AMPHITHEATER PUBLIC SCHOOLS STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHO	OOL: <u>IRHS</u>						
ESTI	ESTIMATED NUMBER OF STUDENTS: 9						
NAM	E OF SCHOOL G	ROUP/CLUB/ENTITY:	Dance Team				
STAF	F ADVISOR(S)/C	CHAPERONES: Megha	n Lloyd, Kaitl	<u>in Lloyd, Taylor Shultz</u>			
ABSE	NCE: # Days <u>5</u>	Sub Required: Yes	⊠ No	# of School Days Misse	ed <u>3</u>		
АСТГ	VITY / EVENT / I	PURPOSE OF TRAVEL	: <u>UDA Natior</u>	nals			
DEST	INATION OF TR	AVEL: Orlando,Florid	<u>la</u>				
ACAE <mark>Trip v</mark>	DEMIC BENEFITS vould build and	January 30 th -February S TO STUDENTS: <u>Stu</u> inspire teamwork, d ith college application	dents will rec edication, m	eive recognition from otivation and School	UDA & colleges. Pride. UDA Nationals		
PROPOSED METHOD OF TRANSPORTATION: District-owned vehicles Transportation approval: Other fly Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds Parent Organization x							
	EXPENSES R	EQUESTED: (OBTAI	N RECEIPTS	FOR ALL INCURRED	EXPENSES)		
APPROX. COST BUDGET CODE							
	Registration	<u>6192.00</u>		Booster Club			
	Transportation	<u>6000.00</u>		Booster Club			
	Meals	<u>1800.00</u>		Booster Club			
	Lodging	included					
	Substitutes						

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no IF SO, SOURCE & AMOUNTS:
HOW ARE CHAPERONE EXPENSES PAID? Booster Club
COST TO EACH STUDENT \$ currently already raised funds by booster club, only expenses left are flights estimated at 500.00 per student.
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? team/individual fundraising, Booster club, and family donations will all be divided evenly between team members.
FUNDING SOURCE(S): Booster Club, School club accounts, Students Families
FUNDRAISING ACTIVITIES PLANNED (If applicable): car washes restaurant nights sponsorships students dance shows (ticket sales)
SUBMITTED BY: Signature APPROVED BY: Principal/Supervisor Approved By: Date 9/9/2013 Date
Associate Superintendent/Superintendent Date

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SCHOOL: <u>AMS</u>								
ESTIMATED NUMBER	ESTIMATED NUMBER OF STUDENTS: 40							
NAME OF SCHOOL GR	OUP/CLUB/ENTITY:	Project Cata	a <u>lina</u>					
STAFF ADVISOR(S)/CF Robert Wolf	STAFF ADVISOR(S)/CHAPERONES: Amanda Kaiser, Debbie Melde, Tanya Wall, David Torres Robert Wolf							
ABSENCE: # Days 4 S	ub Required: 🛚 Yes	☐ No	# of School Days Missed 4					
ACTIVITY / EVENT / PU	JRPOSE OF TRAVELS	: <u>Trip to Cata</u>	alina Marine Institute					
DESTINATION OF TRA	VEL: Catalina Island	<u>l, California</u>						
DATES OF TRAVEL: Ma ACADEMIC BENEFITS biology, oceanography	TO STUDENTS: Ex	tension of s iversity.	science curriculum. Topics include marine					
PROPOSED METHOD OF TRANSPORTATION: District-owned vehicles Transportation approval: Other Charter Bus (Arrow Stage Lines)								
Are expenses paid from an Parent Organization	y of the following acco	unts? Auxilia	ary <u>x</u> Tax Credits <u>x</u> Club Funds					
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)								
APPROX. COST BUDGET CODE								
Registration	<u>9600</u>		<u>525/526-00-100-1001-166-6892</u>					
Transportation	<u>3600</u>		<u>525/526-00-100-1001-166-6519</u>					
Meals	<u>300</u>		<u>525/526-00-100-1001-166-6892</u>					
Lodging	<u>1200</u>		<u>525/526-00-100-1001-166-6892</u>					
Substitutes	<u>1600</u>		525/526-00-100-1001-166-6113					

WILL THE DISTRICT RECEIVE REIMBURSEMENT? <u>yes</u>
IF SO, SOURCE & AMOUNTS: <u>student tuition and tax credit donations</u>

HOW ARE CHAPERONE EXPENSES PAID? included in student cost

COST TO EACH STUDENT \$ 400

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships are made available to students who need them.

FUNDING SOURCE(S): Tax credit donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):

SUBMITTED BY:

Signature

Date

Principal/Supervisor

Associate Superintendent/Superintendent

Date

11/5/13

Date

AMPHITHEATER PUBLIC SCHOOLS STAFF/STUDENT TRAVEL REQUEST

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					•	
SCHOOL	: Coronado K-	8				
ESTIMA	ΓED NUMBER	OF STUDENTS: 4	<u>40</u>			
NAME O	F SCHOOL GR	OUP/CLUB/ENTIT	Y: Advanced E	Band and	d Advanced Orchestra	
Porteou:	ADVISOR(S)/CI s, Silvia Barne Pericone.	HAPERONES: <u>10</u> ey, Roxanne Mar): David Golds quez, Gary Tor	sheid, H rgeson, S	ank Rowe, D'Nel Stuki Sonia Hernandez, Felicia	<u>, Christir</u> a Laos an
		ub Required: 🔀 Ye	s 🔲 No	# of Scl	nool Days Missed <u>2</u>	
		JRPOSE OF TRAV VEL: Anaheim, C		ne Parks	Festival/Competition	
DATES (ACADEN	OF TRAVEL: <u>Ma</u> MIC BENEFITS	ay 1, 2014 - May 4 TO STUDENTS: _	4, 2014 Competition/ F	estival/P	erformance Opportunity	
Distri Transport	ED METHOD C ct-owned vehicle ation approval: <u>Gray Line Tou</u>		TION:			
	nses paid from an ganization \underline{X}	ny of the following	accounts? Auxili	ary <u>X</u> Tax	Credits X Club Funds X	
	EXPENSES RI	EQUESTED: (OB	ΓAIN RECEIPT	S FOR A	LL INCURRED EXPENSI	ES)
		APPROX. C	OST		BUDGET CODE	
R	egistration	<u>\$9,600.00</u>			525/526/850-00-100-1001-1	115-6892
Т	ransportation	<u>\$3,875.00</u>			525/526/850-00-100-1001-1	<u>115-6519</u>
N	leals	<u>\$0.00</u>	•		Included in registration	
L	odging	\$6,069.00	·		525/526/850-00-100-1001-	115-6892

\$600.00

Substitutes

525/526/850-00-100-1001-115-6113

WILL THE DISTRICT IF SO, SOURCE & AN	receive reimburs mounts:	SEMENT? <u>No.</u>		
HOW ARE CHAPERO	ONE EXPENSES PAID?	Chaperones pay f	for themselves	
COST TO EACH STU	DENT \$ \$410.88			
HOW IS THIS TRAV PROVISIONS)? Scho		LE TO ALL ELIGIB	LE STUDENTS (LOW	FAMILY INCOME
FUNDING SOURCE(S): Site Council, Perf	orming Arts Boost	ter, PTO	
FUNDRAISING ACT	IVITIES PLANNED (If	applicable):		
	·			
SUBMITTED BY:	Signature		10/28/13 Date	
APPROVED BY:	Principal/Supervisor		$\frac{10/28/}{\text{Date}}$	13
	Associate Superintende	ent/Superintendent		

AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

<u>Bi</u>	ohn Howe Samantha Krenzer rie Wolf	SCHOOL: Prince Department (opt.): DATE(S): January 13-14, 2014			
	No Excuses University Conference Diego, CA				
ABSENCE: # Da	ys 2 Sub Required: ⊠Yes □No	# of School Days Missed 2			
EXPENSES REQUES	TED: (OBTAIN RECEIPTS FOR ALL I	NCURRED EXPENSES)			
	APPROXIMATE COST	BUDGET CODE/DESCRIPTION (Note: Tax credit contributions are District funds and require a budget code.)			
Registration	<u>\$1,350.00</u>	100-14-100-2210-111-6360			
Transportation	n <u>\$1,000.00</u> Mode <u>Air</u>	100-14-100-2210-111-6582			
Rental Car	<u>N/A</u>				
Meals	<u>\$600.00</u>	100-14-100-2210-111-6582			
Lodging	<u>\$1,200.00</u>	100-14-100-2210-111-6582			
Substitutes	<u>\$400.00</u>	100-14-100-2210-111-6113			
TOTAL	<u>\$4,550.00</u>				
The District will [] (or	r) will not 🛛 receive reimbursement fro	om outside sources.			
Purpose of travel: Con	tinue the No Excuses University of colle	ge and career readiness school mission.			
readiness to all studetr	as the moment they begin elementary so	l actively promote a comprehensive model of college chool. Staff will subscribe to the belief that all tacles seem to be in their way. Attendees will support			
children can and deserve to be successful, no matter what obstacles seem to be in their way. Attendees will support current teachers on the 6 exceptional systems that promote academic results for all students through progessional					
Submitted by: Signature	Jh H	[ω] () 3 Date [ω] () 3			
	al/Supervisor The Delay te Superintendent/Superintendent	Date // 5 3 Date			

AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

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EMPLOYEE(S):	Monica Nelson Michael McConnell	SCHOOL: District Offices
	Gerad Ball Robert Stoner	Department (opt.): School Operations
	_	DATE(S): <u>December 6-11, 2013</u>
ACTIVITY/EVEN	NT: Learning Forward 2013 Annual Confer	<u>rence</u>
LOCATION: <u>I</u>	<u>Dallas, TX</u>	
ABSENCE: #	# Days 6 Sub Required: Yes No	# of School Days Missed 4
EXPENSES REQU	UESTED: (OBTAIN RECEIPTS FOR ALL I	INCURRED EXPENSES)
	APPROXIMATE COST	BUDGET CODE/DESCRIPTION (Note: Tax credit contributions are District funds and require a budget code.)
Registratio	on <u>\$2,495.00</u>	140-14-100-2210-510-6360
Transport	ation \$2,500.00 Mode air/tax	<u>i</u> <u>140-14-100-2210-510-6582</u>
Rental Car	·	
Meals	<u>\$1,080.00</u>	140-14-100-2210-510-6582
Lodging	<u>\$2,600.00</u>	<u>140-14-100-2210-510-6582</u>
Substitutes	<u> </u>	
TOTAL	<u>\$8,675.00</u>	
The District will] (or) will not 🛛 receive reimbursement fro	om outside sources.
Purpose of travel:	To engage in effective, professional learning	g that will be shared throughout the district.
Outcomes and acad	lemic benefits to students and staff:	
Submitted by: Sig	Mini teln	11/4/13 Date
	ncipal/Supervisor Watruli Ullan	Date
Ass	sociate Superintendent/Superintendent	Date

AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

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EMPLOYEE(S):	<u>Susan</u>	<u>Zibrat</u>		SCHOOL: District Off	<u>ices</u>
	<u>Julie</u>	Cozad		Department (opt.): G	overning Board
				DATE(S): <u>April 3-8, 20</u>	<u>014</u>
ACTIVITY/EVEN	IT: <u>74th A</u>	nnual Nation	nal School Boards Asso	ociation (NSBA) Conference	ence ence
LOCATION: N	lew Orle	ans, LA			
ABSENCE: #	‡ Days	_ Sub Rec	quired: Yes No	# of School Days	Missed
EXPENSES REQU	JESTED:	(OBTAIN R	ECEIPTS FOR ALL IN	CURRED EXPENSES)	
		<u>APPRO</u> 2	KIMATE COST		Γ CODE/DESCRIPTION contributions are District funds and ide.)
Registratio	on <u>\$</u>	1,450.00		001-00-100-2310	0-502-6360
Transport	ation <u>\$</u>	1,100.00	Mode <u>air</u>	001-00-100-2310	0-502-6582
Rental Car	· _				
Meals	<u>\$</u>	800.00		001-00-100-2310	0-502-6582
Lodging	<u>\$2</u>	2,800.00		001-00-100-2310	0-502-6582
Substitutes					
TOTAL	<u>\$0</u>	<u>6,150.00</u>			
The District will	or) w	ill not⊠ rec	ceive reimbursement fro	om outside sources.	
				the country to gain valuand school law relative	
Outcomes and acad	demic ber	nefits to stude	nts and staff: same as	above	
Submitted by: ${\text{Si}}$	gnature	wanZ	prat	Date	
*	,•	upervisor Vatua Superintenden	L Wan	Date 1 -1 3 Date	

AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

<u>THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA</u> <u>COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.</u>

EMPLOYEE(S):	Patrick Nelson _	S	CHOOL: <u>District Offices</u>	
			Department (opt.): Superintend	<u>ent</u>
	-	I	DATE(S): April 3-8, 2014	
	T: 74th Annual Nationa	l School Board Associa	tion (NSBA) Conference	
LOCATION: <u>N</u>	ew Orleans, LA			
ABSENCE: #	Days 6 Sub Require	d: 🗌 Yes 🛮 No	# of School Days Missed 4	
EXPENSES REQU	JESTED: (OBTAIN RE	CEIPTS FOR ALL INC	URRED EXPENSES)	
	<u>APPROXI</u>	MATE COST	BUDGET CODE/D (Note: Tax credit contributions require a budget code.)	
Registration	n <u>\$725</u>		140-14-100-2210-510-6360	
Transporta	ation <u>\$550</u>	Mode <u>air</u>	140-14-100-2210-510-6582	
Rental Car				
Meals	<u>\$400</u>		140-14-100-2210-510-6582	
Lodging	<u>\$1,400</u>		140-14-100-2210-510-6582	
Substitutes				
TOTAL	<u>\$3,075</u>			
	or) will not 🛛 recei		•	
			s, and education leaders from ac hip, advocacy, technology, and s	
Outcomes and acad	emic benefits to students	and staff: As above		
Submitted by:	Patrick N	elsa	Date	
	cipal/Supervisor		Date 1 <u>0-31</u> -13	
Ass	sociate Superintendent/S	uperintendent	Date	