



ANTIOCH COMMUNITY CONSOLIDATED SCHOOL DISTRICT 34

INSPIRE TO DREAM - EMPOWER TO ACHIEVE

BOARD MEETING MEMORANDUM

Board Meeting Date: April 15, 2025

From: Dr. Maria Treto-French, Assistant Superintendent/CFO/CSBO

Re: Audit Services

Attachment: RFP for Auditing Tabulation

Agenda Location: Consideration to Approve: Action Items

Rationale:

In accordance with Board Policy 4:80, at the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements.

On Friday, March 14, a public bid opening was held at the Administrative Service Center for auditing services for fiscal years 2025, 2026, and 2027. The district received seven proposals, of which three were invited for interviews. On Friday, March 21, 2025, the business office staff interviewed the three firms.

The business office staff analyzed the bids and bid documents and recommended awarding the bid to the lowest responsible bidder, [Evans, Marshall & Pease, P.C.](#), based out of Rolling Meadows, Illinois.

Recommendation/Motion:

The Administration recommends that the Board award the Auditing Services bid of \$31,500 for 2025, \$32,000 for 2026, and \$32,500 for 2027 to Evans, Marshall & Pease, P.C.; this firm was the lowest responsible bidder.