

MEMORANDUM

TO: NWABSD Board of Education

DATE: June 25, 2024

NUMBER: 24-166

FR: Office of the Superintendent

SUBJECT: FY24 Heating Fuel Purchase

ABSTRACT:

Board approval is required for expenditures that exceed \$50,000.

ISSUE:

At issue is board approval to award the Northwest Arctic Borough School District's FY24 heating fuel order to the lowest bidder by site.

BACKGROUND AND/OR PERTINENT INFORMATION:

UPDATE: The Board approved \$2,905,861.90 at the April Board Meeting. Since then, Crowley sent a new invoice with an increase of \$100,210.00. The total now is \$3,006,071.90.

On April 01, 2024, the Property Services department issued an RFP to fuel vendors for the purchase and delivery of approximately 523,800 gallons of #1 heating fuel to ten (10) NWABSD school sites in summer 2024. The RFP was sent to the only two vendors that deliver fuel within the Northwest Arctic Borough, Crowley Petroleum Distribution and Vitus Fuel Services. The deadline for submitting bids was Sunday April 28, at 4:00 p.m. The lowest bidder by site will be awarded the fuel bid(s). Crowley Petroleum Distribution was the only bidder for ten (10) sites and Vitus Fuel Services declined to bid. The bid prices by site are attached. The administration recommends board approval to award Crowley Petroleum Distribution our fuel bid for ten (10) sites. Crowley's bid for all ten sites \$2,905,861.90.

Funding Source: General Funds

ALTERNATIVES:

1. Approve the administration's request to award the NWABSD FY24 heating fuel bid to Crowley Petroleum Distribution for ten (10) sites with the increase of \$100,210.00 not to exceed \$3,006,071.90.
2. Disapprove the administration's request to award the NWABSD FY24 heating fuel bid to Crowley Petroleum Distribution for ten (10) sites with the increase of \$100,210.00 not to exceed \$3,006,071.90.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The Administration recommends Board approval to award the NWABSD FY24 heating fuel bid to Crowley Marine Distribution for ten (10) sites with the increase of \$100,210.00 not to exceed \$3,006,071.90.

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133186
Order Status: Sent to TowWorks
Order Date: 4/30/2024 08:39 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Buckland Delivered
Buckland
Buckland, AK 99727

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	55,000.0000	5.89000	\$323,950.00
			Tax:	\$577.50
			Total This Item:	\$324,527.50
			Net 30 Terms:	\$0.00

Products Total:	\$323,950.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$577.50</u>
Order Total:	\$324,527.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$324,527.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133182
Order Status: Sent to TowWorks
Order Date: 4/30/2024 08:36 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Ambler Delivered
Ambler
Ambler, AK 99786

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	40,000.0000	6.49000	\$259,600.00
			Tax:	\$420.00
			Total This Item:	\$260,020.00
			Net 30 Terms:	\$0.00

Products Total:	\$259,600.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$420.00</u>
Order Total:	\$260,020.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$260,020.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133220
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:34 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kiana Delivered
Kiana
Kiana, AK 99749

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	45,000.0000	5.39000	\$242,550.00
			Tax:	\$472.50
			Total This Item:	\$243,022.50
			Net 30 Terms:	\$0.00

Products Total:	\$242,550.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$472.50</u>
Order Total:	\$243,022.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$243,022.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133223
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:35 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kivalina Delivered
Kivalina
Kivalina, AK 99750

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	40,000.0000	6.24000	\$249,600.00
			Tax:	\$420.00
			Total This Item:	\$250,020.00
			Net 30 Terms:	\$0.00
10-154000/Gallon	Direct-ULS DF1 MV	8,000.0000	6.24000	\$49,920.00
			Tax:	\$84.00
			Total This Item:	\$50,004.00
			Net 30 Terms:	\$0.00
10-100870/Gallon	Direct-Unl Reg 87	5,000.0000	6.29000	\$31,450.00
			Tax:	\$52.50
			Total This Item:	\$31,502.50
			Net 30 Terms:	\$0.00

Products Total:	\$330,970.00
Shipping / Freight Total:	\$0.00
Tax Total:	\$556.50
Order Total:	\$331,526.50
Discount Total:	\$0.00
Net Order Total:	\$331,526.50

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133224
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:36 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kobuk Delivered
Kobuk
Kobuk, AK 99751

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	13,800.0000	6.49000	\$89,562.00
			Tax:	\$144.90
			Total This Item:	\$89,706.90
			Net 30 Terms:	\$0.00

Products Total:	\$89,562.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$144.90</u>
Order Total:	\$89,706.90
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$89,706.90</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133218
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:33 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Deering Delivered
Deering
Deering, AK 99736

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	15,000.0000	5.00000	\$75,000.00
			Tax:	\$157.50
			Total This Item:	\$75,157.50
			Net 30 Terms:	\$0.00

Products Total:	\$75,000.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$157.50</u>
Order Total:	\$75,157.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$75,157.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133236
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:47 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kotzebue Marine Direct School Complex
Kotzebue delivered
Kotzebue, AK 99752

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	120,000.0000	5.19000	\$622,800.00
			Tax:	\$1,260.00
			Total This Item:	\$624,060.00
			Net 30 Terms:	\$0.00

Products Total:	\$622,800.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$1,260.00</u>
Order Total:	\$624,060.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$624,060.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133237
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:48 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Noorvik Delivered
Noorvik
Noorvik, AK 99763

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	80,000.0000	5.00000	\$400,000.00
			Tax:	\$840.00
			Total This Item:	\$400,840.00
			Net 30 Terms:	\$0.00

Item Note: QTY updated 5.28.24

Products Total:	\$400,000.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$840.00</u>
Order Total:	\$400,840.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$400,840.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133238
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:49 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Selawik Marine Direct
Selawik
Selawik, AK 99770

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	65,000.0000	5.00000	\$325,000.00
			Tax:	\$682.50
			Total This Item:	\$325,682.50
			Net 30 Terms:	\$0.00

Products Total:	\$325,000.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$682.50</u>
Order Total:	\$325,682.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$325,682.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133239
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:50 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Shungnak Delivered
Shungnak
Shungnak, AK 99773

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	27,000.0000	6.49000	\$175,230.00
			Tax:	\$283.50
			Total This Item:	\$175,513.50
			Net 30 Terms:	\$0.00

Products Total:	\$175,230.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$283.50</u>
Order Total:	\$175,513.50
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$175,513.50</u>

No terms discount available for this order.

Destination Note:

Received By: _____

Order

Crowley Fuels LLC
201 Arctic Slope Avenue
Anchorage, AK 99518 USA
Phone: (866)770-5587

Order Number: 2133243
Order Status: Sent to TowWorks
Order Date: 4/30/2024 09:54 AM
Earliest Delivery Date: 4/30/2024 12:00 AM
Latest Delivery Date: 4/30/2024 12:00 AM

Account Number: 109464
Purchase Order Number: none
Salesperson: Marine Direct
Carrier: CPD Marine Sales
Vehicle: none

Billing Address:

NW Arctic Borough School Dist
PO Box 51
Kotzebue, AK 99752-0051

Shipping Address:

Kotzebue Marine Direct ATC

Product	Description	Order Quantity	Unit Price	Extended Price
10-154300/Gallon	Direct-ULS HF1 HO	30,000.0000	5.19000	\$155,700.00
			Tax:	\$315.00
			Total This Item:	\$156,015.00
			Net 30 Terms:	\$0.00

Products Total:	\$155,700.00
Shipping / Freight Total:	\$0.00
Tax Total:	<u>\$315.00</u>
Order Total:	\$156,015.00
Discount Total:	<u>\$0.00</u>
Net Order Total:	<u>\$156,015.00</u>

No terms discount available for this order.

Destination Note:

Received By: _____