

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 12/13/22



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 12/08/22

To Corrina Guardipee-Hall
 Superintendent

From: Angela HeavyRunner
 Title: BMS Principal

Subject: Extended Contract: Site Supervisor-BMS

Description: Request for Wendy Madplume to provide Site Supervisor duties at BMS during after hour sports.

Financial Impact: \$168.00

Funding Source (Budget/grant, etc.): 126-50-130-1700-120

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-32708

Date: November 30, 2022

Board Approval: 12/13/22

Contractor: Wendy Madplume

Phone: 406.338.2725

Address: Browning, MT 59417

Type of Project/Service (be specific): Contactor will be on-site supervisor during home BMS BBB game.

Contracted Dates: 12.03.22 through 12.03.22

Rate per hour/per day: \$21.00 x 8 hours = \$168.00

Per Diem/per day: x # of Days = \$0

Mileage: miles @ per mile = \$0

Other costs (explain): = NA

Total Project Cost = **\$168.00**

Contract to be paid from:

126.50.130.1700.120

Independent Contractor:

☐ Submit invoice on completion

☐ Other

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Angela Heavy Runner
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.