



To: School Board Members [Policy Committee]
From: Patrice Howard, Executive Director of Community Education
CC: Superintendent, Dr. Hines
Date: Wednesday, August 20, 2025

Subject: Recommendation to Remove Obsolete Policies 627 - *School Volunteers* and 627 - *School Volunteers Procedures*

Dear Board Members,

After a review of current district policies and cross-referencing with Minnesota School Boards Association (MSBA) policy guidance, we recommend the removal of **Policy 627 - School Volunteers and Policy 627 - School Volunteers Procedures**.

These policies are now considered obsolete. The essential components are already addressed through other existing policies, practices, and administrative guidelines such as **Policy 903 - Visitors to School District Buildings and Sites** and our current Volunteer Program process. Maintaining duplicate or outdated policies may create confusion and inconsistency in implementation.

Recommendation:

That the School Board take formal action to rescind Policy 627 – School Volunteers and Policy 627 – School Volunteers Procedures from the district’s policy manual.

Thank you for your attention to this housekeeping matter. We will continue to monitor and align our policies with MSBA guidance to ensure clarity, consistency, and relevance.

Respectfully submitted,

Patrice Howard