



# Memorandum

Date: December 8, 2025

To: Board of Directors of the Pendleton School District 16R

From: Michelle Jones, Director of Business Services

Subject: November 30, 2025 Financial Report

## Proposal:

### Expenditures

Overall, expenditures for the month of November are consistent with budgeted expectations. Repair and maintenance costs this month primarily reflect boiler preventative maintenance and related repairs at McKay, Sunridge, and Pendleton High School. Within Curriculum/Nonconsumables, the notable expense was the purchase of the K–8 health curriculum, which was ordered earlier in the year but received after the start of school. Capital Improvements/Equipment expenditures include progressive billing for the heat pump replacement project at Pendleton High School, as well as continued HVAC work at the Pendleton Early Learning Center.

### Revenue

Overall, revenues for the month of November are consistent with budgeted expectations. The PL 874 – Impact Aid revenue, which is typically received in December, was received earlier than expected this fiscal year.

**Recommendation:** Michelle Jones, Director of Business Services, recommends the November 30, 2025 financial reports be approved.