



Pendleton Early Learning Center

Angela Lattin, Principal

Site Action Plan

2024-2025



Pendleton School District Site Action Plan

Site: Pendleton School District

School Year: 2024-2025

District Goal: #1 Pursuit of Instructional Excellence

Critical Element: Use the PSD Instructional Framework, grade level created Scope and Sequence, and the MTSS process to improve instructional practices and student growth.

Specific Goal: All students will make grade level academic growth in math and reading. Staff will collect and monitor student progress through the use of assessment.

Current Status: Students come to kindergarten with varying academic abilities. The PELC will focus on all students being on grade level in reading and math. Students will all be provided with Tier 1 instruction, and those identified as needing additional support (through the MTSS process) will receive additional targeted, explicit instruction.

Desired Status: All students enter first grade on grade level in reading and math.

Assigned To:

Target Date:

All Staff

June 2025

Action #	Date	Action Step:	Assigned To:	Target Date:
1	Aug. - June	Use of screening, diagnostic, progress monitoring, and outcome evaluation assessments to determine what is going well and what needs to be changed instructionally.	Classroom Teachers Interventionists SPED Teacher	Regularly scheduled intervals throughout the school year
2	Sept.	Ensure all students receive Tier 1 core instruction in math and reading and that those in need of Tier 2 instruction receive explicit instruction at the necessary instructional level using the MTSS process. Follow MTSS process.	All Staff	June 2025
3	Oct.	Implementation of UFLI instruction in reading during WIN (What I Need) Tier 2 instructional ELA time for all students at their assessed level.	Classroom Teachers Interventionists SPED Teacher	Ongoing
4	Aug. - June	Ongoing PLC work to align instruction and review the Scope and Sequence for both math and reading.	All Licensed Staff	Late Start Mondays
5	1/2025	Update the kindergarten portion of the PSD Core Instructional Guidelines based on best practice and research.	Leadership Team initially All Licensed Staff	June 2025

6	Aug. - June	Continue to align ELA instructional processes with the Science of Reading,	All Staff	Ongoing
7	Aug. - June	Use of non-negotiable research-based best practices for every classroom including <ul style="list-style-type: none"> ● Positive greetings at the door ● Arrange the classroom so all students face the teacher during instruction ● Learning targets visible and used during instruction ● Everyone does everything ● Use of warm calls ● Explicit instruction ● Lesson closure 	All Licensed Staff Administrator	Ongoing



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District Goal: # 2 Responding to the needs of all students

Critical Element: Meeting the academic achievement, physical well-being, social development, and emotional needs of ALL students.

Specific Goal: Provide support in/out of the regular classroom for all students to ensure individual and family needs are met.

Current Status: Incoming kindergarten students bring varying levels of experiences and education with them. ACES and trauma impact students inhibiting their ability to regulate and learn. The PELC is dedicated to making a concerted effort to focus on the needs of all students to ensure all students are on track academically, physically, socially, and emotionally when entering first grade.

Desired Status: Students will be able to regulate their emotions and attend to school in a developmentally appropriate manner while making growth academically, physically, socially, and emotionally.	Assigned To:	Target Date:
	All PELC staff	24-25

Action #	Date	Action Step:	Assigned To:	Target Date:
1	Sept.	Provide a minimum of one family event at the PELC each month.	Administrator	Monthly
2	Oct. - June	Use the DESSA screener to identify students in need of supplemental SEL support.	Classroom Teachers Counseling Team	3x per year
3	Oct. - June	Use the MTSS process to review data, adjust instruction, and provide support in all areas (academic achievement, physical well-being, social development, and emotional well-being) for each individual. Share MTSS data to the next school.	All Licensed Staff Administrator	MTSS - every 6 weeks Ongoing adjustments Data shared June 2025
4	Aug. - June	Ongoing attendance monitoring including <ul style="list-style-type: none"> ● Daily attendance review ● Weekly attendance review meeting ● Classroom attendance celebrations and bulletin board ● MTSS review of attendance ● Attendance letters distributed at conferences and with report cards 	All Staff	Ongoing

5	Aug. - Sept.	<p>SEL instruction and strategies used throughout the day for ALL students and staff including</p> <ul style="list-style-type: none"> ● SEL instruction embedded in the daily routine <ul style="list-style-type: none"> ○ Morning greetings ○ Tier 1 instruction ○ School-wide expectations ○ 5:1 positives ○ 10-15 minute explicit teacher instruction following PELC Scope & Sequence ● Weekly SEL lessons taught by CDS following Scope and Sequence ● Use of the Discovery Room as a proactive break area ● Written handbook for Discovery Room use ● Strategic SEL groups (formed based on DESSA data) taught by BSS 	All Staff	Ongoing
6	Oct.	Draft, edit, and implement an updated behavior matrix that takes into account the needs of everyone including options for teacher and student regulation.	PELC Leadership Team PELC Staff Administrator Counseling Team	January 2025
7	Aug, - June	Collaborate with community agencies to ensure families are able to access needed services.	Administrator Counseling Team Secretary	Bi weekly meetings and ongoing collaboration throughout year
8	Jan. - June	<p>Improve the PELC preschool to kindergarten transition process for students and families by implementing</p> <ul style="list-style-type: none"> ● Teacher buddies ● K teacher classroom visits to PK classrooms at the PELC ● Providing library access to PK classes ● Meet with local PKs to plan for the needs of next year's kindergarten classroom ● Invite PK families to spring family events 	Classroom Teachers Specialists Administrator Counseling Team	June 2025