

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 14, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 05/06/24

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Elementary Teacher-Napi 2024-2025

Description: Sicily Bird is recommending the following hire:

✚ Shelby Hannon, Elementary Teacher-Napi (BA/0)

Financial Impact: \$42,195.00

Funding Source: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Shelby Hannon	
Department/Location Napi		Supervisor Sicily Bird	
Type of Position Certified	Starting Date 8/19/24	Term 187 Days	

Recruiting. Date Posted: Re-advertised: Closing Date: Open Until Filled

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Shelby Hannon	4/15/24	Yes	4/18/24

Interview Committee	Title	Name	Title
John Salois	Asst. Principal		
Sicily Bird	Principal		
Edith Wagner	Instructional Coach		

Recommendation: Shelby is currently in a teacher residency position in a 5th-grade classroom. Since January, she has assumed 100% of the instructional and classroom responsibilities. Through this experience, she has demonstrated an ability to build relationships w/stake holders to complete expected responsibilities, and she is reliable. She will complete all licensing requirements by the end of June.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	9/7/23	Yes	Ok
State & Federal Criminal background check	10/20/23	Yes	Ok
Tribal Background check	10/26/23	Yes	Ok

Salary: \$42,195.00 Placement: BA/0 Contract Days: 187 days

Prepared by: Bev Sinclair Date 5/6/24 Approved by: _____ Date: _____