

ISD 877
BOARD OF EDUCATION MEETING

Monday, February 22, 2010
Board Room
7:00 p.m.

MINUTES

1. Call to Order by Chair Dave Wilson at 7:00 pm. and Roll Call of Attendance

Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Melissa Brings, Jeff Mattson; Student Representative Graham Wyatt
Absent: Rolf Mohwinkel

2. Preliminary Actions
 - a. Pledge of Allegiance
 - b. Public Comment – None
 - c. Approval of Agenda – Addendum to Personnel Consent Agenda

PPokorney/MBrings to approve
Motion carried 6-0

3. Communications
 - a. Student Council Report – Graham Wyatt – reported on Hair Dyeing for Haiti
 - b. Proud of
 1. The students of Buffalo-Hanover-Montrose Schools who have raised funds for Haiti earthquake relief:
 - a. \$1584 from Hanover Elementary Hats for Haiti led by the 3rd Grade Students. Staff and students paid \$1 every day they wanted to wear a hat during the week of February 1-5.
 - b. \$2100+ from Buffalo High School Hair Dying for Haiti led by the Student Council and Globally Minded Student Activists
 - c. \$120 from Buffalo Community Middle School led by the Cultures United group
 - d. \$1400+ from Northwinds Elementary led by Lori Olson's 5th Grade students
 - e. \$1800+ from KidKare Helping Hands for Haiti craft and bake sale and silent auction.
 2. Sam Hamann, 6th grader at BCMS, who is the District Spelling Bee Winner. Hunter Zwack, 7th grader at BCMS took 2nd place.
 3. Gina Filo, Senior at BHS, who is a National Merit Finalist.
 4. Scott Palmer, BHS Social Studies Teacher, who was selected as Boys Class AA Track and Field Coach of the Year. Scott has also been awarded a Butch Nash Award as one of eight named as "Top Assistant Football Coach" in the state.
 5. BCMS Math Counts Team 1 who will compete at the State competition - Aaron Hamann, Ryan Bowers, Jack Larson and Samuel Hamann. At the region competition, Aaron Hamann was 1st Overall and in the Countdown Round. Ryan

Bowers was 2nd Overall and in the Countdown Round. Jason Piechowski, Nathan Pierre, Tommy Dirks and Zeke Brallier also qualified to compete at the Region competition.

6. District Business Office Staff who received a 2010 School Finance Award in recognition of outstanding accomplishments in financial management, including compliance with state statutes. The award reflects a proactive stance on positive fund balances, sound fiscal policies and practices, training initiatives and accountability.

c. Board Calendar Dates

1. Monday, March 8, 2010 – Board Workshop, 4:30 p.m., Tatanka Elementary
2. Monday, March 22, 2010 – Board Meeting, 7:00 p.m. Board Room
3. Thursday, March 25, 2010 – MSBA Legislative Day at the Capitol

4. Consent Agenda

a. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Brandy Brown, Food Service Aide at Buffalo Community Middle School effective January 27, 2010. This is a replacement for Diana Brecht.
2. Nicole Kaustermeier, short-term substitute 3rd Grade Teacher at Tatanka Elementary effective on or about April 9, 2010 and ending June 11, 2010.
3. Wynette Rodriquez, Special Education ESP at Tatanka Elementary effective February 16, 2010.

RESIGNATION/RETIREMENT/TERMINATION - Approve the following resignations/retirements/terminations:

1. Teresa Miller, ESP at Tatanka Elementary, resignation effective February 19, 2010.
2. Ingrid Moham, ESP at PRIDE, resignation effective February 22, 2010.
3. Tamra Otten, Special Education ESP at Buffalo High School, resignation effective February 11, 2010.
4. Jack Harlan, English Teacher at Buffalo High School, retirement effective June 11, 2010.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Sarah Krolak, ESP, from Parkside Elementary to Tatanka Elementary effective February 22, 2010.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Melanie Olson, 3rd Grade Teacher at Tatanka Elementary, leave of absence effective April 9, 2010 and ending June 11, 2010.
2. Jennie Buttenhoff, Special Education ESP at Tatanka Elementary, leave of absence effective January 27, 2010 and ending March 3, 2010.
3. Katie Pribula, Title I and Kindergarten Extended Day Teacher at Parkside Elementary, leave of absence effective on or about May 17, 2010 and ending

June 11, 2010.

4. Jana Russell, part-time Custodian at Buffalo High School, leave of absence effective March 1, 2010 and ending on or about April 1, 2010.
5. Joy Turner, Teacher at Phoenix Learning Center, leave of absence effective on or about May 25, 2010 and ending June 11, 2010.
6. Kurt Fadden, Custodian at Parkside Elementary, leave of absence effective February 23, 2010 and ending June 1, 2010.
7. Karen Bartula-Trimpin, ESP at Buffalo High School, leave of absence effective February 8, 2010 and ending March 29, 2010.
8. Kim Cinquegrani, Special Education ESP at Buffalo Community Middle School, full-time leave of absence effective February 2, 2010 and ending February 22, 2010, part-time leave of absence effective February 23, 2010 and ending on or about February 26, 2010.

b. Check Disbursements

Payroll checks # 187916 through 188330, and 118013 through 119436, amounting to \$2,661,559.31. P-card disbursement checks 15777 to 16185, totaling \$95,453.49. Handwritten checks 137999 through 138005, Bill-pay wires 15776, 16186 through 16187. Employee reimbursement checks 9001666 through 9001710, and Accounts Payable checks 141402 through 141767, for the period of January 25 – February 15 as follows:

01	GENERAL FUND	1,495,498.22
02	FOOD SERVICE	106,493.97
04	COMMUNITY SERVICE	50,406.84
05	CAPITAL OUTLAY	57,911.13
06	NEW BUILDING	.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	17,420.35
16	ALTERNATIVE FACILITIE	.00
	TOTAL	\$1,727,730.51

c. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Jan. 1 – Jan. 31) is as follows:

Date	Vendor & Purpose	Amount
1/04/10	BMO Corporate MasterCard – P-Card	95,549.30
1/05/10	Xcel Energy – Utility BHS	219.26
1/05/10	Xcel Energy – Utility HES	2,853.39
1/07/10	Delta Dental – Dental Insurance	11,966.13
1/13/10	Delta Dental – Dental Insurance	8,018.07
1/15/10	Educators Benefit Consultants – Deferred Annuities	30,027.36
1/15/10	MN Dept. of Revenue – State Taxes	6,562.00
1/15/10	MN Dept. of Revenue – State Taxes	45,404.15
1/15/10	Chicago USA Tax Pmt – Federal Taxes	275,387.02
1/19/10	Xcel Energy – Utility MES	2,588.24
1/21/10	Delta Dental – Dental Insurance	8,760.18
1/27/10	Delta Dental – Dental Insurance	9,205.62

1/27/10	Bond Trust – \$9,100,000 2005 G.O. Bond	628,987.50
1/27/10	US Bank – \$42,400,000 2003 G.O. Bond	3,088,351.25
1/27/10	US Bank – \$20,340,000 2008 G.O. Bond	1,873,500.00
1/29/10	Educators Benefit Consultants – Deferred Annuities	30,496.25
1/29/10	Chicago USA Tax Pmt – Federal Taxes	300,494.18
1/29/10	MN Dept. of Revenue – State Taxes	<u>50,082.38</u>
	Total	6,468,452.28

- d. Minutes of the January 25, 2010 Regular Meeting and the February 8, 2010 Special Meeting.
- e. Donations/Grants
 - a. \$161.56 from Wells Fargo Support Campaign to HES
 - b. \$500 from Buffalo Rotary to the BHS Music Department
 - c. \$140 from Wells Fargo Support Program to BHS through Cheryl Herrick, Anne Loomis and Samuel Pokorney
 - d. \$189.45 from Kemps Nickels for Schools to NES

PPokorney/SLee to approve
Motion carried 6-0

5. ACTION ITEMS

- a. BCMS New Course Approval, Pam Miller
This is one new course – Wood Technology 8, and one course modification – Tech Ed 7. These courses will be indicated in the BCMS registration process. After students register for their 2010-2011 course requests, staff will determine if the new elective course has sufficient student registration and adequate resources to offer the course for next year within the building budget.

MBrings/JMattson to approve
Motion carried 6-0

- f. Out-of-State Music Trip Approval, Jim Bauck
Concert Band, Orchestra and Choir groups will travel to New Orleans, Louisiana, April 21-26. Students will perform at the Heritage Music Festival. 135 students have committed to participating at a cost of approximately \$550 per student. Plans for the trip and fundraising efforts are progressing smoothly.

PPokorney/DOLson to approve
Motion carried 6-0

- c. 2010-11 and 2011-12 School Calendars, Anita Underberg
Discussion regarding getting out second week in June. Is Teacher Convention Break contractual? No. The 2011-12 Calendar can be revised if necessary.

JMattson/MBrings to approve
Motion carried 6-0

- d. Revised Policy #705 – Investments, Chuck Klaassen

Adds Bremer Bank as an official depository for the district. This is for OPEB bonds.

PPokorney/SLee to approve
Motion carried 6-0

6. REPORTS

- a. Revised Policy #610 Field Trips, Jim Bauck
Clarifies that school-owned vehicles should be first choice of transportation for field trips. If not, guidelines are set for use of private vehicles.

Discussion – Swim divers are transported by parent. May be some middle school activity issues. Will get a legal opinion regarding individuals and possible underinsured coverages and whether a minimum amount of coverage should be required.

- b. January 2010 Class Size Report, Anita Underberg
Numbers have remained stable since October report. At the high school level, there has been a decrease of 48 students since the beginning of the school year, of which 13 are additional shared time/PSEO students. Class size cohort data is included as we now have six years of data tracking class sizes. Able to see the class size experience of a student who started kindergarten in 2004-05.

7. COMMITTEE REPORTS

- PPokorney – very productive group – NWSISD approving a letter to the legislature to form a task force to conduct a comprehensive study of the state's Desegregation Law. Open enrollment within NWSISD – Buffalo loses 4% but gains 16% from the other districts. So it looks like students are moving within the Integration District.
- SLee – Gifted/Talented - Laura Halldin shared information regarding the new Quest Program. Letters have been sent to students regarding enrolling. Also talked about next layer of students whose needs need to be met.

8. SUPERINTENDENT'S REPORT
none

Doug Olson/JMattson to adjourn at 7:30 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education