

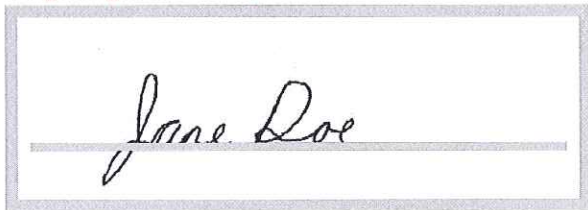


Your Windows® Print Driver Solution to Electronic Signatures

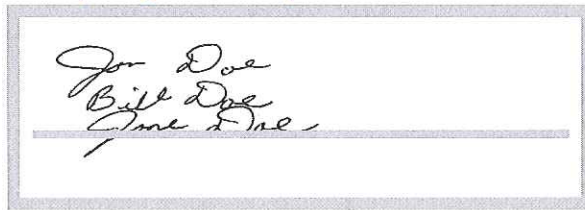
IMPORTANT!!! Skyward will only accept hard copy color forms that have been filled out completely. Please complete steps 1-7 carefully. Incomplete forms and forms returned via fax or email will not be accepted.

1. **Place desired signatures inside the yellow boxes.** A practice box is provided. Sign naturally and use a fine, black porous or roller pen. You may type a title in the signature box (this is optional). All signatures and titles must stay within the yellow box. **(Samples are shown in gray boxes).**

Single Signature Sample



Multiple Signature Sample



2. Place a ✓ in the box next to the desired signature. Please submit a separate form for each signature block.



3. Please indicate how you would like to use the eSign™ signatures within the Skyward Management System™. Check all that apply.

<input checked="" type="checkbox"/>	Finance Application	<input checked="" type="checkbox"/>	Student Application
	Purchase Orders		Transcripts
<input checked="" type="checkbox"/>	Payroll Checks		
<input checked="" type="checkbox"/>	Accounts Payable Checks		

4. Please select a Payment Option (\$200 per block):

☐ Check Enclosed # _____

☒ PO# 8881500095

5. Complete the required district information:

Calallen ISD
School District

Edith George
Print Name and Title

Edith George
Authorized Signature

6/25/2015
Date

6. **Contact Information:** ("Authorized Signature" personnel will receive eSign instructions if no contact is provided.)

☐ We are hosted by ISCorp.

☒ We are hosted locally.

☒ Please send eSign file instructions to the following contact: Ramona Scott 361-242-5600
rscott@calallen.org

7. **Submit your Request:**

Return this form to the Skyward Sales Administration Department, ATTN: Sales Processing. **Form must be returned in color.** Mail form to address below to ensure highest quality signature for your district. Fax or email copies will not be accepted.

Skyward, Inc. 4500 Industrial Park Rd • Stevens Point, WI 54481 • 800-236-7274 • www.skyward.com



Calallen Independent School District

4205 Wildcat Drive • Corpus Christi, Texas 78410 • (361) 242-5600

FAX (361) 242-5619 Business Office • FAX (361) 242-5608 Curriculum

FAX (361) 242-7552 Personnel • (361) 242-5972 Special Programs • FAX (361) 242-5620 Superintendent

Arturo Almendarez, Ed.D.
Superintendent of Schools

June 25, 2015

FROST BANK

4101 IH 69 Access Road, #L-1

Five Points Shopping Center

Corpus Christi, TX 78410

RE: Account 920009229, Calallen ISD, General Operating
Account 920009288, Calallen ISD, Payroll Clearing
Account 920009210, Calallen ISD, Capital Projects

Dear Frost Bank,

Effective immediately, please prepare updated signature forms for the referenced accounts to include the following changes to the authorized signers.

Delete: Brent Burkhart, Board Member, Secretary

Add: _____

Dr. Arturo Almendarez
Superintendent of Schools
Calallen Independent School District

Date