

Memo

To: Board of Education
From: Matthew Cunningham
CC: Mark Izzo, Dr. Conway
Date: 12/14/2020
Re: Facility Management Update

Following is a summary of the work completed since the last report:

Irving

- Repaired radiator valves.
- Filters replaced in roof top units.

Derby High School

- Repaired various wall heaters and thermostats.
- Installed new exterior door alarms in Tech Ed hallway.

Derby Middle School

- All classroom air filters replaced.
- Filters replaced in all roof top units.

Bradley

- Installed new boiler room sump pump.
- Repaired exterior boiler room door.
- Filters replaced in roof top units.

General

- Fall cleanup completed at all schools.
- Repairs made to truck plow setup; Kubota tractor serviced.
- Preventive maintenance performed on Irving, Bradley, and DMS boilers.