

ISD 877  
BOARD OF EDUCATION MEETING

Monday, February 28, 2011  
Phoenix Learning Center  
7:00 p.m.

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1. CALL TO ORDER by Chair Sue Lee at 7:00 p.m. AND ROLL CALL  
Present: Sue Lee, Jeff Mattson, Patti Pokorney, Doug Olson, Melissa Brings,  
Carmen Huhn; Student Representative  
Absent: Dave Wilson, Rolf Mohwinkel

2. PRELIMINARY ACTIONS

- A. Pledge of Allegiance
- B. Public Comment – none
- C. Approval of Agenda

Pokorney/Brings to approve  
Motion carried 5-0

The Phoenix presentation was moved to the beginning of the agenda. Gretchen Lieb shared information regarding the Phoenix program. A student led video was shown depicting the various components of the Phoenix program. Currently have 22 students with 14 working towards graduation this year.

3. COMMUNICATIONS

- A. Student Council Report, Carmen Huhn – EMAS regional meeting was held. Silly bands are being sold for a local charity. Planning teacher appreciation.
- B. Proud of
  1. BCMS Mathcounts Team who took 2nd place at the Region competition and will advance to State - Sam Hamann, Jack Larson, Ryan Bowers, Nathan Pierre. Team 2 received the consolation team prize - Josh Polzin, Chase Schottler, Tommy Dirks, Zeke Brallier.
  2. Madeline Bollingmo, TES 5th grader, who is the District Spelling Bee Winner. Zach Jans took 2nd place.
  3. Joy Turner, Teacher at Phoenix Learning Center, who was named the Minnesota Association of Alternative Programs Staff Person of the Year at the 2011 MAAP Conference.
- C. Board Calendar Dates
  1. Monday, March 14 - Board Workshop, 4:30 p.m., Buffalo High School

2. Monday, March 28 - Board Meeting, 7:00 p.m., Board Room

4. CONSENT AGENDA

A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

- 1. Krista Kern, long-term substitute Social Worker at Buffalo High School and Tatanka Elementary effective January 3, 2011 and ending June 10, 2011. This is a replacement for Mona Popp.
- 2. Jacob Lunemann, Community Education Recreation Program Supervisor, effective February 22, 2011. This is a replacement for Richard Spiczka.

RESIGNATION/RETIREMENT – Approve the following resignations/retirements:

- 1. Heather Keelin, Food Service Aide at Discovery Elementary, resignation effective February 23, 2011.
- 2. Julie Wenzel, Special Education Teacher at Buffalo High School, retirement effective June 10, 2011.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

- 1. Deb Schultz, ESP at Northwinds Elementary, increase from 30 to 30.75 hours/week, effective February 14, 2011. This is due to student transportation safety needs.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

- 1. Midge Niesen, Food Service Aide at Buffalo Community Middle School, leave of absence effective March 1, 2011 and ending March 11, 2011.
- 2. Mona Popp, Social Worker at Buffalo High School and Tatanka Elementary, extension of leave of absence to end on or about September 1, 2011.

CONTRACT – Approve the following contracts:

- 1. 2010-11 Technology Support Coordinator

B. Check Disbursements

Payroll checks # 191249 through 191671, and 133354 through 135577, amounting to \$4,188,650.00. P-card disbursement checks 22129 to 22433, totaling \$77,599.11. Handwritten checks 146410 through 146416, Bill-pay wires 22434 through 22437. Employee reimbursement checks 90002507 through 90002553, and Accounts Payable checks 149484 through 149940, and 1004 through 1009, for the period of January 24 – February 21 as follows:

01	GENERAL FUND	1,748,221.29
02	FOOD SERVICE	128,027.79
04	COMMUNITY SERVICE	58,512.76

05	CAPITAL OUTLAY	106,303.35
06	NEW BUILDING	.00
07	DEBT SERVICE	100.00
09	ACTIVITY FUND	29,160.65
16	ALTERNATIVE FACILITIE	<u>.00</u>
	TOTAL	\$2,070,325.84

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Jan. 1 – Jan. 31) is as follows:

Date		Vendor & Purpose
1/04/11	BMO Corporate MasterCard – P-Card	77,599.11
1/04/11	Xcel Energy – Utility	8.50
1/04/11	Xcel Energy – Utility	2,855.98
1/05/11	Delta Dental – Dental Insurance	10,794.60
1/11/11	Xcel Energy – Utility	1,093.28
1/11/11	Xcel Energy – Utility	2,676.88
1/12/11	Delta Dental – Dental Insurance	8,211.27
1/14/11	MN Dept. of Revenue – State Taxes	8,230.00
1/14/11	MN Dept. of Revenue – State Taxes	48,231.78
1/14/11	Chicago USA Tax Pmt – Federal Taxes	266,952.98
1/18/11	Educators Benefit Consultants – Deferred Annuities	30,011.00
1/20/11	Delta Dental – Dental Insurance	8,063.83
1/26/11	Delta Dental – Dental Insurance	12,878.22
1/27/11	Bond Trust – \$9,100,000 2005 G.O. Bond	734,425.00
1/27/11	US Bank – \$42,400,000 2003 G.O. Bond	2,473,551.25
1/27/11	US Bank – \$20,340,000 2008 G.O. Bond	1,999,900.00
1/27/11	US Bank – \$10,845,000 2009 G.O. Bond	363,143.75
1/28/11	Chicago USA Tax Pmt – Federal Taxes	290,209.43
1/28/11	MN Dept. of Revenue – State Taxes	52,387.14
1/31/11	Educators Benefit Consultants – Deferred Annuities	<u>30,061.00</u>
	Total	6,421,285.00

D. Minutes - January 24, 2011, Regular Meeting and February 14, Special Meeting

E. Donations/Grants

1. \$433.20 from Box Tops for Education to DES
2. \$7361.49 from DES Parent Group
3. \$158.40 from Wells Fargo Support Campaign to HES
4. 23 - Herman Miller Ambi Task chairs at a value of \$5200 from Scott Jamison of Intereum to HES
5. \$200 from Refer a Friend - Build Your Community Program - Matthew &

Kelly Lloyd and Shawn and Georgine Lusk

Pokorney/Mattson to approve

Motion carried 6-0

## 5. ACTION ITEMS

### A. 2011-12 NWSISD Budget, Pam Miller

Vicki Cary, Diversity Coordinator, presented the annual Integration Revenue budget which is submitted to the Minnesota Department of Education. Line items are clarified and there is more transparency. Increase in transportation for Homework Help program. Budget includes funds for academic enrichment opportunities, summer arts academy at the middle school level, student leadership, SEED training for staff preK through grade 12, and family literacy. The Diversity Coordinator position is increasing from .5 to 1.0 FTE and is paid for with NWSISD funds.

Pokorney/Brings to approve

Motion carried 5-0

### B. Waiver of Gate Admission, Gary Kawlewski

Two events have been held this year at which admission fees were waived and donations were taken for the District Endowment Fund. Auditors have recommended that the Board approve the waiving of fees.

Pokorney/Brings to approve

Motion carried 5-0

### C. Authorization of Lease Agreement and Escrow Agreement for Tennis

Courts Project, Gary Kawlewski

The project is for the tennis courts at the middle school which are jointly owned with the City of Buffalo. Received a proposal from Klein Bank with a rate of 4.25% for a 7-year term which is a good rate in the current market. Intent is to begin work in late May or June of 2011 after this year's tennis season.

Brings/Mattson to approve

Discussion – how does this affect our tax impact – a minimal amount which will be offset by some levys that are coming off the schedule.

Motion carried 5-0 – roll call vote was taken

## 6. REPORTS

### A. 2nd Semester Class Size Report, Anita Underberg

Almost no change in class sizes since the October 1<sup>st</sup> official enrollment.  
Elementary – 24.04, Middle School – 29.62, High School – 30.29

B. Phoenix Presentation, Gretchen Lieb, Coordinator  
This item was moved to the beginning of the meeting.

7. COMMITTEE REPORTS

MB – SEE – heard from Commissioner Cassellius and heard the Governor’s budget proposal

SL – attended history day at BCMS

PP – NWSISD, besides the budget...a program will be held at St. Thomas for 8<sup>th</sup> grade male students which would become a mentor opportunity encouraging student success.

8. SUPERINTENDENT'S REPORT

- Continuing with the BCMS Principal hiring process. Anticipate presenting a recommendation at the March meeting.
- State has revised the budget deficit from 6.2 to 5.0 billion dollars.
- Commended the staff who performed at the Best Little Talent Show in Buffalo.
- March 19 is the Chamber Expo and board members are asked to work in the booth – let Kim Carlson know when you can work.

9. OTHER

Olson/Mattson to adjourn at 8:00 p.m.

Respectfully submitted,

Melissa Brings, Clerk  
ISD 877 Board of Education