

Date: September 19, 2022

To: Pana CUSD #8 Board of Education

From: Mr. Jason J. Bauer, Superintendent

Subject: **Superintendent's Report and Board Actions for September 19, 2022
Regular Board Meeting.**

BOARD AGENDA NOTES

2 Appoint Secretary pro tem

Action: Motion to appoint Anne Dorn as Secretary pro tem.

- 3 FY 23 Budget Recommendation/Board Action** – The information will be presented prior to the regular board meeting at the budget hearing. At this time, the education fund is projected to be in the black by \$2,165,613. Operation and Maintenance is projected to be in the red by **(\$220,381)**. The transportation fund is projected to be in the red by **(\$99,323)**. At this time, there is no transfer from working cash to transportation. This could potentially change if the state gets behind on MCAT payments.

Action: Motion to approve the recommended FY 23 District Budget.

- 4 Consent Agenda Items** – Please contact me or Nicole Blodgett prior to the meeting if you have any questions with any of these items. The FY 23 Per Capita Library Grant is included in the consent agenda as well. This is a grant that is available annually through the Secretary of State's office for schools to use to purchase library books, printed materials, etc. An itinerary of the FFA trip to Indianapolis for the annual convention is included in your packet. Since it is an overnight trip, I recommend that it is board approved.

Reading/Approval of Minutes

- A. Reading/Approval of Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Requests (If applicable)
- E. Per Capita Library Grant
- F. FFA Overnight Trip

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$1,362,873.43 and payroll totaling \$796,100.59 for a total payables and payroll of \$2,158,974.02.

5 Visitor, Teacher & Support Staff Considerations

- There are no requests to address the board at this time.

6 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting: TBD
- B. Finance – Did not meet this month. Next Meeting – Friday, October 14th at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Mark Beyers and I will provide a brief update from our August 17th meeting. Next Meeting – Wednesday, September 21st at 7:00 a.m.
- F. Technology – Did not meet this month. Next Meeting – Thursday, September 29th at 5:30 p.m.
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD.
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD.

7 Administrative Reports

- A. **Principals** – The building principals will be in attendance and provide information about upcoming events in their respective buildings, including parent / teacher conference plans.
- B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.
 - 1. Annexation of Property for New Elementary Site – Pana CUSD #8 needs to petition the City of Pana to annex the Coonrod property, Wilson Avenue, and Nine Street into the city. Jeff has attached all of the legal descriptions along with the Parcel Numbers. Four board members will need to sign the document and then have a notary to sign it. Once completed, Jeff will take it to City Hall on Tuesday.

Action: Motion to approve the annexation of the Coonrod property for the new elementary school site.

- C. **Curriculum and Instruction** – Paul Donahue will provide an overview of his report along with information on the Title Grants.

D. Superintendent's Report/Board Action

1. Personnel Recommendations.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **Annual District Web Posting** – This is an annual compliance component for the school district that takes place every year in which the superintendent asks you to approve the list of postings on the District website. Please review the updated Administrator / Certified Staff Salary Compensation Report in your Executive Session attachments. With approval, you are authorizing the District Administration to ensure all postings have been updated and completed. Bridgett and I have gone through the entire list to ensure that the district is in compliance.

Action: Motion to approve the review of the required Annual Website Postings of the District.

3. **Administrative Licensed Evaluator List** – Each year the Board is asked to approve our District's list of licensed qualified evaluators.

Action: Motion to approve the FY 23 District's Administrative Licensed Evaluator list.

4. **OKAW Joint Agreement Resolution** – This is a commitment OKAW requires for each of its member schools. The agreement is renewed annually for the next school term (2023-2024).

Action: Motion to approve the OKAW (Vocational Center) Joint Agreement Resolution.

5. **NPT Special Education Report** – The agenda from the August 30th budget hearing and executive board meeting are attached. . The minutes from the July 26, 2022 meeting are attached. The agenda from the September 6th governing board meeting is also attached along with the minutes from the May 5, 2022 governing board meeting. The next executive board meeting is scheduled for Tuesday, October 25, 2022 at 9:00 a.m.

Action: Information Only.

8 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.

B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

9 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Association of Illinois Rural and Small Schools (AIRSS)
- D. Other Board Correspondence

10 Board Member Considerations

- A. School Board Convention – November 18-20 in Chicago
- B. IASB Abe Lincoln Division Meeting – Various Events offered by IASB are attached.
- C. Other

11 Adjournment

Action: We will need a motion to adjourn the meeting.