



**FIELD TRIP REQUEST
OVERNIGHT**

SPONSOR MUST COMPLETE THIS FORM AND TURN IN TO THE CAMPUS PRINCIPAL FOR APPROVAL 90 DAYS PRIOR TO THE FIELD TRIP DATE.

Name: Krysti Kelley Date of form completion: 8-7-2018

Description of field trip:

All 3 students will be competing in Agriscience competition for middle school students at the National level. Both teams competed at the State FFA convention in June to qualify them for this National competition.

Date: October 23, 2018 (departure) Time: TBA

Date: October 27, 2018 (return) Time: TBA

Place Indianapolis, Indiana Total Time gone: 5 days

-Please attach your Hotel Security Plan to this request-

of Students 3 # of Special Ed 0 # of Staff 2

of Chaperones 1 Travel Arrangements: Bus no Plane: yes

Estimated Cost: \$ ~4000.00 # of days students will miss school: 4 days

*NOTE: Maximum 55 students and staff per bus. Some Special Ed may require a separate bus.
\$40/hour - Minimum two hours. Add 30 minutes for travel time between campus and bus barn*

Educational objectives to be met (list TEKS):

Prin of Ag 130.2c2.c Participate in youth leadership opportunities to create a well-rounded experience program 130.2c5.d develop and demonstrate leadership skills and collaborate with others to accomplish organizational goals + objectives

When your trip is approved, please notify the following people at least 10 school days prior to the trip.

Front Office _____ Cafeteria Manager _____

Nurse _____ P.E./Music Teacher _____

Signature of Sponsor Mary Smith for Krysti Kelley

To be completed by Principal

Date: 8/7/18 Approved: XX

Denied: _____

Signature of Principal or Designee: [Signature]

Signature of Superintendent: _____

NOTE: All Chaperones or parents attending the field trip must have a completed background-check on file with the district.