

RE: Memo For Finance Committee

Steve Smigelski

Tue 8/13/2019 4:51 PM

To: Kimberly Elkie <elkiek@alpenacounty.org>; Shanda Stosick <stosicks@alpenacounty.org>;

Cc: Commissioners Office <commissionersoffice@alpenacounty.org>;

📎 1 attachments (74 KB)

Pay APP 9 and other invoices.doc;

Good afternoon Kim,

Please find attached the finance memo, with one exception. The insurance for the terminal construction will come from the funds transfer pending from the land sale for the Sheriff's Office. When that transfer is approved the money will go to my Liability Insurance line and be paid from there.

Thanks, and have a pleasant evening,

Steve

From: Kimberly Elkie
Sent: Tuesday, August 13, 2019 2:39 PM
To: Steve Smigelski; Shanda Stosick
Cc: Commissioners Office
Subject: Memo For Finance Committee

Hi Steve,

Just a reminder that we will need a memo outlining the items being submitted to the Finance Committee next week:

- 1) Airport Terminal Insurance \$5,464.00
- 2) Transfer for Primary Air Services \$1,145.80, invoice #1102-13
- 3) Transfer for RS&H \$4,575.00, invoice 2100025001-1
- 4) Transfer for RS&H \$2,745.00, invoice 2100025001-4
- 5) Spence Brothers \$268,213.09, Application Payment No. 9

Thanks and have a great day,
Kim

*Kim Elkie, Administrative Assistant
Alpena County Board of Commissioners
720 W. Chisholm Street, Suite #7
Alpena, MI 49707
elkiek@alpenacounty.org
Phone: (989) 354-9503*

Unexpected Expenses

Increased Liability Insurance / VanDuinen	\$1,320
Increased Liability Insurance / Fuel Farm	\$336
Replace Engine Chevy Pickup	\$3,126
Deductible Payment, SRE Damage	\$990
Connect MDOT Bldg. to Control Solutions	\$920
Heater and Door Replacement Bldg. 1593	\$5,809
Total Out of Budget	\$12,501

Additionally severe weather in January and February forced heavy spending in the following lines:

Diesel fuel (remaining balance \$1,969)

Runway Maintenance (remaining balance \$1,130)

Grounds Maintenance (remaining balance \$894)

Expenses to be Covered

Additional Construction Insurance / New Terminal	\$5,464
Hire Class A and B Operator for Fuel Farm	\$3,020
State Ordered Fuel Farm Testing	\$3,382
3 Deliveries of Runway Sand (\$1,040 Each in Jan. 2019)	\$3,120
3 Deliveries of Diesel Fuel (\$1,200 Each in Jan.- Feb. 2019)	\$3,600
Runway / Taxiway Signs	\$4,753
1 Delivery of Runway / Taxiway Quartz Light Bulbs, Globes, Etc.	\$2,573
3 Deliveries Rock Salt for Sidewalks, Access Road, and Parking Lots	\$3000
Total Required (subject to change)	\$25,912



ALPENA AGENCY, INC.

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Alpena County

Tammy Bates
720 W. Chisholm St Ste 7
Alpena, MI 49707

INVOICE NO. 38751		Page 1
ACCOUNT NO.	OF	DATE
ALCOU-4	LV	07/31/2019
Commercial Package		
POLICY #		
PE4635157		
COMPANY		
The Breadon Group LLC		
EFFECTIVE	EXPIRATION	BALANCE DUE ON
01/01/2019	01/01/2020	
AMOUNT PAID		AMOUNT DUE
		\$10,689.00

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE

Due Date	Trn	Type	Policy #	Description	Amount
07/31/19	MEM	PCKG	PE4635157	Cyber Liability 101-958-803.002 -	\$4,643.00
07/31/19	MEM	PCKG	PE4635157	Delete Foreclosed Homes-Prior	(\$52.00)
07/31/19	MEM	PCKG	PE4635157	Delete 2010 Crown Vic #8153	(\$439.00)
07/31/19	MEM	PCKG	PE4635157	Group Accident Renewal 101-200-804 -	\$1,095.00
07/31/19	MEM	PCKG	PE4635157	Add Foreclosed Homes-Curr	\$158.00
07/31/19	MEM	PCKG	PE4635157	Move Plows to Contents Covg	(\$941.00)
07/31/19	MEM	PCKG	PE4635157	Add New Airport Hangar	\$540.00
07/31/19	MEM	PCKG	PE4635157	ADD liability for Drone	\$221.00
07/31/19	MEM	PCKG	PE4635157	ADD new Airport Terminal ?	\$5,464.00
Invoice Balance:					\$10,689.00

DUE IN 20 DAYS AFTER RECEIPT

A PERIODIC RATE OF 1 1/2% MONTHLY AS A SERVICE CHARGE WILL BE ADDED ON BALANCES OVER 30 DAYS, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%.