

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 8, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: August 2, 2017

To: **Corrina Guardipee Hall**
 Superintendent of Schools
From: Emorie Davis Bird
 Title: Human Resources Director

Subject: Hiring: Elementary Teacher 2017/2018 School Year.

Description: Jennifer Wagner, Browning Elementary Principal recommends the following hire for the 2017/2018 School Year.

✚ Victoria McClellan, Elementary Teacher, Browning Elementary, BA+20/3, \$43,672.00

Financial Impact: Per Master Contract

Attachment(s): none.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Victoria McClellan	
Department/Location Browning Elementary		Supervisor Jennifer Wagner	
Type of Position Certified	Starting Date August 2017	Term 2017-2018 School Year	

Recruiting	Date Posted: 04/05/2017	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
1	McClellan, Victoria	5/19/17	Yes	6/7/2017

Interview Committee			
Name	Title	Name	Title
Jennifer Wagner	BES Principal		
Shawnee Momberg	BES Teacher		
Calvin Lang	BES Teacher		

Recommendation: Candidate had a good grasp on all areas of education. She could articulate how to use data to drive instruction. Candidate had good composure during the interview. Victoria recently moved home. Candidate is familiar with our programs.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
Criminal background check	Pending	No	
TB documentation	Pending	No	

Salary: \$43,672.00	Placement: <u>BA+20/3</u>	Contract Days: 187
---------------------	---------------------------	--------------------

Prepared by: Sherie Blue Date 06/08/2017 Approved by: _____ Date: _____

BOARD AGENDA REQUEST