

# Palos Heights District 128

EMPLOYMENT RECOMMENDATION FOR: Melissa DeLaRosa-Gonzalez

JOB TITLE:	Paraprofessional	SCHOOL:	Indian Hill
DATE NEEDED:	January 27, 2025	GRADE/SUBJECT:	Preschool Paraprofessional

FULL-TIME  PART-TIME

REPLACEMENT FOR: Danielle Procenti  
(Name of Employee)

- Retirement
- Resignation (attach letter of resignation)
- Termination
- Unpaid Leave
- Other (specify) \_\_\_\_\_

NEW POSITION (Must have approval of Superintendent)

Number of Applications Received: 6 Number of Candidates Interviewed: 4

## Professional Background Related to Position

ELIM - paraprofessional, 08/2021 - present

## Reference Feedback

Melissa's references report that she is a great asset to any team she would join at any school. Melissa has been a substitute teacher at Elim for the majority of the FY25 school year. She is dedicated, able to create lessons, work with challenging behaviors, etc. She is dependable, loyal, and a quick learner. eager to learn.

Dee Potempa

Date: 1/15/2025

Supervisor's Signature: \_\_\_\_\_

*Meryl B Brownlow*

Date: 1-15-2025

Superintendent's Signature: \_\_\_\_\_