

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

November 2010

Facilities Management – General

Our three-year Fire Marshal inspections are about half done and compliance so far looks very good.

The solar panel project for Lowell has begun as related to the grant received by the Sustainable Schools Group. Work should be completed in two weeks.

All District boilers were inspected by our insurance company and all issues have been resolved.

Capital Construction:

Currently, LRFP site work is ongoing at WMS, Denfeld, East HS, Piedmont, East MS, Lester Park, and Laura MacArthur.

The Maintenance and Operations user group met at Nettleton to review efforts by DSGW for the new Grant School renovation project. Overall the group is very pleased with the current plans.

The HOCHS flat roof replacement project has started with Jamar Company. Overall work is progressing well and the schedule will be dependent on weather.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Maintenance:

In October, Facilities Management Operations and Maintenance personnel were working on heating system start ups and winding down from the fall sports schedules by winterizing stadiums and performing fall field maintenance.

Our utility crew has prepared the salt/sand pile (200 yards) for the sites, which is kept at Garfield.

Staff have been operating AHU (fan) units by hand to work around the smell from the roofing contractors at HOCHS and East.

Currently the district has **444** open work requests district-wide. Specific to the month of October, we received **257** new work requests and **231** were successfully responded to and completed.

September FY 2010 / September FY 2011 Usage

Utility	September 2009			September 2010		
	Cost	Usage	Heating Degree Days	Cost	Usage	Heating Degree Days
Electricity	\$67,593	834,238 Kwh	106	\$69,999	764,630 Kwh	384
Gas	\$7,538	11,977 CCF		\$13,537	16,378 CCF	
Water	\$4,234	1,685 CCF		\$3,531	1,407 CCF	
Sewage	\$8,597	1,628 CCF		\$7,113	1,349 CCF	
Storm	\$9,670	-----		\$8,838	-----	
Refuse	\$6,264	-----		\$8,997	-----	

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Continual work on advancing and improving our ERCM program district-wide.
 - On-Site meetings with school principal and other radio users explaining usage guides and procedures to aid our staff with communication issues.
 - Completed Individual Site ERCM plans are continuing to be returned to Facilities Management for review to be uploaded into the database.
- Workers' Compensation activities included:
 - Filing of 21 new employee accident reports during the month of September.
 - Ongoing management of several open Workers' Compensation cases.
- Ongoing involvement with various issues related to the construction currently underway across the district.
- The Fire Marshall's district wide, three-year inspections are approximately 50% complete.
- Machine Guarding certification training was completed.
- Training was held for the Maintenance group. Training topics included; Asbestos Awareness, Blood Borne Pathogens, Right-to-know with MSDS online database presentation, Workers Compensation and Return-To-Work program update.
- Labor Management Safety Committee meeting was held. Minutes are on the District web page.

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.