

**Belmond-Klemme Community School District**  
**Minutes of the Regular Meeting of the Board of Directors**

Held in the Jacobson Elementary School Library  
1004 Seventh Street Northeast, Belmond, Iowa 50421

**Thursday July 18, 2024**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Jacobson Elementary Library at 7:00 P.M.

Board President Gary Berkland called the meeting to order.

President Berkland asked for the roll to be called. The board secretary called the roll. Present for the meeting were Gary Berkland, Rick McDaniel, Michelle Murphy, Kevin Ring, and Jim Swenson. Absent were Joel Buseman and Ryan Meyer. Also, present were Superintendent Jenn Peter and Board Secretary McKenna Pentico. Board President Gary Berkland determined that a quorum was present.

Superintendent Peter amended item 5(h) Fall Coaches and Sponsors. Director Murphy moved to approve the amended agenda, seconded by Swenson. Motion carried 5/0.

President Berkland asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting on June 20, 2024;
- Financial Statements;
- Bills;
- Agreement for the North Iowa Therapeutic Instructional Consortium;
- Medicaid Billing Service Agreement with Timberline;
- Student Fees;
- Substitute Bus Driver Contracts:
  - John Andrews, Eric Boelman, Kyle Braun, Eric Dougherty, Randall Dougherty, Steven Dougherty, Roger Duvall, John Murphy, Deb Sloth, Jon Swenson, Jason Wessels, Josh Wessels.
- Fall Coaches and Sponsors:
  - Volleyball: Leigh Faaborg Varsity Head, Dawn Barkema Assistant, Katie Tautges JJV, Dawn Sander Volunteer Assistant, Callie Stein Junior High.
  - Weight Room: Tony McLaughlin and Ethan Krogman.
  - Cross Country: Joshua Portillo Varsity Head, John Andrews Assistant.
  - Football: Josh Faaborg Varsity Head, Mark Ketchum Assistant, Reagan Swisher Assistant, Jordan Willms Volunteer Assistant, Dar Christensen Volunteer Assistant, Jake Smith Volunteer Assistant, Eric Janssen Volunteer Assistant,

Keaton Buseman Volunteer Assistant, Josh Gavin Volunteer Assistant, Tom Heifner Junior High.

- Football Cheer Sponsor: Avery Pringnitz.
- Employee Personnel Resignations and Recommendations
  - Reclassify Todd Buseman from a half time bus driver to a full time bus driver with regular morning and afternoon routes.
  - Assign Martin Meyers as a full time route bus driver with terms of employment at Step C, Year 4.
  - Assign Emilie Dougherty as JH assistant softball coach.
  - Dismissal of Joel Pals, custodian.
  - Dismissal of Tiffany Pals, summer custodian and para-educator in the 7-12 building.

Moved by McDaniel, seconded by Murphy. Motion carried 5/0.

#### Reports

##### Principal Reports

Principal Jensen reported on the end of summer sports and upcoming camps for Fall/Winter sport seasons. Principal Jensen also reported on the community meal on August 19<sup>th</sup> with Willow Sweeny.

Principal Offerman reported on meeting staff in Jacobson and some of her ideas to promote community involvement in the district. She also reported over summer school and summer lunches.

##### Superintendent Report

Superintendent Peter reported on the new security system and getting the process moving. She also reported on completing meetings with staff and the district office retreat.

##### Health Insurance

Director Murphy moved to increase the monthly insurance stipend to \$735 for Certified and Support Staff, effective July 2024, seconded by Swenson. Motion carried 5/0.

##### NIACC Career Center

Superintendent Peter explained that this will be an action item on the August Agenda.

##### Board Comments

Directors Murphy and Swenson mentioned the new truancy laws.

##### Adjourn

With no further business President Berkland asked for a motion to adjourn. Director Swenson moved to adjourn the meeting, seconded by McDaniel. Meeting adjourned at 7:22 P.M.

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Gary Berkland, Board President

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Date

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McKenna Pentico, Board Secretary

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Date