

**October 28, 2024**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current -agenda and placed upon the regular agenda for consideration and action.

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Katelyn Veches, long-term substitute 2<sup>nd</sup> Grade Teacher at Parkside Elementary, effective October 2, 2024 and ending June 6, 2025. This is a replacement for Christy Merkl.
2. Julie Pearsall, 6<sup>th</sup> Grade Science Teacher at Buffalo Community Middle School, effective September 27, 2024. This is a replacement for Kerrie Johnson.
3. David Jungers, long-term substitute 3<sup>rd</sup> Grade Teacher at Parkside Elementary, effective September 13, 2024 and ending November 26, 2024. This is a replacement for Cyre Beaumont.
4. Sharon Herzfeld, long-term substitute Quest Grades 4/5 Teacher at Parkside Elementary, effective September 3, 2024 and ending December 13, 2024. This is a replacement for Michelle Wurm.
5. Jill Lubben, long-term substitute 2<sup>nd</sup> Grade Teacher at Northwinds Elementary, effective December 13, 2024 and ending March 27, 2025. This is a replacement for Sara Berning.
6. Marcia Wold, long-term substitute Special Education Teacher at Buffalo Community Middle School, effective November 25, 2024 and ending March 5, 2025. This is a replacement for Macy Stockamp.
7. Amy Kotish, AVID Tutor at Buffalo High School, effective October 1, 2024. This is a replacement for Jennifer Erhard.
8. Renee Wyffels, AVID Tutor at Buffalo High School, effective October 1, 2024. This is a replacement for Dennis Schwecke.
9. Stephanie Anderson, Special Education ESP at Buffalo High School, effective October 1, 2024.
10. Charles Aldrich, Music ESP at Buffalo High School, effective September 30, 2024. This is a replacement for Caitlin Hutchcraft.
11. Rebekah Cook, District-wide Health ESP, effective October 2, 2024. This is a replacement for Gracie Lusk.
12. Tristin Baker, AVID Tutor at Buffalo Community Middle School, effective October 7, 2024.
13. Beth Ristow, Special Education ESP at Buffalo Community Middle School, effective October 21, 2024. This is a replacement for Rose Flatela.
14. Tatiana De Oliveira, ECSE/Transportation ESP at Parkside Elementary, effective October 9, 2024. This is a replacement for Kim Freiberg.
15. Alyssa Larsen, ESP at Parkside Elementary, effective October 11, 2024. This is a replacement for Melanie Ramos.
16. Jenna LePage, Health Office ESP at Parkside Elementary, effective October 21, 2024. This is a replacement for Beth Hartman.

17. Ronda Bock, Special Education ESP at Tatanka Elementary STEM School, effective October 23, 2024. This is a replacement for Shayla Yanta.
18. Melinda Day, School Secretary at Hanover Elementary, effective October 21, 2024. This is a replacement for Dana Brainerd.
19. Austin Youngs, part-time Custodian at Northwinds Elementary, effective September 27, 2024. This is a replacement for Kenny Beise.
20. Mary Adams, Nutrition Services Assistant at Buffalo High School, effective October 31, 2024. This is a replacement for Jessica Pack.
21. Kelly Boyle, Nutrition Services Assistant at Buffalo High School, effective October 31, 2024. This is a replacement for Stephanie Anderson.
22. Rebecca Braith, KidKare Supervisor, effective October 2, 2024.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/retirement/termination:

1. Cynthia Bloomer, ESP at Tatanka Elementary STEM School, resignation effective September 30, 2024.
2. Melinda Day, ESP at Hanover Elementary, resignation effective October 15, 2024.
3. Donna Doboszanski, ESP at Parkside Elementary, resignation effective November 8, 2024.
4. Stephanie Anderson, Nutrition Services Assistant at Buffalo High School, resignation effective September 30, 2024.
5. Shawn Huss, 2<sup>nd</sup> Shift Custodian at Buffalo Community Middle School, resignation effective October 2, 2024.
6. Jacqueline Harrison, part-time Custodian at Buffalo Community Middle School, resignation effective October 4, 2024.
7. Abigail Torblaa, KidKare Assistant, resignation effective November 15, 2024.
8. Bailey Mischke, KidKare Assistant, resignation effective November 1, 2024.
9. Angela Wardak, Special Education ESP at Buffalo High School, termination effective October 9, 2024.
10. Tiara Paulus, ECFE Secretary, resignation effective November 8, 2024.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/change of assignments:

1. Reese Wishart, Math and Learning Recovery Teacher at Buffalo High School, increase from .858 to .929 FTE, effective August 26, 2024.
2. Steve Bratulich, Teacher at Parkside Elementary, transfer from 5<sup>th</sup> Grade to 3<sup>rd</sup> Grade, effective August 26, 2024.
3. Sara Mart, ECSE ESP at Montrose Early Education Center, increase from 11 to 14 hours/week, effective September 9, 2024.
4. Samuel Muhlbauer, AVID Tutor at Buffalo Community Middle School, decrease from 4 to 1 hour/week, effective September 3, 2024.
5. Michael Honsey, AVID Tutor at Buffalo Community Middle School, decrease from 10 to 6 hours/week, effective September 3, 2024.
6. Jessica Kampschroer, AVID Tutor at Buffalo Community Middle School, decrease from 6 to 4 hours/week, effective September 3, 2024.

7. Margaret Beck, ESP, transfer from Northwinds to Hanover Elementary, effective October 28, 2024. This is a replacement for Melinda Day.
8. Kristine Simonson, Special Education ESP at Buffalo High School, increase from 30 to 35 hours/week, effective September 3, 2024.
9. Michelle Lancaster, Special Education ESP at Buffalo High School, increase from 30 to 31.25 hours/week, effective September 24, 2024.
10. Christie Mastey, Special Education ESP at Buffalo High School, increase from 37 to 40 hours/week, effective September 3, 2024.
11. Heidi Culshaw-Floer, Special Education ESP at Buffalo High School, increase from 32.5 to 35 hours/week, effective September 3, 2024.
12. Shayla Yanta, ESP at Tatanka Elementary STEM School, change from 6.5 hours/day as Special Education to .5 hours/day Special Education and 3 hours/day Media and 3 hours/day Supervisory/Instructional, effective October 23, 2024.
13. Pauline Thaemert, Special Education Transportation ESP, increase from 18.75 to 20 hours/week, effective September 3, 2024.
14. Byron Tilus, Special Education Transportation ESP, increase from 11 to 12.5 hours/week, effective September 3, 2024.
15. Jason Schatzley, transfer from District-wide Grounds to 2<sup>nd</sup> Shift Custodian at Hanover Elementary, effective October 7, 2024,
16. Chris Bytnar, Custodian, transfer from District-wide Grounds to 2<sup>nd</sup> Shift custodian at Buffalo Community Middle School, effective October 28, 2024. This is a replacement for Shawn Huss.
17. Bette Koepsell, KidKare Supervisor, decrease from 7.5 to 6 hours/week, effective September 25, 2024.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Cyre Beaumont, Quest Teacher at Parkside Elementary, request for leave of absence, effective August 26, 2024 and ending February 27, 2025.
2. Anastasia Nelson, 1<sup>st</sup> Grade Teacher at Tatanka Elementary STEM School, date adjustment to leave of absence to effective September 9, 2024.
3. Holly Paczkowski, Special Education Teacher at Montrose Elementary STEM School, request for leave of absence, effective December 9, 2024 and ending March 24, 2025.
4. Justine Lee, Special Education Teacher at Discovery Elementary, request for leave of absence, effective on or about February 11, 2025 and ending June 6, 2025.
5. Michelle Wurm, 2<sup>nd</sup> Grade Teacher at Parkside Elementary, request for leave of absence effective September 18, 2024 and ending December 13, 2024.
6. Theresa Schultz, ESP at Montrose Elementary School of Innovation, date adjustment to leave of absence to ending October 25, 2024.
7. Samantha Schwarzkopf, Special Education ESP at Parkside Elementary, request for leave of absence, effective on or about October 15, 2024 and ending January 10, 2025.
8. Kimberly Sonju-Zrust, Teacher at Northwinds Elementary, request for leave of absence, effective November 6, 2024 and ending January 2, 2025.
9. Amy Ernst, Director of Special Services, request for leave of absence, effective July 29, 2024 and ending August 28, 2024.

CONTRACT – Approve the following contracts:

1. 2024-26 Master Agreement between District #877 Administrators' Association and the Board of Education of Independent School District #877, Buffalo MN
2. 2024-26 Master Contract between Buffalo-Hanover-Montrose Schools Independent School District #877 and School Nutrition Services Personnel.
3. READ Act MOU between Independent School District #877 and Education Minnesota, Local #1908, effective July 1, 2024 through June 30, 2025.