

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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(A) **Report Only** **Recognition**

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the subject of the report or recognition presentation.

REPORT ON MANAGEMENT FEES FOR STATE PURCHASE CONTRACTS, INTERLOCAL AGREEMENTS AND PURCHASING COOPERATIVES.

(B) **Action Item**

Presenter(s):

Briefly describe the action required.

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

district attorney, a citizen of the county in which the school district is located, or any interested party may bring an action for an injunction. A party who prevails in an action brought under this subsection is entitled to reasonable attorney's fees as approved by the court.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 1999, 76th Leg., ch. 1225, Sec. 3, eff. Sept. 1, 1999.

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

(c) The commissioner may audit the written report described by Subsection (b).

Added by Acts 2007, 80th Leg., R.S., Ch. 449 (H.B. 273), Sec. 5, eff. June 16, 2007.

Sec. 44.034. NOTIFICATION OF CRIMINAL HISTORY OF CONTRACTOR. (a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

(c) This section does not apply to a publicly held corporation.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995.

MANAGEMENT FEES REPORT - 2018-2019

<u>Description of fees paid by District</u>		<u>Fee collected:</u>
1	Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC) No fee paid.	\$ -
2	Interlocal Agreement - Texas Department of Information Resources (DIR) No fee paid.	\$ -
3	Interlocal Agreement - The Cooperative Purchasing Network (TCPN) No fee paid.	\$ -
4	Interlocal Agreement - U.S. Communities Government Purchasing Alliance No fee paid.	\$ -
5	Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE) No fee paid.	\$ -
6	Interlocal Agreement - The Interlocal Purchasing System (TIPS) No fee paid.	\$ -
7	Interlocal Agreement - Education Service Center Region 20 The fee compensates the cooperative for the services and functions performed under the cooperative.	\$ 1,648.00
8	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) The fee enables the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ 16,490.24
9	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The cooperative fee is approximately \$0.0009/kWh.	\$ 29,065.56
10	State of Texas Cooperative Purchasing Program Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers governmental costs associated with the cooperative program.	\$ 100.00
Total management fees paid:		\$ 47,303.80

<u>Description of refunds received by District</u>		<u>Refund received:</u>
1	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 4,605.00
2	Interlocal Agreement - The Interlocal Purchasing System (TIPS) By participating in The Interlocal Purchasing System (TIPS), Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 1,751.28
Total refunds received under cooperatives:		\$ 6,356.28

Total management fees paid:	\$ 47,303.80
Total refunds received under cooperatives:	\$ (6,356.28)
Net expense to EPISD:	\$ 40,947.52



Cooperative Management Fee Report: 9/1/2018 - 8/31/2019

Eagle Pass ISD

Contracts or Purchase Orders at \$25,000 or more

Vendor	Date	PO Number	PO Amount	Vendor Fees
Caldwell Country Chevrolet, LLC	10/5/2018	303008	\$33,845.00	\$400.00
Caldwell Country Chevrolet, LLC	10/5/2018	303009	\$33,845.00	\$400.00
Caldwell Country Ford DBA Rockdale Country Ford, L	8/19/2019	311177	\$249,369.00	\$400.00
Flaghouse Inc.	11/28/2018	304396	\$31,360.50	\$627.21
National Signs	8/19/2019	306518	\$28,475.00	\$569.50
Trane	5/27/2019	309392	\$319,189.00	\$222.97
Pearson Education, Inc.	3/7/2019	306781	\$50,583.00	\$1,011.66
Steve Weiss Music, Inc.	7/25/2019	310974	\$35,900.00	\$718.00
Imagine Learning, Inc.	11/5/2018	304126	\$85,000.00	\$1,700.00
GT Distributors, Inc.	11/7/2018	301972	\$25,828.56	\$516.57
Total for contracts at \$25,000 or more			\$893,395.06	\$6,565.91



Cooperative Management Fee Report: 9/1/2018 - 8/31/2019

Eagle Pass ISD

	PO Amount	Vendor Fees
Total for all other contracts or purchase orders	\$504,669.09	\$9,924.33
Total of all purchases orders processed	\$1,398,064.15	\$16,490.24
Rebate Paid		\$(4,605.00)
Net Amount of Fees Collected		\$11,885.24
Percentage of Vendor Service Fee Collected		0.85%

April 29, 2020

Eagle Pass ISD

RE: Report of TASB Energy Cooperative Fees September 1, 2018 – August 31, 2019

The TASB Energy Cooperative (the “Cooperative”) is providing the following report of fees received by the Cooperative-awarded vendors for products and services your district or entity procured through the Cooperative during the last fiscal year (“Cooperative Fees”). **THIS IS NOT A BILL OR AN INVOICE.** The Cooperative is providing this information on prior fees paid in accordance with your Interlocal Participation Agreement with the Cooperative and in order for your district to determine its compliance with Section 44.0331 of the Education Code, which states:

- (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.
- (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.
- (c) The commissioner may audit the written report described by Subsection (b)

The Interlocal Participation Agreement executed by your district allows the Cooperative to collect, directly or indirectly, aggregation, administration, or service fees from energy services vendors. The fees are stated in the agreements associated with each service and compensate the Cooperative for the services and functions performed under the Interlocal Participation Agreement and enable the Cooperative to pay the expenses involved in successfully operating a cooperative program.

Electricity Program Fees: The Cooperative Fee is included in the energy price in your entity’s agreement with the Cooperative’s awarded retail electric provider (“REP”), and is determined annually based upon a review of total electricity usage generating from Cooperative members for the respective Cooperative fiscal year and other factors. The portion of the Cooperative Fee that was included in your entity’s energy price is listed below.

Fuel Program Fees: The Cooperative Fee is included in the price of the fuel and ranges from one-half cent (\$0.005) to five cents (\$0.05) per gallon, depending on (i) the type and volume of fuel purchased and (ii) whether fuel is purchased on a fixed or index/rack rate basis.

FEE PAID SUMMARY FOR SEPTEMBER 2018 – AUGUST 2019

Account		Total Usage	Cooperative Fee
Eagle Pass ISD	- electricity	17509401.799999997 kWh	\$19085.25
Eagle Pass ISD	- fuel	199625 gallons	\$9980.31

TOTAL COOPERATIVE FEES: \$29065.55

If you have any questions, please call us at 800-580-8272. Thank you for past support of the Cooperative and we look forward to providing you continued service in the upcoming year.

Respectfully,

TASB Energy Cooperative



GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

P.O. Box 13186 • Austin, TX 78711-3186

05/08/2018

LUIS VELEZ
EAGLE PASS ISD
587 MADISON ST

EAGLE PASS TX 78852

Account number: S1590

RE: State of Texas Cooperative Purchasing Program
Annual Membership Renewal Completed

Dear Mr. Velez,

Congratulations on keeping the state of Texas' \$13 billion purchasing power working for you by renewing your State of Texas Cooperative Purchasing Program (CO-OP) membership.

Your renewal payment has been received, extending your membership through 05/10/2019

Your CO-OP membership lets you enjoy the ability to save money on goods, save time by ordering through existing state contracts and order thousands of items online using the TxSmartBuy system. You also get the peace of mind knowing that the Texas Comptroller's office stands behind all contracts to ensure they offer the best value for the state of Texas.

Our CO-OP manual is a helpful reference guide with important information about your membership and our state contracts. Find the CO-OP manual on our website at www.comptroller.texas.gov/procurement/prog/coop and click under "Publications" on the left-hand column.

We're at your service: Please feel free to contact us at 512-463-3368 if you ever have any questions or comments about this program.

Thank you for your continued participation and partnership.

Sincerely,
State of Texas CO-OP Team



P.O. Box 400, Austin, Texas 78767
800.695.2919 • info@buyboard.com • buyboard.com

December 10, 2019

RE: Cooperative Rebate Check

Dear BuyBoard member:

We are pleased to present your organization with the enclosed rebate check.

Because of your participation and confidence in The Local Government Purchasing Cooperative and BuyBoard®, the program has continued to grow over the last few years. The purchasing volume exceeded \$1.2 billion for the 2018-19 fiscal years, and membership has grown to over 5,300 governmental and non-profit members throughout the state.

As a result of the continued growth, the Coop is sending rebate checks to eligible members. The rebate is reflective of the Coop collecting more in vendor service fees than it needed to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of \$9.1 million to be rebated to 992 members, based on each entities contribution to the Cooperative's excess revenue. The enclosed check results from your participation in the Cooperative for the 2018-19 fiscal years.

Our goal is to continue to offer high-quality products at competitive prices from top-performing vendors so that you always find value in the Cooperative and BuyBoard.

Thank you for your participation in the Cooperative, and we look forward to serving you even better in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Marta Alvarez".

Ms. Marta Alvarez
Chair
The Local Government Purchasing Cooperative

The Local Government Purchasing Cooperative
 P.O. Box 400
 Austin, Texas 78767-0400
 (800) 695-2919

JPMorgan Chase Bank, N.A., Dallas, TX
 Controlled Disbursement

88-88/1113 00017417

12/5/2019

Vendor No: 1159901

FOUR THOUSAND SIX HUNDRED FIVE AND 00/100*****

\$*****4,605.00

VOID IF NOT CASHED IN 90 DAYS

PAY TO THE ORDER OF EAGLE PASS ISD
 587 MADISON ST
 EAGLE PASS TX 78852-4244

[Signature]

VOID IF OVER \$

⑈00017417

⑆111300880⑆

734240047⑈

THE FACE OF THIS CHECK IS BROWN ON WHITE PAPER AND AN ARTIFICIAL WATERMARK APPEARS ON BACK OF CHECK.

The Local Government Purchasing Cooperative
 P.O. Box 400
 Austin, Texas 78767-0400
 (800) 695-2919

Net Amount: \$*****4,605.00
 Payee Name: EAGLE PASS ISD

00017417
 12/5/2019

Invoice Number	Invoice Date	Description	Gross	Discount	Amount Paid
120119	11/18/2019	2018-19 COOP BUYBOARD REBA	4,605.00		4,605.00
TOTAL			4,605.00		4,605.00



4845 US Hwy 271 North | Pittsburg, TX 75686

www.tips-usa.com • 866-839-8477 • tips@tips-usa.com

September 30, 2019

Dear TIPS Member,

On behalf of TIPS Purchasing Cooperative, Region 20 ESC and your ESC Director, we are very excited to present you with the enclosed TIPS Rewards Dollars check for the 2018-2019 year. Because of the continued growth and success of TIPS, we have committed to give back to our Texas school districts! We greatly appreciate your relationship with TIPS and look forward to working together to achieve our vision of providing compliant competitively bid contracts that meet all of your purchasing needs.

This check reflects all of the purchase orders from your district that have been processed through TIPS. Please note: if your district made a purchase during the last fiscal year, but the vendor has not sent the admin fee to TIPS, it is not reflected in this check. You may view your 2018-2019 PO Report inside the Member Portal under REPORTS > PRIOR YEAR PO'S.

We have enclosed our TIPS Rewards Qualifications to assist you in reporting your purchase orders to TIPS to ensure your maximum reward. We value your continued partnership and hope this will encourage your agency to consider a TIPS contract rather than another cooperative contract.

TIPS strives to remain a trusted, compliant source for you to save your agency both time and money. Please let us know how we can better serve you. If you have any questions, please call us at (866) 839-8477.

Sincerely,

Meredith Barton

TIPS Purchasing Cooperative
Chief Operating Officer



THE INTERLOCAL PURCHASING SYSTEM

www.tips-usa.com

Javier Farias

Program Manager - South Texas

C/O Region 8 Education Service Center
4845 US Highway 271 North
Pittsburg, Texas 75686

Cell 956-802-5677
TIPS 866-839-8477
Email javier.farias@tips-usa.com

"PURCHASING MADE PERSONAL"

"Purchasing Made Personal"

REGION VIII EDUCATION SERVICE CENTER

P.O. BOX 1894

MT. PLEASANT, TEXAS 75456

VENDOR COMPANY NAME			VENDOR NUMBER	VENDOR PHONE NO.	CHECK DATE	CHECK NO.
EAGLE PASS ISD			12665		09-30-2019	052937
INVOICE NUMBER	INVOICE DATE	PO/PA NUMBER	ACCOUNT CODE			PAYMENT AMOUNT
		014022	712-62-6499.21-212-099000			1,751.28
TOTAL						*****1,751.28

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND VOID PANTOGRAPH.

GUARANTY BOND BANK
MT. PLEASANT, TEXAS

REGION VIII EDUCATION SERVICE CENTER
P.O. BOX 1894 • MT. PLEASANT, TEXAS 75456-1894

52937

VENDOR NUMBER

12665

DATE

09-30-2019

CHECK NUMBER

052937

PAY

*****1,751 DOLLARS AND *28*CENTS

AMOUNT

*****1,751.28

TO THE
ORDER
OF

EAGLE PASS ISD
1420 EIDSON ROAD
EAGLE PASS, TX 78852

BY

Dennis L. Howard MP
Certification

BY

Mickey Allen MP

⑈052937⑈ ⑆111915327⑆ 1900247⑈