

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION (3rd Thursday)
SCHOOL DISTRICT 33, DU PAGE COUNTY, WEST CHICAGO, ILLINOIS
December 15, 2022.

The regular meeting of the Board of Education was called to order by Rita Balgeman at 7:00 p.m. at Leman Middle School, 238 E. Hazel St., West Chicago, Illinois. On roll call, the following members were present: Mrs. Rita Balgeman, Mr. Tom Doyle, Mrs. Phebe Balzer, Mrs. Sandra Garcia, and Mrs. Morgan Banasiak. Absent: Mrs. Felicia Gills, and Mr. Chad McLean

ALSO PRESENT:

Kristina Davis, Superintendent; Gloria Trejo, Assistant Superintendent for Teaching and Learning; Mark Truckenbrod, Director of Human Resources; John Haffner, Executive Director of Business and Operations; Karen Apostoli, Director of Business and Operations; Fred Cadena, Director of Buildings and Grounds; Lea DeLuca, Director of Instructional Technology and Innovation; Jeff Cowart, Assistant Director of Technology; Whitnie Del Toro, Coordinator of Teaching and Learning; Rubi Ortiz, Director of Multilingual Learners; Sarah Norton, Coordinator for Partnerships; and Gina Steinbrecher, Coordinator of Communications and Community Relations.

PLEDGE OF ALLEGIANCE

Rita Balgeman led those present in the Pledge of Allegiance to the United States of America.

ADDITIONS/CHANGES

Under V: B was added - Indian Knoll Superintendent for the Day.

SHARED AGREEMENTS

1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals

Goal #1 – Student Growth and Achievement

Goal #2 – Learning Culture of Equity, Engagement & Agency

Goal #3 – Professional Culture of Teamwork & Continuous Improvement

Goal #4 – Family Engagement & Community Partnerships

Goal #5 - Effective and Innovative Use of Resources

**SHARED AGREEMENTS
REFLECTION**

At the July 18, 2013 meeting, the Board of Education finalized their “shared agreements” and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Board Treasurer,

Phebe Balzer, shared her statement: "I would like to take this opportunity to thank each board member here for adhering to all the shared agreements. My gratitude also extends to Kristina and the whole admin team for also adhering to the shared agreements and to the goals we set. It is so satisfying to work together as a team towards a common goal, namely the best interest of our students. We have worked hard at creating a culture of teamwork and to change the mentality of "us vs. them". This is expressed in our shared agreements but is also expressed in how we work alongside the administration team, staff, and community members. I believe our schools are the heartbeat of our community. Setting this tone impacts us here at this table but also impacts our whole community. So, again, thank you all."

*Sandra Garcia arrived at 7:06 p.m.

RECOGNITION/SHOWCASE PRESENTATION

Recognition

D33 Pride Awards - Gina Steinbrecher, Coordinator of Community Relations and Communications, shared the recipients of the D33 Pride awards for the first trimester. The classified staff winner was Angie Porcayo, Student Supervisor at LMS. Marilyn Zable, Teacher at Gary School, was the certified staff winner. Aubrey C., 2nd-grader at Currier School, was the student winner. They were presented with a plaque and were honored in front of the Board of Education.

Angie Porcayo, Student Supervisor, LMS

Nominated by: Hannah Christie, Assistant Principal, LMS.

Positive impact through leadership. Angie is a student supervisor here at Lemman and is a true leader. She problem-solves quickly and effectively, keeping students at the heart of every decision. She connects students to resources and serves with pride and integrity. She always goes above and beyond for our families and helps our building run smoothly. Angie is a leader in our school and the community as a whole. Anyone who knows Angie knows she is one of the hardest-working staff members in our building. Recently, a student had a medical emergency and began choking in an empty hallway. Angie sprung into action and provided first aid maneuvers, freeing the object and allowing the student to breathe again. Angie stayed with the student and calmed her while we waited for the ambulance. She quite literally saved this student's life. Positive impact through caring, kindness, and enthusiasm. There is honestly no one more caring than Miss Angie. She greets everyone with a smile and, often with a hug. She is the trusted adult for many students and knows everyone's name. Miss Angie is EVERYWHERE in the building and shares her Lemman pride with everyone she meets. Angie keeps up with our students and families far beyond their time at Lemman. She is always at our athletic events cheering on our teams. She is everyone's biggest cheerleader. Angie's enthusiasm for the day is infectious. She meets challenges with a positive attitude and always comes from a place of 'yes!' Positive Impact through dedication and devotion. There aren't many people more dedicated than Angie. Angie never misses a day of work. She shows up each day with a positive attitude and is always flexible and responsive to the needs of the day. On any given day, you

can see Angie on Hazel Street directing traffic, in the cafeteria moving the lunch lines through, in the hallways escorting students, in the office connecting with families, on Joliet street releasing busses, and at the soccer game cheering on our student-athletes. Angie is our real-life superhero!

Marilyn Zable, Teacher, Gary School

Nominated by: Victoria Wilson, Teacher, Gary School

Positive impact through leadership. Marilyn Zable developed a Dia de los Muertos plan that involved collaboration with all grade levels and fostered a home/ school community connection. She was the contact person for this project and developed the entire timeline for the implementation. She created research guides and craft templates for 5th-grade students that would later lead this project for the entire school. 5th-grade students were completely engaged throughout October as they prepared to teach others about what they had learned using resources that Marilyn gathered. 5th-grade students researched Dia de los Muertos and a specific aspect of the ofrenda. Each class took this information to create a lesson presentation and prepare a craft to share with another grade level. Each grade level's craft was displayed on the school's ofrenda. 5th-grade students working with Marilyn also created flyers to send home so families could participate by sending in photos or other items for the ofrenda. Positive impact through caring, kindness, and enthusiasm. Marilyn created an opportunity for 5th-grade leadership roles in the school. These activities engaged students in the research process and collaboration. Students worked together using the templates Marilyn provided to develop a lesson on a specific aspect of Dia de los Muertos (ofrenda, papel picado, or butterflies) that they would later teach to another grade level. Students were discussing what they learned and how they celebrate at home. It gave students a chance to connect their own life to school, which created very meaningful learning experiences for them. Students were very excited about this topic and could not wait to be teachers in other grade-level classrooms. Throughout the implementation week of this project, many grade levels commented how excited they were for their craft and to have 5th graders teaching them. Some 4th graders were even inquiring if we would continue this project next year. Students in all grade levels were able to see the final product of this project in the main hall, which was the ofrenda. This project had a positive impact on the school community and got students excited to learn and share their traditions. Positive Impact through dedication and devotion. Marilyn's project aligns with the district's strategic plan. First, the project allows for family engagement and creates a partnership between families and the school. This project allows students to celebrate their culture by bringing in family photos or other items to display on the school ofrenda. It also encourages discussions at home. Second, this project allows for more student voices and provides opportunities for them to take ownership of their learning. 5th-grade students are designing a lesson to present. They chose videos and how to present the craft to another grade level. Some students even included their own experiences in their presentations. Students had an opportunity to take charge and lead the school in this cultural experience. Marilyn provided a guide for students, but it was entirely up to students to decide how their lesson would look and how to model the craft for their assigned grade level. Marilyn took considerable time to develop these guides and to

create a framework for a lesson that would benefit all students in the school. She also worked very hard to assemble the ofrenda using each grade level's crafts and family pictures for the entire school to enjoy and visit throughout the day.

Aubrey C., 2nd-Grade Student, Currier School

Nominated by: Kristy Klich, 2nd-Grade Teacher, Currier School
Positive Impact through leadership. Aubrey has been showing great leadership in our classroom. She positively encourages all students to succeed. She includes students who may be too shy or less confident in their academics. She coaches students through tasks allowing them to try on their own but encourages them along the way. She is the first to support our nonverbal student in class which has empowered others to show kindness and respect to everyone. Positive impact through caring, kindness, and enthusiasm. Aubrey is always at school ready to learn. She contributes to classroom discussions and inputs her opinions on classroom decisions. She shows caring and kindness qualities when working with students at all ability levels. She reads with others, assists with math activities, and helps students reach their goals so that we can celebrate each other's gains. Positive Impact through dedication and devotion. She has stepped up to be our Class Meeting Leader. Aubrey encourages students to discuss their progress in class. She is dedicated to learning. She gives everything her all and chooses to help others by taking a well-deserved break for herself.

Showcase

Indian Knoll School

Brenda Silvia, Lead Technology Teacher, and Kevin Bicek, K-2 Interventionist, presented to the board Bee-Bots and Arc. Bee-Bots supports classroom teachers with conferencing and reinforcing lessons. Robots are designed for young learners and help with problem-solving, estimation, and sequencing.

Superintendent for the Day - Indian Knoll Superintendent for the day Indian Knoll 4th grade students Melanie P. and Emiliano R., were chosen to be the Superintendent for the day. The students worked on compiling data regarding power goals and 100-minute freckle. They learned why it is important to collect data and learned how important it is to keep everyone safe and to have fun in school while learning.

Presentation

Principal Advisory Committee

6th grade Marcus, 7th grade Valerie, Lauren, and Elmer presented to the board the Principal Advisory Committee. The committee is made up of 16 members of all grades, met monthly after school, and will be presenting to the board 3 times during the year. They also shared information about their committee, the likes of LMS, things they need help to improve, projects, and goals.

Literacy Squared Presentation

Director of Multilingual Learners Rubi Ortiz, along with Krisann Castro, Instructional Coach at Currier school, presented to the Board the

Dictado. On November 17th and 18th, Gary and Currier hosted a presentation on Dictado to 11 visiting Districts, Dr. Kathy Escamilla and Manuel Escamilla.

Board Salutes

Salute to Sarah Norton

The Board Salutes will be a standing item on the agenda starting with the February 3, 2022, board meeting. The Board of Education would like to recognize individuals of the District 33 community - which includes all staff members, students, bus drivers, parents/guardians, and guardians - for actions that build a positive culture and climate in District 33. This "shout-out" will become part of the official Board minutes under Board Salutes on the bi-weekly agendas.

Salute to: Sarah Norton, District Office, Coordinator of Partnerships

Submitted by: Kathy Grogan, Pioneer School, Interim Principal

"Sarah deserves a salute for being amazing at her job! Sarah goes above and beyond for our students in need. She cares about our students and will put aside whatever she's doing no matter what time it is to help out. She will put in whatever time it takes to ensure these children have what they need. Many times these hours are way beyond your normal work hours. An example of this, just recently, a mistake was made, and a couple of students didn't have a ride home after an afterschool program. The students had been waiting for over an hour. When Sarah found out, she went to the school, ordered an Uber, and drove with the students to where they were staying over 30 minutes away! She wanted to make sure they were safe and wouldn't let them go alone. This is just one example of the many things that Sarah has done. District 33 is very lucky to have someone like her!"

E.T.A.W.C. STATEMENT

We began this year with a District Administrator Spotlight. Tonight we are here to honor two administrators.

The Director of Instructional Technology and Innovation, Mrs. Lea DeLuca. Mrs. DeLuca has served our district in many roles and has established herself as a learner alongside her staff. They are working collaboratively to structure the department and implement changes aligned to the D33 mission and vision to welcome innovation and be recognized as the school district that fosters an innovative, rigorous, and future-oriented education.

Also, The Coordinator of Teaching and Learning, Mrs. Whitnie Del Toro. Mrs. Del Toro has also served our district in many roles. Every year she has continued to foster a community of learners who are motivated and committed to embracing the culture of collaboration, inclusivity, trust, and innovation.

These two administrators are prime examples of our district's efforts to improve the professional collaboration component on our district's Sessentials survey. We appreciate their service and are excited about the amazing work their teams and they are doing to support our schools and students.

PUBLIC COMMENT

No Public comment at this time.

SUPERINTENDENT NEWS***Indian Knoll School***

The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments determined to help us accomplish the goals of the District Strategic Plan.

Goal #1: Student Growth and Achievement**IK Data Days**

Teachers, reading paras, interventionists, coaches, psych and administrators meet every 6-8 weeks to review the growth in students from their baseline scores from October. Interventions are put in place to provide enrichment opportunities or additional support according to individual students' needs.

Goal #2: Learning Culture of Equity, Engagement & Agency**Goal setting and data binders**

Goal setting and data binders have been implemented in all of our classrooms. Teachers are working diligently in conferencing with their students and supporting them in creating action steps to help improve their reading levels in ARC, which creates student agency. Dictado is incorporated in both monolingual and dual classrooms to provide equitable writing opportunities to encompass and enhance the writing process.

PBIS

Goal setting with behaviors and focusing on the IK core values with our Den Dollars. We have had great success implementing this with all of the students. We host School-Wide meetings with mini-lessons on expectations throughout the school. We track staff data and student data and have weekly raffle winners.

Goal #5: Effective & Innovative Use of Resources

Our lead tech teacher has worked collaboratively with our classroom teachers incorporating different modes of literacy with our tech resources. She has also teamed up with our K-2 interventionist to incorporate ARC Power Goals with tech resources with students.

APPROVE CONSENT AGENDA

Motion by Banasiak, second by Balzer, to approve the consent agenda as follows:

Approve Board of Education Meeting Minutes

...Approved the Regular Board meeting minutes of November 17, 2022, and December 1, 2022;

Approve Current Expenditures

...approved the list of bills dated November 16, 2022, through December 15, 2022, in the amount of \$1,563,453.45;

Approve Current Payrolls

...approved payrolls of November 15, 2022, in the amount of \$1,964,830.80, and November 30, 2022, in the amount of \$1,945,640.42;

Approve Current Imprest List

...approved imprest account from November 9, 2022, to December 8, 2022, in the amount of \$1,070.00;

Approve Disposition of Closed Session Audio Tapes

...approved the disposition of audio tape of the Board of Education regular closed session dated May 20, 2021, and June 3, 2021 session 1

and session 2. Meetings that are at least 18 months old, and meet the State criteria, are disposed of;

Approve Personnel Items

...Approved the following personnel report:

0 Administration:

3 Certified: Katie Mann, Math Teacher at LMS, effective January 5, 2023; Adriana Rivas, LBS1 at ELC, effective January 5, 2023; Angeles Godoy LBS1 at LMS, effective December 6, 2022;

1 Classified: Azucena Morales, Paraprofessional at Turner, effective December 16, 2022;

1 Position Change: Melissa Diaz-Munoz, Instructional Coach at ELC, effective January 5, 2023;

0 Transfers:

2 Resignation: Lucy Toledo, paraprofessional at Wegner, effective January 5, 2023; Maryam Younus, Nurse at Winfield, effective December 16, 2022;

0 Retirements:

0 Leave:

On roll call, the following members voted aye: Banasiak, Balzer, Garcia, Doyle, and Balgeman. Nays: none.

Motion carried: 5 ayes, 0 nays.

FINANCIAL REPORTS

Treasurer’s Report and Budget Report The Board of Education reviewed the Treasurer’s Report and Budget Reports as of November 30, 2022.

Financial Report The Board of Education received a financial report from Karen Apostoli, Director of Business and Operations stating that since the last meeting, the District received a \$1,188,210 payment for Evidence-Based Funding, \$216,495.97 for National School Lunch Program; and \$93,043.98 for School Breakfast Program.

Student Activity Account Report The Board of Education received a summary of each school’s monthly activity accounts as of November 30, 2022.

DISCUSSION OF NEW / ONGOING BUSINESS WITH POSSIBLE ACTION

Presentation Follow-up No presentation follow-up at this time.

CLIC Insurance Renewal Motion by Doyle, second by Balzer, to renew the Collective Liability Insurance Cooperative CLIC, which begins July 1, 2023. On roll call, the following members voted aye: Doyle, Balzer, Balgeman, Garcia, and Banasiak. Nays: none. Motion carried: 5 ayes, 0 nays.

Bus Contract Discussion Karen Apostoli, Director of Business and Operations, discussed with the Board the options for school bus transportation and recommended to start seeking a mutually agreeable rate for transportation with IL Central.

*Felicia arrived at 7:54 p.m.

S.T.A.R.E.

Motion by Banasiak, second by Balgeman, to renew the Collective Liability Insurance Cooperative CLIC, which begins July 1, 2023. On roll call, the following members voted aye: Banasiak, Balgeman, Doyle, Balzer, Gills, and Garcia, Nays: none. Motion carried: 6 ayes, 0 nays.

ACTION ITEMS

Adoption of Aggregate Property Tax Levy

Motion by Doyle, second by Banasiak to approve the Property Tax Levy. On roll call, the following members voted aye: Doyle, Banasiak, Balzer, Gills, Balgeman, and Garcia. Nays: none. Motion carried: 6 ayes, 0 nays.

Property Tax Abatement

Motion by Doyle, second by Balgeman, to approve a property tax levy in the amount of \$400,00 to help partially offset the new construction of \$1,000,000 that has already come into D33 in 2022, and continue to provide taxpayers some relief during this historically high inflation period. On roll call, the following members voted aye: Doyle, Balgeman, Banasiak, Balzer, Gills, and Garcia. Nays: none. Motion carried: 6 ayes, 0 nays.

INFORMATION ITEMS

Current Job Listing

The Board received the most current posting of available job positions in School District 33.

Parent Teacher Conference Update

The Board of Education received an update on the Parent Teacher Conferences held in November.

Short-term Maternity Leave Report

The Board received the short-term maternity report.

Student Chronic Absentee Report

The Board received the Student Chronic Absentee Report from November 9, 2022, to December 7, 2022, which showed the percentage of students chronically absent district-wide to be at 28.8%

Student Suspension Report

The Board received the student suspension report for November 2022, indicating 6 out of school suspensions, 9 in-school suspensions, and 0 bus suspensions.

Truancy Referral Report

The Board received the truancy referral report for November 2022, indicating 11 new truancy referrals and 13 students who continue to be listed on the Regional Office of Education truancy referral report.

Freedom of Information Report

The Board of Education received the Freedom of Information Act Report noting four new requests since the last board meeting.

Out of District placement of Students with Disabilities

The Board received the Special Education report indicating that 20 special education students and 4 general education students have been placed out of district as of December 15, 2022.

School Newsletters

The Board reviewed the individual school newsletters.

Suggested Agenda Items for Next Board Meeting

No suggested items at this time.

Board Outreach

Tom Doyle attended the Holiday performance at Gary, noting it was the first time 3rd graders had ever performed for parents due to the pandemic.

Parking Lot

No parking lot at this time.

REPORT OF DISTRICT COMMITTEE MEETINGS

Committees

Board members were provided with the most recent list of dates by committees.

Open Comments

Sarah Norton updated the board with information regarding the Main Street apartment fire.

REVIEW OF UPCOMING MEETINGS/EVENTS

The Board of Education members reviewed upcoming meetings.

CLOSED SESSION

Into Closed Session

Motion by Banasiak, second by Gills, to go into closed session at 8:12 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific independent contractors, specific volunteers, or District legal counsel: however a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with the Open Meetings Act 5 ILCS 120/2c) (1), amended by P.A. 101-459, student disciplinary cases, Self-evaluation practices, and purchase or lease of real property. On roll call, the following board members voted aye: Banasiak, Gills, Balzer, Doyle, Balgeman, and Garcia Nays: none. Motion carried: 6 ayes, 0 nays.

Roll Call

On roll call at 8:26 p.m., the following members were present: Balgeman, Gills, Doyle, Balzer, Garcia, and Banasiak Absent: McLean

Also Present

Kristina Davis, Superintendent, Mark Truckenbrod, Director of Human Resources, John Haffner, Executive Director of Business and & Operations, Karen Apostoli, Director of Business & Operations, and Dr. John Blattner.

*Chad McLean arrived at 8:40 p.m.

Out of Closed Session

Motion by McLean, second by Gills, to reconvene to open session at 10:12 p.m. The President took a voice vote and declared the motion passed.

**ACTION ITEMS FOLLOWING
CLOSED SESSION**

Approve Minutes of Closed Session

Motion by McLean, second by Banasiak to approve the closed session minutes as read. The President took a voice vote and declared the motion passed

ADJOURNMENT

Motion by McLean, second by Banasiak, to adjourn the meeting at 10:12 p.m. The President took a voice vote and declared the motion passed.

President, Rita Balgeman

Secretary, Tom Doyle