy Officer – As part of the Student Online Privacy Protection Act (SOPPA) we will need to appoint a District Privacy Officer. I am making the

recommendation that Scott Savage, District Technology Coordinator, be appointed as the District Privacy Officer.

**Action: Motion to approve Scott Savage as the District's Privacy Officer.**

3. National Data Privacy Agreement – Another consideration of the national data privacy agreement is the District must draft a contract that will allow us to enter into privacy agreements. I am making the recommendation that a motion is made to appoint Scott Savage, District Technology Coordinator and Jason Bauer, Superintendent as individuals that can enter into agreements.

**Action: Motion to appoint Scott Savage and Jason Bauer as District employees who have the ability to enter into privacy agreements.**

4. Approval of Education Framework Service – At the Technology Committee meeting, Scott Savage provided a recap of the Student Online Privacy Protection Act (SOPPA), which goes into effect on July 1. A component of SOPPA requires that school districts post a list of vendors that collect personal identifying information (pii). This is required by law in that we have a method for teachers to request new resources. The cost of this service is \$3,345.06. I recommend its approval.

**Action: Motion to approve the Education Framework Service in the amount of \$3,345.06.**

G. Strategic Plan – Did not meet this month. Next Meeting: TBD  
Next Meeting: TBD.

H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

## **5 Administrative Reports**

A. **Principals** – The building principals will be in attendance to provide information from their reports.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

1. HS Roof – Jeff has received a proposal from Henson Robinson Company in the amount of \$18,891 to install coating and fabric per the manufacturer's recommendation to seal valleys (~200' total) and to replace the worn out pipe boots throughout the roof (10 EA).

**Action: Motion to approve the proposal from Henson Robinson Company in the amount of \$18,891 to repair the high school roof.**

2. HS Gym Floor – Jeff will have a recommendation for the board meeting on Monday night. Bids are due to the Unit Office by 10:00 a.m. on the Monday morning the day of the meeting.

**Action:** Possible action on the HS gym floor.

C. **Curriculum and Instruction** – Mr. Donahue will provide an overview of his report.

D. **Superintendent’s Report/Board Action**

1. **Personnel Recommendations** – The personnel recommendations are listed in the report.

**Action:** Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **Approve Amended 2020-2021 School Calendar** - I will provide a brief summary of the amended 2020-2021 school calendar. We will need a formal motion to approve the amended calendar. The last day of school will now be Monday, May 24<sup>th</sup> due to using 1 emergency day.

**Action:** Motion to approve the amended 2020-2021 Calendar.

3. **Approve School Calendar for 2021-2022** – A calendar committee consisting of representation from each building and both unions meets each year to discuss the school calendar. The calendar that is included in your packet was the recommended school calendar for next year.

**Action:** Motion to approve the 2021-2022 School Calendar.

4. **Approve the Resolution to Adopt the TRS Supplemental Savings Plan Employer Agreement** – Illinois law – 40 ILCS 5/16-204 requires the Teachers’ Retirement System to offer an optional defined contribution benefit to eligible active members. I recommend the passing of the resolution in order to be compliant with the requirements of the law. The supplemental savings plan is a 457(b) retirement plan.

**Action:** Motion to approve the Resolution adopting the TRS Supplemental Savings Plan Employer Agreement.

- 5. Voluntary Student Accident Insurance** – The District is required to offer voluntary student insurance for those that are interested. I am recommending that we stay with Guaranteed Trust to offer this service to the district.

**Action:** Motion to approve the renewal of Guaranteed Trust Insurance as the provider of voluntary accident insurance.

**6. NPT Special Education Report** – A special NPT Executive Board meeting was held on Thursday, March 11 at the Lake Land Building in Pana. At the meeting, the NPT board created and acted on recommendations in response to Taylorville Community Unit School District’s petition for withdrawal from the NPT Special Education Cooperative. In a 2-0 vote (yea: Pana, Nokomis; Nay: 0; Absent: Taylorville), the board voted to approve a Resolution containing a statement of recommendations for why Taylorville should not be allowed to withdraw from the NPT Special Education Cooperative.

**Action:** Information only.

## **6 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations.

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes.

## **7 Communications**

- A. AIRSS
- B. Alliance Legislative Report
- C. Capitol Watch
- D. Other Board Correspondence

## 8 Board Member Considerations

- A. ESP 3-Year Contract** – It will be the recommendation from the ESP Board negotiating team to approve the 3-year agreement with the ESP. The union has already held their meeting and approved a ratification vote.

**Action:** Motion to approve the 3-year agreement with the ESP.

- B. IDPH / Phase 4 Guidelines for Activities** – Prior to the IHSA's announcement on Monday, President Beyers and Board Member Dorn contacted me requesting that this item be placed on tonight's agenda for discussion. Current IDPH guidelines that are in place call for no more than 50 people to attend an indoor athletic event. That has not changed with the newest update from IDPH. As of Monday morning, outdoor events can now include 20% venue capacity. I have attached additional information from the District's attorney, Mr. Brandon Wright, of Miller, Tracy, Braun, Funk & Miller Ltd., that highlights and reviews the legal ramifications for going against the IDPH guidelines. I recommend that we continue to follow the IDPH guidelines.

**Action:** Discussion only and/or Formal Motion

## 9 Adjournment

**Action:** We will need a motion to adjourn the meeting.