

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amber Black
ADDRESS: McKinney, TX
POSITION: Data Management Specialist
DEPARTMENT: Registration and Records, CPC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	01/14 – 04/19	Admissions/Records Assistant, Part-time
Michaels Craft Store	10/11 – 12/13	Sales Associate
The Adolphus	04/09 – 12/09	Front Desk Associate
Table Mountain Inn	01/08 – 03/09	Guest Services Manager

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Nebraska	2001	B.S., Travel and Tourism
Collin College	2013	A.S., General Studies
Collin College	2013	A.A., Communication
State of Texas	2017	Notary Public