

Browning Public Schools
Board Agenda Request
Meeting To Be Held: March 13, 2018



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: March 6, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Personal Care attendant-KW Vina

Description: Jill Mattingly, Special Education Director, would like to recommend the following individual for hire for the 2017-2018 school year:

🌈 Sheldon Marceau, Personal Care Attendant, KW/Vina, (L1/SP), \$12.62

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Personal Care Attendant		Applicant Recommended Sheldon Marceau	
Department/Location KW/Vina		Supervisor Tonia Tatsey/Jill Mattingly	
Type of Position	Starting Date	Term	
Classified	3/2/2018	2017-2018 School Year	

Recruiting	Date Posted: 1/2/2018	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Calf Robe, Audrey		Yes	2/19/18
	Dwarf, Shannon		Yes	declined
	Mad Plume, Vera		Yes	could not contact
	Marceau, Sheldon		Yes	2/19/18
	Rattler, Monica		Yes	2/19/18
	Wall, Joyce		Yes	2/19/18

Interview Committee			
Name	Title	Name	Title
Jill Mattingly	SPED Director		
Rebecca Rappold	SPED Teacher		
Beverly Gerbase	SPED Teacher		

Recommendation: Sheldon demonstrated that he has the demeanor to work with high-needs students. He spent several years at his high school helping in the high-needs special education classroom. I feel that he will be an asset to the Special Education department.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	No	
TB documentation	on file	yes	Ok

Salary: \$12.62/hr.	Placement: <u>L1/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 3/6/18 Approved by: _____ Date: _____