

# **MCSD #331 Board of Trustees**

## **Regular Board Meeting Minutes**

### **February 24, 2025 DRAFT**

#### **Executive Session**

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to executive session by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried. Chair Suchan – yes; Vice Chair Andersen – yes; Trustees Claridge, Perez and Kent – yes.

#### **Board Members Present**

The following trustees were present: Chair Suchan, Vice Chair Andersen, Trustees Kent, Perez and Kent.

#### **Call to Order & Roll Call**

#### **Pledge of Allegiance and Welcome to Meeting**

The pledge was given by Trustee Perez.

#### **Agenda Approval (Action Item)**

A motion to amend the consent agenda to include placing employees 2-24-25-2 and 2-24-25-3 on paid leave and holding the hiring of employee 2-24-25-1 was made by Trustee Perez, seconded by Vice Chair Andersen. The amended agenda is due to the agenda being posted and the issues occurring recently. Due to the urgency, we needed to address it at this meeting.

A motion to approve the agenda as amended was made by Trustee Perez, seconded by Trustee Kent. Motion carried.

#### **Consent Agenda (action item)** Consent agenda approved by unanimous consent.

Minutes of previous board minutes

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll was Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”

Travel Requests

New Personnel –

#### **Introduction of New IT Director** - Mr. Larsen introduced Sean Boyer to the Board

**Student Representative Reports** Kyle Gibbons informed the Board on happenings at Minico. Boys’ wrestling and basketball won district and are headed to state. Our bowling team took several state awards. Dance and cheer also qualified for state.

Mt. Harrison: They had their first bingo night that was a huge success, Hope Week was held and the third quarter will end soon.

**Good News** Angela Davidson shared a presentation showing what has been done with a grant they received. They have created the Bear Den where students can go to reset and have had trauma training for staff. Both of these have helped immensely with discipline referrals.

**Patron Comments** No comments were received.

## **Discussion**

**Ad Advisory Presentation:** Rick Stimpson and Jessica Stapleman presented to the board the idea of having intro to Ag at the middle school (East/West) level. This would increase elective classes students may take. Mr. Larsen stated it would depend on the FTE's we are given for next year. When we receive the information from the State, Mr. Larsen and the administration will work together to see if this is possible. They also shared four freshman students wrote a grant to help develop the property around the building and received \$120,000.

**Administrator/Department/Committee Reports:** There were no comments on reports.

**IT:** Sean Boyer reported on this IT report. He is working to create a software committee which is a state requirement. Trustee Kent volunteered to be on the committee. This committee will look over all software used in the district. Mr. Boyer has found numerous software we don't use but are paying for. He would also like to phase out the Apple computers. They do not have the warranty we need and cost more. As computers are out of date, they will rotate into Microsoft Office.

**Transportation:** Coleen Jones reported many roads are closed due to flooding and mud. They continue to work with parents of those who are affected.

**Maintenance:** Mr. Larsen reported the HVAC units damaged by the hailstorm have been completed at East, West and DSC. They will start on Minico later this week.

**School Nutrition Program:** The summer feeding program is in progress. Mrs. Rogers shared some of the changes that may occur with changes in the government. Chair Suchan asked if the balance on her report was updated for unpaid lunches, it is \$13,000.

**Superintendent Report:** Mr. Larsen shared information he received while attending the Superintendent's Network conference. He updated the board on the many bills that are before legislature. He explained with HB93 it is from a different pot of money, but giving money to students who may attend private and charter schools may lower our enrollment, which is less money for the District.

## **Business**

**Approval of Migrant Ed Summer School Budget:** A motion to approve the Migrant summer school budget as presented was made by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried.

**Approval of Guest Teacher Handbook:** A motion to approve the guest teacher handbook as presented was made by Trustee Kent, seconded by Vice Chair Andersen. Motion carried.

**West Minico Dance Team Fundraiser Request:** The Board requested more information for this fundraiser. It will be held until the special board meeting we will have in a couple of weeks.

**New/Amended/Deleted Policies:**

1. Policy 544.20 Family Medical Leave Act Procedure (ISBA) Replace 544.20 District Policy (First Reading)
2. Policy 544.45 Activity Curriculum Development Leave (First Reading)
3. Policy 550.00 Substitute Salary and Classified Substitutes (First Reading)
4. Policy 570.00 Employee Recognition (First Reading)
5. Policy 772.00 Property Control and Inventory (First Reading)

A motion to approve all the above policies as read was made by Vice Chair Andersen, seconded by Trustee Claridge. Motion carried.

**Adjournment**

A motion for adjournment was made by Trustee Perez, seconded by Trustee Kent. Motion carried. Adjournment was 8:42 p.m.

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Russ Suchan, Chair of School Board

Attest: March 17, 2025

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Kerri Tibbitts, Board Clerk