

Proposed Policies for March 12th 2025 Parks Commission meeting

Policy 2025-1

Policies and rules adopted by the Parks and Recreation commission shall be assigned a sequential policy / rule number beginning with the year the Policy or rule is adopted. This number shall be assigned by the Parks and Recreation Commission Secretary.

Policy 2025-2

The Co-Manager financial transmittal to the Alpena County Treasurer's Office shall be completed once per week. The transmittal shall be made before noon on Monday, or a weekday designated by the Alpena County Treasurer.

Policy 2025-3

The Managers shall complete a bi-annual inventory of all county owned equipment and supplies at their park at least 30 days but not more than 60 days prior to the park opening and within 45 days after the park closes. The inventory will include all tools, power tools, vehicles, trailers, appliances and supplies for operating the park. The Inventory should include Model numbers, Serial numbers, license plates and any other identifying information.

Policy 2025-4

Managers shall create a form which shall include the volunteer's name and document volunteer hours performed by Camp Hosts and other park volunteers. This form shall be submitted to the County Commissioners office on the same date as transmittals to the Treasurers office.

Policy 2025-5

The Parks and Recreation commission shall form a finance committee of three Parks Commission members. The Parks Commission Chairperson shall appoint the Chairperson of the committee with approval of the Parks Commission. They will oversee the General and individual park budgets and report any pertinent findings to the point person of the park and/or the Parks Commission. They will develop a capital improvement plan with input from the public, parks managers and Parks Commission members. They will evaluate, select and recommend Capital improvement projects for the next Budget year at least 30 days prior to the annual budget meetings. They will work other tasks as assigned by the Parks Commission Chairperson.

Policy 2025-6

The Parks and Recreation Commission shall form a Personnel committee of three (3) Parks commission members. The Parks Commission Vice chairperson shall be Chairperson of the Personnel committee. The other two members shall be Parks point persons appointed by the Parks Commission Chairperson. The committee will handle any complaints or violations of policies by parks and recreation employees, volunteers and customers. They will work with other tasks as assigned by the Parks Commission. Chairperson.

After researching Parks and Recreation minutes back to 2021, I did not find a motion, vote or discussion to approve free winter storage for Camp Host's. The camp host volunteer is annually approved for each camping season from May 15th to October 15th. They are not guaranteed a spot each year.

I move we deny free winter storage to camp hosts in the 2025-2026 winter storage season and future storage seasons.

Mooring boats agenda item

I move the Parks and Recreation commission ask the County Board of Commissioners to amend the Parks ordinance to allow the mooring of boats and Personal Watercraft for guests who are residing in the campground, with a Policy and fee to be determined by the Parks Commission before parks open in May 2025.