

December 5, 2008

To: Directors/Principals

Find attached your area's budget printouts for the 2009-2010 school year. I realize that these sheets are going out earlier than in prior years, but the business office will have a budget draft for board presentation by March 9, 2009.

The amount of the total budget allocation is the same per budget area as the prior year. The amount shown in the 2009-2010 columns is the amended budget amount for 2008-2009 as of December 3, 2008. If you need to make changes or move funds in the 2009-2010 budget year just make the changes in "red" in the blank spaces provided.

These sheets will need to be returned to the business office by Monday, January 19, 2009 by noon. If you need to schedule an appointment to discuss your budget prior to this time please contact Demma Randall at extension 4031.

Thank you in advance for your assistance in the budget development process for the 2009-2010 school year.

Sincerely,

Michael B. McSwain  
CFO